



Fayette County Public Schools

Executive Summary Fayette County Public Schools Board Meeting Agenda Item

MEETING: Regular

DATE: 12/5/2023

TOPIC: Award of Bids/Proposals

PREPARED BY: Myron Thompson, Chief Operating Officer @ 381-4165

Recommended Action on: 12/14/2023
Action Item for Vote (REGULAR MEETING)

Superintendent Prior Approval: Yes

Recommendation/Motion: Approve the award recommendations for the listed bids, proposals and extensions

Background/Rationale: A summary of bids/proposals submitted Logistical Services/Purchasing for approval

Strategic Priority:

- Student Achievement Diversity, Equity, Inclusion & Belonging
- Highly Effective & Culturally Responsive Workforce
- Stakeholder Engagement & Outreach Organizational Health & Efficiency

Data Considerations: NA

Policy: KRS 45A.365, KRS 45A.370

Fiscal Impact: Included in attachment

Attachments(s): Award of Bids/Proposals

AWARD OF BIDS/PROPOSALS

The following is a summary of bids/proposals submitted from the Purchasing Department for approval.

BIDS/PROPOSALS

BID	MAILING ROSTER	DEPARTMENT	RESPONSE – NUMBER RECEIVED
1. RFP 54-23 Bus Repair	1. TSMSSDC 2. Commerce Lexington 3. SBA 4. NAVOBA 5. KYPTAC 6. ORVWBC 7. Vendor Registry	Transportation	1
2. RFP 55-23 Plumbing Service and Repair	1. TSMSSDC 2. Commerce Lexington 3. SBA 4. NAVOBA 5. KYPTAC 6. ORVWBC 7. Vendor Registry	Maintenance	3
3. Bid 62-23 Copy Paper	1. TSMSSDC 2. Commerce Lexington 3. SBA 4. NAVOBA 5. KYPTAC 6. ORVWBC 7. Vendor Registry	Logistical Services	14

CONTRACT EXTENSIONS	VENDOR	DEPARTMENT	YEAR OF CONTRACT RENEWAL
1. RFP 61-19 Office and Classroom Supplies Catalog	Action Business Friends Office Guy Brown Kerr ODP School Specialty	Logistical Services	4

2. Bid 01-23 Engine Oil	Apollo Oil	Transportation	1
3. RFP 04-23 Art Supplies Catalog Discount	KY Mudworks Blick Art Materials School Specialty	Logistical Services	1

AWARD OF BIDS/PROPOSALS

1. RFP 54-23 Bus Repair

BACKGROUND AND RATIONALE:

FCPS has a need for services of professional and specialized automotive repair vendor(s) to support the district buses. This RFP is to establish a contract for these services. Paul Miller Ford was the only response to the RFP and is also the current vendor for these services. The contract gives the option to renew for an additional year for up to 5 years upon Board approval.

**Key to Markings
Recommended Award**

Paul Miller Collision ###

<u>1. Labor</u>	<u>Hourly Rate</u>
A. General Maintenance Repair	\$75.00
B. Bodywork	\$75.00
C. Mechanical/Electrical	\$189.00
D. Diagnostic Work	\$75.00

Contract Period: December 15, 2023 to November 30, 2024 with optional annual renewal

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
School Bus Service and Repair	Estimated Budget: \$50,000.00	901–Transportation, 1–General Fund, 091–Director’s Office, 0663–Parts	Recurring	Will enable the Division of Transportation to make automotive repairs for buses and support vehicles so the District may continue to operate its fleet over the next year.

Funding key: 901–Transportation, 1–General Fund, 091–Director’s Office, 0663–Parts

STAFF CONTACT: Kim Webb, Director of Transportation

POLICY REFERENCE: KRS 45A.365

RECOMMENDATION: A motion is in order to:
“Award contract to Paul Miller Collision.”

THE GENERAL TERMS AND CONDITIONS, THE RFP DOCUMENT, AND A SUCCESSFUL OFFEROR'S RESPONSE CONSTITUTE THE FINAL CONTRACT/AGREEMENT BETWEEN FCPS AND OFFEROR. NO CONTRACT/AGREEMENT TERMS REQUIRED BY BIDDER WILL BE CONSIDERED BY FCPS THAT ARE NOT SUBMITTED WITHIN THE RESPONSE. A SUCCESSFUL OFFEROR UNDERSTANDS AND ACCEPTS THIS AS ESSENTIAL TO THE AWARD OF THE RFP. A SUCCESSFUL OFFEROR WHO SUBMITS ANY SUBSEQUENT DOCUMENT FOR FCPS TO ACCEPT/SIGN UNDERSTANDS AND AGREES THAT THIS WILL NOT BE CONSIDERED OR ACCEPTED BY FCPS.

FOLLOWING THE SUBMISSION OF A RESPONSE AND THE AWARD OF THE RFP SHOULD A SUCCESSFUL OFFEROR TAKE THE POSITION THAT AN ADDITIONAL DOCUMENT WITH ADDITIONAL TERMS IS REQUIRED FOR A SUCCESSFUL OFFEROR TO COMPLY WITH TERMS OF THE RFP, THE RFP AWARD SHALL BE CONSIDERED VOID AND OFFEROR MAY BE DEBARRED FROM FUTURE WORK WITH FCPS.

CERTIFICATE MUST BE EXECUTED BY OFFEROR/ PROPOSING FIRM

In compliance with this Request for Proposals (RFP), in consideration of the detailed description attached hereto and subject to all conditions thereof, the undersigned agrees, if this bid is accepted, to furnish any or all of the items and services upon which prices are quoted in accordance with the specifications listed herein.

Contractor agrees to furnish and deliver all items/services set forth or otherwise identified in document and on any additional sheets subject to the terms and conditions herein.

To be signed by offeror:

Company Name Paul Miller Collision

Name LARRY Poynter Title MANAGER

Signature Larry Poynter

Acceptance (to be signed if awarded contract)

Board of Education of Fayette County Kentucky

Dr. Demetrus Liggins, Superintendent

Date

2. RFP 55-23 Plumbing Services

BACKGROUND AND RATIONALE:

This RFP is used to establish a Plumbing Services contract for the Maintenance Department to use for plumbing repairs. The RFP is evaluated on hourly rate, experience with the district and having the appropriate licensed technicians to perform the work. Proposals were evaluated by a committee of district staff familiar with the type of work performed under this contract. Maintenance is recommending to award to all 3 vendors to give maintenance more options and flexibility in performing services and repairs. Cost price ranged from \$103/hour to \$107.50/hour. The technical score is based on meeting all of the criteria listed in the RFP and past experience working with the district. Scores are based on the average of all committee scores. The RFP includes the option to renew the contract for additional one year periods upon Board approval up to a total of five years.

Key to Markings
Recommended Award
Multiple Award

	Technical	References	Cost	Total
Ivey Mechanical ###	275	200	375	850
Intertech Mechanical ###	200	150	329	679
DeBra Kuempel ###	150	50	420	620

Contract Term January 1, 2024, and ending December 31, 2024

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Plumbing Services	Last fiscal year 's expenditure was approximately \$40,000.00	920 1 134 0432	Recurring	Improved safety of students and staff.

Funding Key: 920 – Maintenance, 1 – General Fund, 134 – Maintenance Shop Operations, 0432 – Building Repair/Maintenance

STAFF CONTACT: Dave Mauck, Director of Maintenance
 Tim Dunn, Maintenance Plumbing Foreman

POLICY REFERENCE: KRS 45A.370

RECOMMENDATION: A motion is in order to:
 “Award the contract to Ivey Mechanical Company, Intertech Mechanical and DeBra Kuempel”

THE GENERAL TERMS AND CONDITIONS, THE RFP DOCUMENT, AND A SUCCESSFUL OFFEROR'S RESPONSE CONSTITUTE THE FINAL CONTRACT/AGREEMENT BETWEEN FCPS AND OFFEROR. NO CONTRACT/AGREEMENT TERMS REQUIRED BY BIDDER WILL BE CONSIDERED BY FCPS THAT ARE NOT SUBMITTED WITHIN THE RESPONSE. A SUCCESSFUL OFFEROR UNDERSTANDS AND ACCEPTS THIS AS ESSENTIAL TO THE AWARD OF THE RFP. A SUCCESSFUL OFFEROR WHO SUBMITS ANY SUBSEQUENT DOCUMENT FOR FCPS TO ACCEPT/SIGN UNDERSTANDS AND AGREES THAT THIS WILL NOT BE CONSIDERED OR ACCEPTED BY FCPS.

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Contractor agrees to furnish and deliver all items/services set forth or otherwise identified in document and on any additional sheets subject to the terms and conditions herein.

To be signed by offeror:

Company Name Ivey Mechanical Company, LLC

Name David Jackson Title Lexington Service Division Manager

Signature 

Acceptance (to be signed if awarded contract)

Board of Education of Fayette County Kentucky

Dr. Demetrus Liggins, Superintendent

Date

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To be signed by offeror:

Company Name Intertech Mechanical Services

Name Mark Chandler Title Lexington manager

Signature Mark Chandler

Acceptance (to be signed if awarded contract)

Board of Education of Fayette County Kentucky

Dr. Demetrus Liggins, Superintendent

Date

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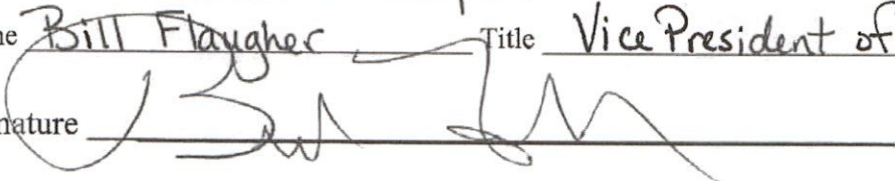
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Contractor agrees to furnish and deliver all items/services set forth or otherwise identified in document and on any additional sheets subject to the terms and conditions herein.

To be signed by offeror:

Company Name DeBra-Kuempel Inc.
Name Bill Flaugher Title Vice President of Service
Signature 

Acceptance (to be signed if awarded contract)

Board of Education of Fayette County Kentucky

Dr. Demetrus Liggins, Superintendent

Date

3. Bid 62-23 – Copy Paper

BACKGROUND AND RATIONALE:

This bid provides for FCPS and administrative departments to purchase copy paper for copiers and printers at a discounted price and to incur no shipping or transportation charges. Paper is purchased in bulk and stored at the warehouse. This allows for greater savings by buying in larger quantities. Pricing was asked for regular copy paper and for recyclable paper to compare pricing. Regular copy paper was a substantial savings over recyclable paper.

Key to Markings

Recommended Bid Award
MBE – Minority Owned Business
VBE – Veteran Owned Business

Vendor/ Brand	Truckload Qty	Unit Price	Case Qty	Total Price
Liberty Paper MBE ###	1 Truckload	\$ 29.85	840 cases	\$ 25,074.00
Marquee IPM MAR811W	9 Truckloads	\$ 29.85	7,560 cases	\$ 225,666.00
Contract Paper Group	1 Truckload	\$ 30.05	840 cases	\$ 25,242.00
Scholastic	9 Truckloads	\$ 30.05	7,560 cases	\$ 227,178.00
ODP Business Solutions	1 Truckload	\$ 30.25	840 cases	\$ 25,410.00
OD44015	9 Truckloads	\$ 30.25	7,560 cases	\$ 228,690.00
Action Business Suppliers VBE	1 Truckload		840 cases	\$ -
New Future ABS2097	9 Truckloads	\$ 30.48	7,560 cases	\$ 230,428.80
Veritiv Operating Company	1 Truckload	\$ 30.68	840 cases	\$ 25,771.20
Report 21032450	9 Truckloads	\$ 30.68	7,560 cases	\$ 231,940.80
Contract Paper Group	1 Truckload	\$ 30.85	840 cases	\$ 25,914.00
Orca	9 Truckloads	\$ 30.85	7,560 cases	\$ 233,226.00
Millcraft Paper	1 Truckload	\$ 32.53	840 cases	\$ 27,325.20
Finch Copy Plus	9 Truckloads	\$ 31.95	7,560 cases	\$ 241,542.00
Friends Office	1 Truckload	\$ 34.65	840 cases	\$ 29,106.00
CNG Copy811A	9 Truckloads	\$ 34.05	7,560 cases	\$ 257,418.00
Kentucky Cleaning Solutions	1 Truckload	\$ 35.86	840 cases	\$ 30,122.40
Universal UFS86600	9 Truckloads	\$ 34.60	7,560 cases	\$ 261,576.00
Quill	1 Truckload	\$ 37.48	840 cases	\$ 31,483.20

Quill 720222TL	9 Truckloads	\$ 37.48	7,560 cases	\$ 283,348.80
Disposable Packaging	1 Truckload	\$ 38.78	840 cases	\$ 32,575.20
UFS86600	9 Truckloads	\$ 38.78	7,560 cases	\$ 293,176.80
ODP Business Solutions	1 Truckload	\$ 39.25	840 cases	\$ 32,970.00
Boise Aspen Recyclable	9 Truckloads	\$ 39.25	7,560 cases	\$ 296,730.00
Kentucky Cleaning Solutions	1 Truckload	\$ 47.80	840 cases	\$ 40,152.00
Universal UNV20030 Recyclable	9 Truckloads	\$ 46.80	7,560 cases	\$ 353,808.00
Friends Office	1 Truckload	\$ 54.90	840 cases	\$ 46,116.00
American Eagle Recyclable	9 Truckloads	\$ 54.00	7,560 cases	\$ 408,240.00

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Copy Paper	\$225,666.00	Individual FCPS and Administrative Departments	Recurring	FCPS and Departments will have source to obtain copier and printer paper at least cost and to meet KY Model Procurement Law requirements.

Funding Key: Individual FCPS and Administrative Departments

STAFF CONTACT: Dan Sawyers, Director of Logistical Services/Purchasing

POLICY REFERENCE: KRS 45A.365

RECOMMENDATION: A motion is in order to:
"Award the contract to Liberty Paper"

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FOLLOWING THE SUBMISSION OF A RESPONSE AND THE AWARD OF THE BID SHOULD A SUCCESSFUL BIDDER TAKE THE POSITION THAT AN ADDITIONAL DOCUMENT WITH ADDITIONAL TERMS IS REQUIRED FOR A SUCCESSFUL BIDDER TO COMPLY WITH TERMS OF THE BID, THE BID AWARD SHALL BE CONSIDERED VOID AND BIDDER MAY BE DEBARRED FROM FUTURE WORK WITH FCPS.

CERTIFICATE MUST BE EXECUTED BY BIDDER/ PROPOSING FIRM

In compliance with this Invitation for Bid, in consideration of the detailed description attached hereto and subject to all conditions thereof, the undersigned agrees, if this bid is accepted, to furnish any or all of the items and services upon which prices are quoted in accordance with the specifications listed herein.

Contractor agrees to furnish and deliver all items/services set forth or otherwise identified in document and on any additional sheets subject to the terms and conditions herein.

To be signed by bidder:

Company Name Liberty Paper

Name Kristen Perez Title Inside Sales Manager

Signature  _____

Acceptance (to be signed if awarded contract)

Board of Education of Fayette County Kentucky

Dr. Demetrus Liggins, Superintendent

Date

APPROVAL FOR CONTRACT EXTENSIONS

1. Bid 01-23 Engine Oil

BACKGROUND AND RATIONALE:

Engine Oil is a product necessary to maintain FCPS's fleet of buses and maintenance, operations, transportation and warehouse vehicles. This is awarded to the lowest price per gallon. Apollo Lubricants has been the low bidder the last few times this was bid and was the only bidder last year with a slight increase in price. The contract gives the option to renew for an additional year for up to 5 years upon Board approval. This would be the first renewal.

Vendor:

Apollo Lubricants LLC

Contract Term: February 1, 2024 and ending January 31, 2025

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Engine Oil	FY 2023 amount spent is approximately \$45,000.00	901 1 096 0661	Recurring	Will permit FCPS to continue to operate its transportation fleet with the service required to support the educational process

Funding Key:

901 – Transportation; 1 – General Fund; 096 – Bus Maintenance; 0661 - Transportation

STAFF CONTACT:

Kim Webb, Director of Transportation

POLICY REFERENCE:

KRS 45A.365.

RECOMMENDATION:

A motion is in order to:
"Extend the contract for one year with Apollo Lubricants LLC"

2. RFP 61-19 Office and Classroom Supplies - Catalog

BACKGROUND AND RATIONALE:

This RFP was issued to provide an approved vendors list for office and classroom supplies to be used by the district and the contract gives the option to renew for an additional year for up to 5 years upon Board approval. This would be the fourth renewal.

Vendor:

Kerr Workplace Solutions WBE
School Specialty
ODP Solutions
Action Business Suppliers VBE
Friends Office Supplies
Guy Brown MBE

Contract Period: Beginning January 1, 2024 and ending December 31, 2024

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Office/ Classroom Supplies – Catalog Contract	Last fiscal year's expenditure was approximately \$1,375,000.00	Schools and departments	Recurring	Immediate impact to enable FCPS to purchase office and classroom supplies as needed and at the best price to prevent a disruption in the educational process.

Funding key: Schools and Departments

STAFF CONTACT: Dan Sawyers, Director of Logistical Services/Purchasing

POLICY REFERENCE: KRS 45A.370

RECOMMENDATION: A motion is in order to:
"Extend the contract for one year to Kerr Workplace Solutions, School Specialty, ODP Solutions, Action Business Suppliers, Friends Office Supplies and Guy Brown "

3. RFP 04-23 Art Supplies Catalog Discount

BACKGROUND AND RATIONALE:

This RFP was issued to provide an approved vendors list for art supplies to be used by the district and the contract gives the option to renew for an additional year for up to 5 years upon Board approval. This would be the first renewal.

Vendor:

School Specialty
KY Mudworks WBE
Blick Art Materials

Contract Period: March 1, 2024 to February 28, 2025 with optional annual renewal

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Art Supplies	Last fiscal year's expenditure was approximately \$100,000.00	Schools and departments	Recurring	Immediate impact to enable schools to purchase art supplies as needed and at the best value to prevent a disruption in the educational process.

Funding key: Schools and Departments

STAFF CONTACT: Dan Sawyers, Director of Logistical Services/Purchasing

POLICY REFERENCE: KRS 45A.370

RECOMMENDATION: A motion is in order to:
"Extend the contract for one year to KY Mudworks, Blick Art Materials, and School Specialty."