

**GARRARD COUNTY SCHOOLS**  
**Job Description**

**CLASS TITLE: ACADEMIC TEAM/FUTURE PROBLEM SOLVING COACH**

**REPORTS TO:** School Principal / Designee

**EXEMPT STATUS:** Exempt

**APPROVED:**

**BASIC FUNCTION:**

The drama sponsor is responsible for the administration of the Academic Team/Future Problem Solving Team

**DUTIES AND RESPONSIBILITIES:**

- Supervises practices, competitions, and camps.
- Meets with Building Principal to review goals for the Academic Team/Future Problem Solving Team
- Develops practice rotations and assigns students to teams.
- Communicates team needs with the administration.
- Complies with federal and state laws and Board of Education policies.
- Be responsible for all fund raising projects for the Academic Team/Future Problem Solving Team, adhering to district fund raising guidelines.

**KNOWLEDGE AND ABILITIES:**

**KNOWLEDGE OF:**

- Health and safety regulations.
- Interpersonal skills using tact, patience, and courtesy.

**ABILITY TO:**

- Understand and follow oral and written directions.
- Read, interpret, apply, and explain policies and procedures.

**EDUCATION AND EXPERIENCE:**

Any combination equivalent to: a high school diploma or G.E.D. Certificate or demonstrated progress toward obtaining a G.E.D. as required by Kentucky law.