



FLOYD COUNTY BOARD OF EDUCATION  
Anna Whitaker Shepherd, Superintendent  
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Eastern, KY 41622  
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Linda C. Gearheart, Board Chair - District 1  
William Newsome, Jr., Vice-Chair - District 3  
Dr. Chandra Varia, Member - District 2  
Keith Smallwood, Member - District 4  
Steve Stone, Member - District 5

**Consent Agenda Item (Action Item):** Consider Change Order #1 and BG-4 to CPR for the Access Control Systems Project.

**Applicable State or Regulations:** 702 KAR 4:160.

**Fiscal/Budgetary Impact:** Change Order #1 in the amount of \$2,531.72. CPR contract amount of \$302,531.72.

**History/Background:**

November 28, 2022

Board approved bids for Access Control project and Revised BG-1 (Order# 20170).  
Change Order# 1- required replacing self-retracting latches with surface strike magnetic locks at Betsy Layne Elem and Prestonsburg Elementary.

**Recommended Action:** To approve Change Order #1 and BG-4 as presented, pending KDE approval.

**Contact Person(s):** Linda Hackworth  
Jason King

N/A  
Principal

Linda Hackworth  
Director

Anna Whitaker Shepherd  
Superintendent

**Date:** November 22, 2023



**CHANGE ORDER**

DATE: 11/06/2023 CO #: One (01)  
 TO: Floyd Co. Schools Security Upgrades Various Schools, Kentucky PROJECT: Floyd Co. Schools Security Upgrades Various Schools Floyd County, KY RTA 2216, BG 22-315  
 CONTRACT DATE: January 1, 2023 CONTRACT FOR: General Contractor

THE CONTRACT IS CHANGED AS FOLLOWS:  
 (Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives.)

In accordance with the Contractor's correspondence of November 6, 2023 (attached), replace self-retracting latches with surface strike magnetic locks on Betsy Layne Doors - #14 & #17 and Prestonsburg Elementary Door - #2.

TOTAL AMOUNT OF THIS CHANGE ORDER:	<b>\$2,531.72</b>
<hr/>	
The original Contract Sum was	\$300,000.00
The net change by previously authorized Change Orders	\$0.00
The Contract Sum prior to this Change Order was	\$300,000.00
The Contract Sum will be increased by this Change Order in the amount of	\$2,531.72
The new Contract Sum including this Change Order will be	\$302,531.72
The Contract Time will be Unchanged	0 days
The Date of Substantial Completion as of the date of this Change Order is therefore	August 15, 2023

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Rosstarrant Architects, Inc.  
 101 Old Lafayette Avenue  
 Lexington, Kentucky 40502

CPR Construction  
 220 South Hord Street,  
 Grayson, Kentucky 41143

Floyd County Schools  
 442 KY RT. 550,  
 Eastern Kentucky 41622

**ARCHITECT** (Firm name and address)

**CONTRACTOR** (Firm name and address)

**OWNER** (Firm name and address)

  
 BY (Signature)

  
 BY (Signature)

BY (Signature)

**MICHAEL HUGHES**  
 (Typed or printed name)

**Nathaniel Carty**  
 (Typed or printed name)

(Typed or printed name)

**11/09/2023**  
 DATE

**11/09/2023**  
 DATE

DATE

# FACPAC Contract Change Order Supplemental Information Form (Ref# 58957)

Form Status: Saved

Tier 3 Project: School Access Control Systems

BG Number: 22-315

District: Floyd County

Status: Active

Phase: Project Initiation (View Checklist)

Contract: CPR Construction, LLC, 0001, General Contractor

Type: General Contractor

Proposed

Change Order Number	1
Time Extension Required	No
Date Of Change Order	11/6/2023
Change Order Amount To Date	Increase

## Construction Contingency

Calculations below are project wide. Remaining negative Construction Contingency may require the submission of a revised BG1.

Current Approved Amount	\$15,000.00
Net Approved COs	\$0.00
Remaining After Approved COs	\$15,000.00
Net All COs	\$2,531.72
Remaining After All COs	\$12,468.28

This Requested Change Order Amount \$2,531.72

+/-

Change In A/E Fee This Change Order \$265.83

+/-

Change In CM Fee This Change Order

+/-

Remaining Construction Contingency \$12,468.28

Balance

Contract Change Requested By General Contractor; Local Board of Education

Contract Change Reason Code Found Condition

Change Order Description And Justification

In accordance with the Contractor's correspondence of November 6, 2023 (attached), replace self-retracting latches with surface strike magnetic locks on Betsy Layne Doors - #14 & #17 and Prestonsburg Elementary Door - #2.

**TOTAL AMOUNT OF THIS CHANGE ORDER: \$2,531.72**

Cost Benefit To Owner

This pricing is in alignment with industry standards.

Contract unit prices have been utilized No to support the cost associated with this change order.

### Detailed Cost Breakdown

Contract unit prices have not been utilized, provide a detailed cost breakdown which separates labor, material, profit and overhead.

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<b>Detail Item</b>	<b>Amount</b>	<b>Percent of Total</b>
Labor	\$1,200.00	47.40%
Materials	\$1,101.56	43.51%
Profit and Overhead	\$230.16	9.09%
Bond Insurance		0.00%
<b>Cost Breakdown Total:</b>	<b>\$2,531.72</b>	

Cost for this Change Order supported No by an alternate bid or competitive price quote

Explain Why

# Change Order Supplemental Information Form Signature Page (Online Form Ref# 58957)



Architect

11/21/2023

Date

Construction Manager

Date

Finance Officer

Date

Local Board of Education Designee

Date



220 South Hord Street • Grayson, KY 41143 • Phone: 606-315-0901

Owner (Floyd County Security Upgrades)

Job Address:  
Floyd County, KY

Print Date: 11-6-2023

## Floyd County Security Upgrades

Micheal,

This change order is for all Labor and Material to swap from self retract latches to surface strike magnetic locks. On Betsy Layne Door #14 and #17 and Prestonsburg Elementary Door #2.

**Buildertrend Default**

Items	Cost Type	Unit Cost	Qty/Unit	Builder Total Cost	Markup	Markup Amount	Price
Bates Security Labor Besty Layne	Labor	\$120.00	6 Man Hrs.	\$720.00	10.00%	\$72.00	\$792.00
Betsy Layne Elementary School Door #14 and #17							
Bates Security Material Betsy Layne	Material	\$550.78	1	\$550.78	10.00%	\$55.08	\$605.86
Betsy Layne Elementary School Door #14 and #17							
Bates Security Labor Prestonsburg Elementary School Door #2	Labor	\$120.00	4 Man Hrs.	\$480.00	10.00%	\$48.00	\$528.00
Bates Security Material Prestonsburg Elementary School Door #2	Material	\$550.78	1	\$550.78	10.00%	\$55.08	\$605.86

**Buildertrend Default Total:**

**\$2,531.72**

**Total Cost: \$2,301.56**

**Total Markup: \$230.16**

**Total Price: \$2,531.72**

# FACPAC BG4 Form (Ref# 30606)

Form Status: Saved

Tier 3 Project: School Access Control Systems

BG Number: 22-315

Status: Active

District: Floyd County

Phase: Project Initiation (View Checklist)

Contract: CPR Construction, LLC, 0001, General Contractor

Type: General Contractor

Proposed

## Project Construction Cost

Original Contract Amount	\$300,000.00
Net Total of Change Orders to Contract	\$2,531.72
Original Purchase Order Total	\$0.00
Net Total of Change Orders to Purchase	\$0.00
Orders	
Total Cost of Construction	\$302,531.72

## Verification of Required Approvals by Other Regulatory Agencies

### Office of Housing, Buildings, and Construction

Certificate Of Occupancy Date	8/10/2023
Plumbing Certificate Date	
Electrical Certificate Date	
Fire Alarm Certificate Date	
Sprinkler Certificate Date	
Boiler Certificate Date	
Range Hood Suppression Date	
Verification of Approval - Other	
Verification of Approval - Other Date	

### Natural Resources and Environmental Protection Cabinet

Sewage Disposal Certificate Date	
Natural Resources & Environmental Protection Cabinet - Other	
Natural Resources & Environmental Protection Cabinet - Other Date	

### Close Out

Punch List Completed Date	10/3/2023
Record Drawings Completed Date	11/10/2023
Warranty & Guarantees Information Provided Date	10/31/2023
Owner Training on Systems Date	10/3/2023



Verification of Payment of Debts and Claims to Date	10/31/2023
Close Out - Other	
Close Out - Other Date	
BG4 Date	11/20/2023
BG4 Board Order Date	11/27/2023

### BG4 Signature Page (Online Form Ref# 30606)

The work performed under this contract has been reviewed and found to be substantially complete, according to the plans and specifications approved by the Kentucky Department of Education.



Architect

11/20/2023

Date

Engineer

Date

Contractor / Construction Manager

Date

Local Board of Education Designee

Date

Mr. Keith Smallwood Yes

F. Consider/Approve Standard Form of Agreement between Owner and Architect (RossTarrant) Trace Creek, CM) for the Emergency Bus Garage Replacement, pending KDE Approval

**Order #20169 - Motion Passed:** Approval of Standard Form of Agreement between Owner and Architect (RossTarrant) Trace Creek, CM) for the Emergency Bus Garage Replacement, pending KDE Approval passed with a motion by Mr. Keith Smallwood and a second by Mr. William Newsome.

**5 Yeas - 0 Nays**

Ms. Linda Gearheart	Yes
Mr. William Newsome	Yes
Dr. Chandra Varia	Yes
Mr. Steve Slone	Yes
Mr. Keith Smallwood	Yes

**G. Consider/Approve sealed bid(s) for School Access Control Systems and Revised BG-1, pending KDE approval**

**Order #20170 - Motion Passed:** Approval of sealed bid(s) for School Access Control Systems and Revised BG-1, pending KDE approval passed with a motion by Mr. Keith Smallwood and a second by Mr. William Newsome.

**5 Yeas - 0 Nays**

Ms. Linda Gearheart	Yes
Mr. William Newsome	Yes
Dr. Chandra Varia	Yes
Mr. Steve Slone	Yes
Mr. Keith Smallwood	Yes

H. Consider/Approve Revised BG-1 for the Betsy Layne Elementary Roof projects, pending KDE approval

**Order #20171 - Motion Passed:** Approval of sealed bid(s) for School Access Control Systems and Revised BG-1, pending KDE approval passed with a motion by Mr. Keith Smallwood and a second by Mr. William Newsome.

**5 Yeas - 0 Nays**

Ms. Linda Gearheart	Yes
Mr. William Newsome	Yes
Dr. Chandra Varia	Yes
Mr. Steve Slone	Yes
Mr. Keith Smallwood	Yes

**6. Action by Consent**

**Order #20172 - Motion Passed:** Motion to table Item 6-J and Item 6-O passed with a motion by Mr. Steve Slone and a second by Mr. Keith Smallwood.

**3 Yeas - 0 Nays - 2 Abstained**