

**Powell County Board of Education Regular Meeting
October 17, 2023 6:00 PM
Powell County Middle School Media Center**

Attendance Taken at : 5:56 PM

Present Board Members:

Brenda Crabtree

Kim Hall

Lisa Mays

Diann Meadows

Kathy Merriman

I. Call to Order

II. Pledge of Allegiance

III. Adopt/Approve Agenda

Order #24-52 - Motion Passed: Motion to approve agenda passed with a motion by Diann Meadows and a second by Lisa Mays.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

IV. Staff/Student Recognitions

Ayvyn Gilbert was recognized for being accepted into the Honors Performance Series on Alto Saxophone in London for 2024. He will attend a week-long event at the Royal Festival Hall and work with other finalists from all over the world. This is an extremely selective experience, and getting admitted is a fantastic opportunity and accomplishment. Ayvyn said he was excited about the trip. He said he will fly by himself but when he gets to London a chaperone will meet him and will oversee him while there.

Ms. Julie Clark was recognized for being named by the National Federation of State High School Associations (NFHS) Coaches Association as 2022-2023 Coach of the Year in Bass Fishing. Winners are chosen through a combination of their coaching accomplishments, particularly for the season in question, as well as their contributions outside of competition to help grow their respective sports.

V. Communication Report

Superintendent Wasson shared the following information with the Board.

· I attended the Superintendent Summit on September 25 and 26 and we got to sit down with legislators to discuss concerns for the upcoming legislative session. We prioritized the asks that school districts will have and learned from legislators how we can best present our ideas. Daniel Cameron and the Governor also spoke to us regarding their philosophies for the upcoming election.

· I have begun my site visits with the principals as part of their evaluation. Last week I got to Stanton Elementary, the Middle School, and the Academy. This week I will get to visit Clay City and Bowen. I enjoy hearing from the principals what work they are doing and getting some ideas of things that they feel are going

well and that keep them up at night. It is my goal that together we can solve some of the challenges they are facing.

- We had a district budget meeting similar to the one we had last year to help us prioritize our needs in the district. The priorities of district and school administration for the 2025-2026 budget are vestibules for Clay City and Bowen, awnings if we don't get them done this year, new AEDs throughout the district, continuing online registration, and staffing for special activities at the elementary schools. The schools want to retain as many staff as possible.

- Mr. Brewer was able to get some information from John Gilbert at KDE to help us develop a process for fixing the Middle School gym wall. We need an engineer who will evaluate the wall and declare if it is an emergency fix and if it will be under \$1,000,000. Once we can find one to come out, if under the million mark, we will be able to quickly proceed. Otherwise we will have to go through the full construction process with the department. We have tried multiple companies and engineers but are running into roadblocks. I hope to make progress on that this week.

- Mr. Brewer and I met with Kevin Johnson from the Kentucky Transportation Cabinet on Monday, October 9, to discuss the project that will begin before too long to widen Hall's Lane. They are working to determine an appraised value for our property that they will be taking as a permanent part of this project as well as a temporary easement on our property. We are working with KDE to determine what the next steps are for us in the state acquiring this land because we will get to negotiate the terms of the sale of the land. We were originally told the new sign the high school installed with have to be moved but just tonight we were given information that it can stay as part of this project. However, it may have to move when the widening of the road takes place.

- Mr. Crase, Ms. Faulkner and I met with Allison Commings on Thursday, October 12 to discuss the media center plans for the new building. While it is designed to be an open space and allow for it to be the central hub of the school, we don't want classes in the center to be continuously interrupted by students going to and from the gymnasium and cafeteria. We measured book shelf space after the meeting and got back to Allison with plans that we think will minimize disruption while maximizing the open feel of the library.

- This coming Friday, CMTA Engineer Correy Carrico is coming to the district to share with us the plans for technology, sound in the cafeteria, media center, and other electrical aspects of the project.

- We have a pre-bid meeting for the new Stanton Elementary School on Tuesday, November 7, at 10:00 a.m. The bid opening meeting will be Thursday, November 16 at 2:00 p.m.

- Head Start has been unable to locate a teacher for the Bowen Elementary preschool program. They agreed to allow us to post the position and reimburse us if we located a certified IECE teacher. We have located someone in the MAT program for IECE and Head Start has agreed to reimburse us at the full cost of salary and benefits.

- The SRO Contract has been delivered to me from the Mayor and he indicated their council approved it at their last meeting. However, some of the items we spoke about in a meeting with the mayor and a couple council members were not included in the contract. I have sent it to Board Attorney Chenoweth for his input and advice in clarifying the terms of the contract, mainly related to what funds we utilize and how the fuel use is determined. I hope to get that back soon so the city council can reevaluate the contract and we can come to an agreement.

- We have been working on new procedural forms and documentation that would be required for our staff when taking an overnight or extended day field trip. We don't get consistent information from our groups but

there are pieces, such as transportation and funding, that the Board is responsible for reviewing and approving. I will have these new documents for Board review at the next meeting but as soon as we get them back from KSBA I will begin requiring their use as a district procedure before I submit something to the Board for approval.

· The trees in front of high school have grown very big and block all view of the high school for emergency purposes. They also cause a lot of leaves falling that stop up drainage lines. We would like to cut them down and are wondering about thoughts of the Board members.

· I will be out for surgery on my hand Monday, October 23. I am not sure how many days I will need to be out but I have confidence in our district administrators and I will be available.

VI. Public Comments

One member of the public asked if we were going to start the pilot program that was discussed at the last meeting by Representative Wesley or if our students would be transported to Estill County for the program.

Superintendent Wasson clarified that the aviation program Representative Wesley spoke about was something we can explore but in communicating with Superintendent Charlie Brock in Estill county they too are in the exploration stage of the program. Superintendent Brock indicated they plan to utilize the simulator and it may be possible to partner with EKU for some of the courses.

Superintendent Wasson explained that we are currently at our maximum capacity for CTE programs that we are allowed to have and we don't have enough students interested in aviation to close one of our pathways and start a new one.

Mrs. Tiffany Anderson, shared that she and Superintendent Wasson signed an agreement with Maysville Community and Technical College in Mt. Sterling in regards to an aviation program.

VII. Consent Agenda

Order #24-53 - Motion Passed: Motion to approve all consent items as presented passed with a motion by Kim Hall and a second by Brenda Crabtree.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

A. Approval of minutes for regular meeting minutes 9.19.23

B. Approval of Payment of Claims

C. Approval of Monthly Financial Report

D. Approval of Orders of Treasurer

E. Trip Approvals

F. Approval for SES Third Grade to Change Field Trip from Soletto Wildlife Center to Morehead Planetarium

G. Approval Bowen Elementary Library Grant

H. Approval of Baseball Field Lease with City of Stanton

I. Approval of Superintendent Travel

VIII. Approval of Job Descriptions

Order #24-54 - Motion Passed: Approval of substitute bus driver, substitute bus monitor, and CIO job descriptions passed with a motion by Brenda Crabtree and a second by Lisa Mays.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

During the finance audit it was discovered we don't have job descriptions for substitute drivers and bus monitors. HR Director David Lyons created the attached job descriptions.

Additionally, when our former CIO left her position there were two job descriptions available for that position. The one we utilized was titled Director of Technology and required administrative certification and would be considered a certified position. We would like to keep the job description as is with the exception of changing the job title to Chief Information Officer, which is the most recognized title for this position. Another slight change requested is that it change to minimum of 7 years of experience rather than 10 as more quality staff are getting into administration earlier.

IX. Out of State Trip Request- High School Science and Ecology

Order #24-55 - Motion Passed: Approval of Science and Ecology trip to Florida and use of a charter bus due to distance of the trip passed with a motion by Diann Meadows and a second by Lisa Mays.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Mr. Steve Colwell described the Science and Ecology trip to the Board. The reason stated for taking a certified common carrier instead of school bus was the distance of the trip.

Board Member Brenda Crabtree asked for clarification on how the trip would be paid for. Mr. Colwell stated that the students know the cost of the trip and as they all participate in fundraising individual costs go down. He explained this is a voluntary club trip, but if someone is unable to cover their complete expense he will reach out to see if he can find sponsorship of final student costs.

X. Approval of Overnight Trip for High School Band

Order #24-56 - Motion Passed: Approval of high school marching band overnight trip to Bowling Green as presented passed with a motion by Kim Hall and a second by Lisa Mays.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Mr. Taylor Huffaker asked permission to take an overnight trip for the band for 2 nights in the event that they qualify for state competition at the regional competition this coming weekend. He said that the band has \$3,500 to cover the expenses of the trip. He mentioned he thinks that in the past the District may cover expense for state competitions, but Superintendent Wasson clarified she only received the trip request late in

the afternoon of the meeting day and would need time to review policy and procedures as well as past history of this. No guarantee of funding from the District was made. Mr. Huffaker stated that they had the funds to cover the expenses regardless.

XI. Approval of 1st KETS Offer of Assistance

Order #24-57 - Motion Passed: Approval of the 1st KETS offer of \$21,353 with general fund matching the offer passed with a motion by Diann Meadows and a second by Brenda Crabtree.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Chief Finance Officer Alicia Frazier explained the KETS offer of assistance. She is requesting that we accept the offer and match it with District funds in full.

XII. Selection of Board Member for Calendar Committee

Order #24-58 - Motion Passed: Approval to select Lisa Mays as Board representative on the calendar committee passed with a motion by Kim Hall and a second by Diann Meadows .

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Lisa Mays volunteered to serve on the committee.

XIII. Approval of Calendar Committee

Order #24-59 - Motion Passed: Approval of calendar committee as presented to include Board member selected by the Board passed with a motion by Kim Hall and a second by Brenda Crabtree.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

The calendar committee was presented on the attached document and Mrs. Meredith Robinson demonstrated how the committee met the requirements of the law. Board Member Lisa Mays will be added to the remainder of the list presented.

XIV. Approval of Bus Monitor Trip Rate

Order #24-60 - Motion Passed: Approval of a bus monitor trip rate of \$13.00 per hour passed with a motion by Brenda Crabtree and a second by Lisa Mays.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

When creating the new salary schedule, a trip rate for bus drivers was set at \$14.75 per hour to balance driving time and sit time. Bus monitors do not regularly go on trips, but there are times they are needed, especially in relation to the ATC trip. In evaluating the bus driver trip rate, it is approximately 90% of the starting level bus driver rate. At this time, we have two scales for bus monitors. One is phasing out as current bus monitors leave and most monitors are on this scale. The suggested trip rate for bus monitors at this time would be \$13.00 per hour, which is approximately 90% of the starting level bus monitor on the phase out scale.

XV. Instruction

A. Emergency Teaching Certifications

Order #24-61 - Motion Passed: Approval of emergency certifications as listed passed with a motion by Lisa Mays and a second by Kim Hall.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Emergency teaching certifications are being requested for:

Mike Estep- Earth-Space Science

Regina Breeden- MSD

XVI. Facilities

A. Approval of Pay App #7 for Stanton Elementary Roofing Project

Order #24-62 - Motion Passed: Approval of Pay Application #7 passed with a motion by Kim Hall and a second by Brenda Crabtree.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Pay application #7 is requested for approval. It was asked if this was the final application, and it is not at this time. However, the project is almost complete and we should get the final payment application soon.

XVII. Leave Approvals

Order #24-63 - Motion Passed: Approval of leave requests as presented passed with a motion by Diann Meadows and a second by Lisa Mays.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Hannah Conner is requesting maternity leave.

Taylor Rogers-Townsend is requesting maternity leave.

Alfred Spencer is requesting unpaid medical leave from 9/19/23 to 11/24/23 due to hernia surgery.

XVIII. Informational Items

A. Personnel Report

XIX. Other Business

Mrs. Anderson wanted to state a clarification on the aviation program.

She stated that if MCTC receives a grant for Aviation Mechanics that Powell County would participate in that program.

XX. Approval to Enter Closed Session pursuant to KRS 61.810(1)(C) Discussions of proposed or pending litigation involving a public agency

Order #24-64 - Motion Passed: Approval to enter closed session pursuant to KRS 61.810(1)(c) passed with a motion by Kim Hall and a second by Brenda Crabtree.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

XXI. Approval to Reconvene In Open Session

Order #24-65 - Motion Passed: Approval to reconvene open session passed with a motion by Diann Meadows and a second by Kim Hall.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

XXII. Adjourn

Order #24-66 - Motion Passed: Motion to adjourn passed with a motion by Kim Hall and a second by Lisa Mays.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Board Chairperson

Board Secretary