

Woodland Elementary School
Regularly Scheduled SBDM Meeting
October 30, 2023

Members Present: Dawn Tarquinio, Barbara Cornett, Samantha Walker, and Leeza George. *Members Absent:* Hannah Hobbs. *Recording Secretary:* Ashley Brus. *Guests:* Stacy Brawner.

Call to order at 5:07 p.m.

1. Opening Business

- a. October Agenda Approval- A motion was made to approve the October agenda by *Barbara Cornett* and seconded by *Leeza George*. The council members agreed unanimously with the motion to approve the October agenda.
- b. September Regular Meeting Minutes- A motion was made by *Samantha Walker* to approve the September Regular Meeting Minutes and seconded by *Barbara Cornett*. The council members agreed unanimously with the motion to approve the September Regular Meeting Minutes.
- c. Good News Report - Our fundraiser has kicked off and will support us being able to complete the window clings around the building. So far, we've already received \$1,000. Mrs. Benson had her baby a week ago and Mrs. Hobbs had her baby over the weekend!
- d. Public Comment- None.
- e. Meeting Norms- The council members reviewed the adopted set of meeting norms.

2. Student Achievement Report/Data

- a. Measuring Student Achievement - State Test Results are not public until midnight on November 1st. Preliminary data was shared regarding individual students in PLCs and with printouts that went home with students. The council reviewed the provided Test Scores Bundle from 2022 which was purchased last year from KASC. This resource will be utilized to analyze this year's data once the information is public.
- b. Analyzing Student Achievement- The council reviewed the data tracker. Overall fluency shows 70% of students reading on grade level. Last year at this time, it was 59%. 1st grade has a 40% growth goal. The council decided to discuss the KSA data at the next regularly scheduled monthly meeting.

- c. Climate Survey and More- Mrs. Keeler, Guidance Counselor, is highlighting the climate survey questions in her monthly lessons. The target questions at this time are 9, 10, 11, and 12 (When I need help with schoolwork, I can ask a teacher. If I have a problem, there is an adult from school that I can talk to. My teachers expect me to do my best all the time. When I want to give up, my teacher says I should keep trying.). Primary students were given the survey one-on-one to gather their input.

3. School Improvement Planning

a. Monthly Review

- i. **September** - 4th-No School Labor Day; 5th-Meeting with new teachers; 6th-Staff Meeting; 8th-first quarter midterm ends, Classified staff Studer rollout, School PT Appreciation Day; 11th-8:46 am 9/11 Event, SB9 Progress Monitoring begins; 12th-ISD Walk Throughs; 13th-Optional Staff Meeting; 15th- 1st Quarter midterms go home; 20th-select staff at Foundational Numeracy training, Action Teams meeting; 21st Literacy Night; 25th-September SBDM Meeting; 27th-Soar Awards; 29th-Fall Picture Day, September birthday celebration; 30th-Teacher Self-Reflections and Professional Growth Plan due
- ii. **October** - 4th - Vision screenings; 6th- Fire Safety Day, last day of first quarter, fluency assessments due in spreadsheets, PA/Phonics data due in spreadsheets; 9th-13th-Fall Break; 16th-PLD (conferences); 16th-20th-Safe Schools Week; 17th-iReady Math modeling in classrooms; 19th-Fall Festival; 20th-First quarter report cards go home; 27th-October WWOOF Breakfast, October birthday celebration
- iii. **November** - 1st-required staff meeting; 2nd-Foundational Numeracy Team training, KKids Field Trip, Family Literacy Night; 3rd-First Grade Field Trip to the zoo; 6th-7th-no school; 8th-optional staff support meeting; 9th-Glow Dance; 10th-Veteran's Day celebration, foundational numeracy SLICE walkthroughs; 16th-Family Thanksgiving Lunch, SBDM Parent election; 17th-2nd quarter midterm ends; 22nd-24th-Thanksgiving holidays; 27th-November SBDM; 29th-Soar Awards

b. Planning Process -

- i. CSIP Phase 2 is due in eProve November 1st (Needs Assessment, School Assurances) Mrs. Tarquinio shared with the council that she is working on getting this completed. The next step is to complete our Goal Builder and gap targets will be created around February and will be based on the released KSA data.

4. Budget Report

- a. September Schedule of Balances- Mrs. Tarquinio provided the council with a copy of the September Monthly Schedule of Balances. Mrs. Walker asked about funding for field trips and Mrs. Tarquinio shared that we are asking for donations and grade levels are working on fundraising opportunities. Mrs. Tarquinio shared that we are also going to have a winter shop in which students will be able to buy for their families. A motion was made to approve the September Schedule of Balances by *Barbara Cornett* and seconded by *Leeza George*. The council members agreed unanimously with the motion to approve the September Schedule of Balances.
- b. KDE Competitive Grant Opportunities- Mrs. Tarquinio shared a list of grants available from KDE. The 21st Century grant, which we already have, is listed. Mrs. Tarquinio will reach out to Tanya Vowels regarding information on the Math Achievement Fund Mini Grant.

5. Committee Reports

- a. September Accident Report- The council was provided with and reviewed the September Accident Report.
- b. PBIS Committee- The council was provided with and reviewed the September PBIS Meeting Minutes. Highlighted topics included the creation and implementation of a school store by Mrs. Wimberly and the next steps for creating the teams 23-24 Action Plan.

6. Bylaw/Policy Review/Readings/Adoption

- a. Consensus and Voting Rules- The council was provided with and reviewed the By Laws-Consensus Voting Appeals document. The council members did not have any questions for discussion or suggestions for revision. Mrs. Tarquinio brought to the council's attention the minority parent election that is scheduled for November 16th.
- b. Appeals Process- The council was provided with and reviewed the By Laws-Consensus Voting Appeals document. The council members did not have any questions for discussion or suggestions for revision.

7. New Business

- a. Staffing Changes- Bridgett Duke has been hired for the open 5th grade position and an offer was made to Angela Chenault to take the additional position that was allocated

with the increase in enrollment (senate bill 9 support). The .5 position for related arts and special education position currently being filled by Helene Harris as a long term substitute are both still open.

8. Ongoing Learning

- a. Portrait of a Learner- Mrs. Brawner, who currently serves on the district Portrait of a Learner Committee, shared with the council the main process takeaways from their meetings. The committee has been collecting community input on what future employers want to see with regard to the work ethic of our students. These brainstorming sessions are to determine the “soft skills” employees need to be successful in the workforce. At the end of the year, participating students will create and present a slideshow of their skills to defend their learning instead of just going through the regular interview process. This slideshow will include accomplishments they have achieved in and out of the classroom.
- b. IMPACT Ky Certified Educator Survey- Mrs. Wimberly, who is our building level KEA representative, will be leading the survey with the staff which will run from November 1st through December 15th. Results will be available in February 2024.
- c. Opportunities for students to earn and learn- A partnership between Kentucky and the US Department of Labor is offering apprenticeships as part of post secondary readiness. These apprenticeships will provide students with work experience and portable credentials at little to no cost.

9. Upcoming Deadlines

- a. November 1 - Phase 2 CSIP
- b. November 1-December 15 - IMPACT KY survey for educators

10. Adjournment- A motion was made by *Barbara Cornett* to adjourn the meeting and seconded by *Samantha Walker*. The meeting was adjourned at 6:03 p.m.