

**RECORD OF BOARD PROCEEDINGS
BOARD MEETING MINUTES**

The Hopkins Co. Board of Education met at 320 South Seminary Street, Madisonville, KY, at 5:30 o'clock P.M. on the 20th day of November 2023, with the following members present:

(1) Shannon Embry, Chairman	(2) John Osborne, Vice Chairman	(3) Nicholas Foster
(4) Steve Faulk	(5) Kerri Scisney	Keith Cartwright, Board Attorney

Shannon Embry, Chairman, called the meeting to order.

A. Pledge; Moment of Silence; Mission Statement--Unite as one team to learn and inspire.

Board members led the pledge to the flag.

B. Adoption of Agenda

Order #47 - Motion Passed: Approval of the agenda as outlined passed with a motion by Ms. Kerri Scisney and a second by Mr. Steven Faulk.

Mr. Shannon Embry	Yes
Mr. John Osborne	Yes
Mr. Steven Faulk	Yes
Ms. Kerri Scisney	Yes
Mr. Nicholas Foster	Yes

STUDENT/STAFF PRESENTATIONS AND/OR RECOGNITION

A. Superintendent and Staff

Amy Smith, Superintendent

Matt Bell, Director of Athletics and Special Programs

Fall Sports Athletes of the Year

Lori Oakley of Alford, Nance, Jones & Oakley, LLP

2022-2023 Financial Statement Audit

A & K Construction

Update on new Hanson Elementary School

STUDENT LEARNING AND SUPPORT SERVICES (DIALOGUE, NO ACTION)

A. School Calendar

NO SCHOOL

November 22-24, 2023, Thanksgiving

December 18-29, 2023, Christmas Break

January 1, 2024, New Year's Day

January 15, 2024, Martin Luther King, Jr. Day

CENTRAL OFFICE CLOSED

November 22-24, 2023, Thanksgiving

December 22, 25-29, 2023, Christmas Break

January 1, 2024, New Year's Day

January 15, 2024, Martin Luther King, Jr. Day

COMMUNICATION

A. Public Comment

None

STUDENT LEARNING AND SUPPORT SERVICES (CONSENT-ACTION)

Order #48 - Motion Passed: Approval of the listed consent items passed with a motion by Mr. John Osborne and a second by Mr. Steven Faulk.

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(4) Steve Faulk	(5) Kerri Scisney	Keith Cartwright, Board Attorney

Mr. Shannon Embry	Yes
Mr. John Osborne	Yes
Mr. Steven Faulk	Yes
Ms. Kerri Scisney	Yes
Mr. Nicholas Foster	Yes

A. Approval of Minutes, Bills, and Salaries

The Board approved the minutes of November 6, 2023, board meeting and the bills and salaries for the month of November 2023.

B. Approval of Treasurer's Report

The Board approved the Treasurer's report for the month of October 2023.

C. Approval of Leaves of Absence

The Board approved the following leaves of absence.

1. Employee #218, Speech Therapist, JMMS, amended FMLA Leave, effective October 2, 2023, not to exceed twelve (12) weeks.
2. Employee #7241, Cook/Baker, GES, Extended Disability Leave, effective October 23, 2023, not to extend the remainder of the 2023-2024 school year.

D. Approval of Out of District/Overnight Trips

The Board approved the following out of district, overnight, or non-school sponsored events as requested by the principal of the school, subject to date rescheduling as necessary.

1. HCCHS, Cheer, Winchester, KY, State Competition, December 8-9, 2023. Travel by school bus.
2. HCCHS, Girls Basketball, Murray, KY, Tournament, December 29-30, 2023. Travel by school vehicles.
3. MNHHS, Cheer, Winchester, KY, State Competition, December 8-9, 2023. Travel by school bus.
4. MNHHS, NJROTC, Washington, MO, Air Rifle Meet, December 1, 2023. Travel by school vehicle.
5. MNHHS, NJROTC, Webb City, MO, Air Rifle Meet, January 18-19, 2024. Travel by school vehicle.
6. MNHHS, NJROTC, Zion, IL, Air Rifle Meet, December 15, 2023. Travel by school vehicle.
7. MNHHS, Trio Talent Search, Evansville, IN, College Tour, December 6, 2023. Travel by school bus.
8. MNHHS, Girls Basketball, Washington, KY, Tournament, December 19-21, 2023. Travel by school vehicles.
9. MNHHS, BETA, Lexington, KY, Convention, January 17-19, 2024. Travel by school bus.
10. MNHHS, Dance, Winchester, KY, State Competition, December 9-10, 2023. Travel by school vehicle.
11. MNHHS, FFA, Louisville, KY, AG Education Day, November 29-30, 2023. Travel by school vehicle.
12. SHMS, 7th Grade, Evansville, IN, PBIS Reward, December 15, 2023. Travel by school bus.

E. Approval of KETS Payment of Invoice(s)

The Board approved to pay the following invoices from Kentucky Technology Trust Fund (KETS).

1. CoverageOne, Inc., \$3,869.87, WAN Circuit upgrade.

F. Approval of Payment of Invoice(s)

The Board approved to pay the following invoice(s).

1. Bacon Farmer Workman Engineering & Testing, Inc., \$5,700.00, Engineering and testing services for the SES/SHMS project, to be paid from BG23-030.
2. Sherman Carter Barnhart Architects, \$49,140.00, professional services for the SES/SHMS project, to be paid from BG23-030.

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G. Approval for Schools to Apply for Grants

The Board approved for schools to apply for the following grant(s).

1. MNHHS, Harbor Freight Pilot Grant, \$10,000.00, to be used for a school-wide project and building a medical shipping container.
2. MNHHS, National FFA Spring Project Grant, \$1,200.00, to be used for a school-wide project and building a medical shipping container.

H. Approval of School Activity Fundraiser(s)

The Board approved the following activity fundraiser(s).

1. GES, PTA, Friendship Bracelet Sales, proceeds will be used for school-wide needs and school playground.
2. GES, PTA, Snack Pack Sales, proceeds will be used for school-wide needs and school playground.
3. GES, PTA, Candy Cane Grams, proceeds will be used for school-wide needs and school playground.
4. GES, PTA, PBIS - Limo Rides, proceeds will be used for PBIS rewards.
5. GES, PBIS, Veteran's Flags, proceeds will be used for PBIS rewards
6. GES, PBIS, Cookie Decorating, proceeds will be used for PBIS rewards.
7. WBES, FRYSC, Halloween Dance, proceeds will be used for school-wide needs and activities.

I. Approval of the 2022-2023 Financial Statement Audit

A copy may be found in Abstract File #57

The Board approved the 2022-2023 Financial Statement Audit.

J. Approval to Advertise for Bids to Purchase One ½ Ton Crew Cab 4WD Truck for the District Maintenance Department

A copy may be found in Abstract File #58

The Board approved to advertise for bids to purchase one ½ ton crew cab 4WD truck for the district maintenance department.

K. Approval to Award the Base Bid Including Alternates 1, 2, 3, and 6, to Danco Construction for General Contracting Services for the South Hopkins School Project BG23-030 and Authorize Sherman Carter Barnhart to Issue a Notice to Proceed Pending Contract Approval

A copy may be found in Abstract File #59

The Board approved to award the base bid including alternates 1, 2, 3, and 6, to Danco Construction for General Contracting Services for the South Hopkins School Project BG23-030 and authorize Sherman Carter Barnhart to issue a notice to proceed pending contract approval.

L. Approval of the Testing and Balancing Proposal from Thermal Balance, Inc., for Testing and Balancing Services for the South Hopkins School Project BG23-030

A copy may be found in Abstract File #60

The Board approved the testing and balancing proposal from Thermal Balance, Inc., for testing and balancing services for the South Hopkins School project BG23-030.

M. Approval of the Commissioning Proposal from Performance Commissioning Agency for Commissioning Services for the South Hopkins School Project BG23-030

A copy may be found in Abstract File #61

The Board approved the commissioning proposal from Performance Commissioning Agency for commissioning services for the South Hopkins School project BG23-030.

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N. Approval of the Proposal from BFW Engineering for US Army Corps of Engineers Wetland Permitting for the South Hopkins School Project BG23-030

A copy may be found in Abstract File #62

The Board approved the proposal from BFW Engineering for US Army Corps of Engineers wetland permitting for the South Hopkins School project BG23-030.

O. Approval of Proposal to Purchase Trane Equipment for the South Hopkins School Project BG23-030

A copy may be found in Abstract File #63

The Board approved the proposal to purchase Trane equipment for the South Hopkins School project BG23-030.

P. Approval of Proposal to Purchase Trane Controls for the South Hopkins School Project BG23-030

A copy may be found in Abstract File #64

The Board approved the proposal to purchase Trane controls for the South Hopkins School project BG23-030.

STUDENT LEARNING AND SUPPORT SERVICES (ACTION LIKELY)

A. Personnel

A copy may be found in Abstract File #65

The Board reviewed personnel changes have been made by the Superintendent since November 6, 2023.

B. Any Other Old/or New Business

B.1. First Reading of School Calendar Options for the 2024-2025 School Year

A copy may be found in Abstract File #66

The Board conducted the first reading of the 2024-2025 school year Traditional School Calendar option as presented.

B.2. Approval to Recess Regular Board Meeting

Order #49 - Motion Passed: Approval that the Board of Education recess its regular board meeting in order to convene the Hopkins County School District Finance Corporation, passed with a motion by Ms. Kerri Scisney and a second by Mr. Nicholas Foster.

Mr. Shannon Embry	Yes
Mr. John Osborne	Yes
Mr. Steven Faulk	Yes
Ms. Kerri Scisney	Yes
Mr. Nicholas Foster	Yes

B.3. Call to Order Hopkins County District Finance Corporation

Order #50 - Motion Passed: Approval to convene the meeting of the Hopkins County School District Finance Corporation, passed with a motion by Mr. Steven Faulk and a second by Mr. John Osborne.

Mr. Shannon Embry	Yes
Mr. John Osborne	Yes
Mr. Steven Faulk	Yes
Ms. Kerri Scisney	Yes
Mr. Nicholas Foster	Yes

B.4. Approval of a Resolution Authorizing the Issuance of the Hopkins County School District Finance Corporation School Building Revenue Bonds, Series 2023, Advertising for the Bond Sale and Approving all other Documents in Connection with the Bond Issue

A copy may be found in Abstract File #67

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Order #51 - Motion Passed: Approval of Resolution authorizing the issuance of the Hopkins County School District Finance Corporation School Building Revenue Bonds, Series 2023, advertising for the bond sale and approving all other documents in connection with the bond issue, passed with a motion by Mr. Steven Faulk and a second by Ms. Kerri Scisney.

Mr. Shannon Embry	Yes
Mr. John Osborne	Yes
Mr. Steven Faulk	Yes
Ms. Kerri Scisney	Yes
Mr. Nicholas Foster	Yes

B.5. Reconvene Regular Board Meeting

Order #52 - Motion Passed: Approval that the Hopkins County District Finance Corporation meeting be adjourned and the Hopkins County Board of Education regular meeting be reconvened, passed with a motion by Mr. John Osborne and a second by Ms. Kerri Scisney.

Mr. Shannon Embry	Yes
Mr. John Osborne	Yes
Mr. Steven Faulk	Yes
Ms. Kerri Scisney	Yes
Mr. Nicholas Foster	Yes

B.6. Approval of a contract, rent and lease with the Hopkins County School District Finance Corporation in connection with its School Building Revenue Bonds, Series 2023, and approving all other documents in connection with the bonds.

A copy may be found in Abstract File #68

Order #53 - Motion Passed: Approval of a contract, rent and lease with the Hopkins County School District Finance Corporation in connection with its School Building Revenue Bonds, Series 2023, and approving all other documents in connection with the bonds, passed with a motion by Mr. Nicholas Foster and a second by Mr. John Osborne.

Mr. Shannon Embry	Yes
Mr. John Osborne	Yes
Mr. Steven Faulk	Yes
Ms. Kerri Scisney	Yes
Mr. Nicholas Foster	Yes

B.7. Approval of a Resolution Authorizing the use of General Fund Revenues to Support Debt Service

A copy may be found in Abstract File #69

Order #54 - Motion Passed: Approval of a Resolution authorizing the use of general fund revenues to support debt service, passed with a motion by Ms. Kerri Scisney and a second by Mr. Steven Faulk.

Mr. Shannon Embry	Yes
Mr. John Osborne	Yes
Mr. Steven Faulk	Yes
Ms. Kerri Scisney	Yes
Mr. Nicholas Foster	Yes

BOARD CALENDAR

Review Board Meeting Dates

Monday, December 11, 2023, HCBOE Board Meeting, Central Administrative Office, 5:30 p.m.

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APPROVAL TO ADJOURN REGULAR BOARD MEETING TO MOVE INTO WORK SESSION

Order #55 - Motion Passed: Approval to adjourn regular Board Meeting and move into a work session with the regular Board meeting reconvening after work session, passed with a motion by Mr. John Osborne and a second by Ms. Kerri Scisney.

Mr. Shannon Embry	Yes
Mr. John Osborne	Yes
Mr. Steven Faulk	Yes
Ms. Kerri Scisney	Yes
Mr. Nicholas Foster	Yes

APPROVAL TO RECONVENE REGULAR BOARD MEETING

Order #56 - Motion Passed: Approval to reconvene regular board meeting, passed with a motion by Mr. John Osborne and a second by Ms. Kerri Scisney.

Mr. Shannon Embry	Yes
Mr. John Osborne	Yes
Mr. Steven Faulk	Yes
Ms. Kerri Scisney	Yes
Mr. Nicholas Foster	Yes

**Approval of the Revised BG 1 for the South Hopkins School Project BG23-030
A copy may be found in Abstract File #70**

Order #57 - Motion Passed: passed with a motion by Mr. Nicholas Foster and a second by Mr. John Osborne.

Mr. Shannon Embry	Yes
Mr. John Osborne	Yes
Mr. Steven Faulk	Yes
Ms. Kerri Scisney	Yes
Mr. Nicholas Foster	Yes

**Approval of the Revised BG 1 for High School Auxiliary Gyms Project BG22-408
A copy may be found in Abstract File #71**

Order #58 - Motion Passed: passed with a motion by Ms. Kerri Scisney and a second by Mr. Steven Faulk.

Mr. Shannon Embry	Yes
Mr. John Osborne	Yes
Mr. Steven Faulk	Yes
Ms. Kerri Scisney	Yes
Mr. Nicholas Foster	Yes

**Approval of the Revised BG 1 for Site Acquisition on N. Main for Central Office BG22-381
A copy may be found in Abstract File #72**

Order #59 - Motion Passed: passed with a motion by Mr. John Osborne and a second by Mr. Nicholas Foster.

Mr. Shannon Embry	Yes
Mr. John Osborne	Yes
Mr. Steven Faulk	Yes
Ms. Kerri Scisney	Yes
Mr. Nicholas Foster	Yes

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ADJOURNMENT

Order #60 - Motion Passed: Motion to adjourn until the next scheduled meeting on December 11, 2023, passed with a motion by Mr. Steven Faulk and a second by Mr. Nicholas Foster.

Mr. Shannon Embry	Yes
Mr. John Osborne	Yes
Mr. Steven Faulk	Yes
Ms. Kerri Scisney	Yes
Mr. Nicholas Foster	Yes

Shannon Embry, Chairman

Amy Smith, Superintendent