**HEARTLAND ELEMENTARY**

**SITE BASED COUNCIL**

**MINUTES**

**October 17, 2023**

**4:00PM**

**ATTENDANCE** - Emily Campbell, Nichelle Waters, Sarah Mraz, Jennifer Miller, Kim Huggins, Krystal Waddel

Meeting was called to order by Emily Campbell at 4:04 pm.

1. **OPENING BUSINESS**

A. Agenda Approval - After the Council reviewed the Agenda, Krystal Waddell made a motion to accept the agenda and Kim Huggins seconded the motion. Consensus was reached by the Council.

B.  September Meeting Minutes - Motion was made by Krystal Waddell and seconded by Kim Huggins to approve the September meeting minutes. Consensus was reached by the Council.

C. Good News Report

* Fall Break offered a time to refresh and refocus for all.
* Career Day went well.
* 5th grade students had a great field trip to the State Capitol and met Governor Beshear.
* Beta students attended the Leadership Summit.
* Parent Teacher conferences were held.

D.  Public Comment/Visitors -

1. **STUDENT ACHIEVEMENT** -

Fluency data was shared with the Council. PA/Phonics data was also presented to the Council.

1. **PLANNING** - Phase II of CSIP is due November 1, 2023

4.  **BUDGET REPORT**

A. PER PUPIL - The council looked over the budget. Kim Huggins motioned to approve. Nichelle Waters seconded the motion. Consensus was reached.

B. LOCAL - The local budget was approved by Kim Huggins. Krystal Waddell seconded the motion. Consensus was reached.

1. **OLD BUSINESS** -

6. **NEW BUSINESS** -

A. Committee chair assignments - **Math** - C - A. Duncan CC-Aide, **Language Arts** - C - C Mitchell CC - M Hall, **Science/SS** - C Clark CC- Garvin, **PD** C - Cecil CC- Wright, **Tech/Resource** C - K Miller CC- Murray, **Arts & Humanities** - CC - McCombs C - Barnett, **Social Climate** - C - Birch CC - Wright , **PBIS** C - E Mitchell CC - McMillen, **Assessment** C - Nethery CC - Wallace, **Wellness** C - Neuman CC - Waters, **Safety** C - Campbell CC - Heath **PR** C - Murray CC - Bramlett

B. The Student Accident Report was provided to the Council. No action required.

7.  **EXECUTIVE SESSION TO DISCUSS PERSONNEL**

8. **ANNOUNCEMENTS**

* October 20 - Bulldog Store
* October 23-27 - Book Fair
* October 26 - Picture Makeup Date
* October 26 - Family Literacy Night
* October 27 - Fall parties
* November 6-7 - No school
* November 22-24 - Thanksgiving Break
* December 20-January 1 - Winter Break
* January 2 - PLD for staff (no school)

9.  **ADJOURNMENT** -The next meeting will be held on Tuesday, November 21st at 4:00 p.m. With no further items to discuss, Motion was made by Sarah Mraz and seconded by Kim Huggins to adjourn the meeting. Consensus was reached. Meeting adjourned at 4:36 pm.