



Kenton County School District | It's about ALL kids.

Issue Paper

DATE:

11/17/2023

AGENDA ITEM (ACTION ITEM):

Consider/Approve the Change Orders to existing Purchase Orders for the Safety and Security Project (BG 18-396)

APPLICABLE BOARD POLICY:

01.1 Legal Status of the Board; 04.31 Authority to Encumber and Expend Funds; Capital Construction Process – 702 KAR 4:160

HISTORY/BACKGROUND:

Direct Purchase Orders were issued for materials at the onset of the Safety & Security Project. All materials for the project have been purchased and the work has been completed. It is necessary to closeout all residual funds that were unused for each of the remaining open purchase orders.

<u>Vendor</u>	<u>PO Number</u>	<u>Residual Amount</u>
Anixter	20008909	\$ 19.75
Forbo Flooring	20008907	\$ 170.00
Graybar Electric	20008904	\$ 290.59
Hilltop Stone, LLC.	20008893	\$ 1,346.07
		<u>\$ 1,826.41</u>

FISCAL/BUDGETARY IMPACT:

Deduction of \$1,826.41 from the existing Purchase Orders.

RECOMMENDATION:

Approve the Change Orders to existing Purchase Orders for the Safety and Security Project (BG 18-396).

CONTACT PERSON:

Matt Rigg, Chief Operations Officer

Principal/Administrator



District Administrator



Superintendent



Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
2018-034 KCSD Safety and Security
Improvements
District Wide

OWNER: *(Name and address)*
Kenton County Board of Education
1055 Eaton Drive
Ft. Wright, KY 41017

CONTRACT INFORMATION:
Contract For: Material Purchase Order

Date: 3/10/2020

ARCHITECT: *(Name and address)*
Emboss Design, PSC
906 Monmouth Street
Newport, KY 41071

CHANGE ORDER INFORMATION:
Change Order Number: 01-Anixter

Date: 11/17/2023

CONTRACTOR: *(Name and address)*
Anixter, Inc.
4440 Mulhauser Road
Hamilton, OH 45011

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Final Adjustment to KCSD Purchase Order No. 20008909

The original Contract Sum was	\$ 506,000.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 506,000.00
The Contract Sum will be decreased by this Change Order in the amount of	\$ 19.75
The new Contract Sum including this Change Order will be	\$ 505,980.25

The Contract Time will be increased by Zero (0) days.

The new date of Substantial Completion will be as listed in the Project Manual

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Emboss Design, PSC

ARCHITECT *(Firm name)*

Mark Perry

SIGNATURE

Mark Perry, Sr. Project Manager

PRINTED NAME AND TITLE

11/17/2023

DATE

CONTRACTOR *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE

Kenton County Board of Education

OWNER *(Firm name)*

SIGNATURE

Matt Rigg, Chief Operations Officer

PRINTED NAME AND TITLE

DATE



Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
2018-034 KCSD Safety and Security
Improvements
District Wide

CONTRACT INFORMATION:
Contract For: Material Purchase Order

Date: 3/10/2020

CHANGE ORDER INFORMATION:
Change Order Number: 01-Forbo

Date: 11/17/2023

OWNER: *(Name and address)*
Kenton County Board of Education
1055 Eaton Drive
Ft. Wright, KY 41017

ARCHITECT: *(Name and address)*
Emboss Design, PSC
906 Monmouth Street
Newport, KY 41071

CONTRACTOR: *(Name and address)*
Forbo Flooring, Inc.
8 Maplewood Drive
Hazleton, PA 18202

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Final Adjustment to KCSD Purchase Order No. 20008907.

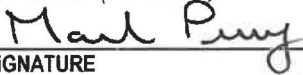
The original Contract Sum was	\$ 16,859.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 16,859.00
The Contract Sum will be decreased by this Change Order in the amount of	\$ 170.00
The new Contract Sum including this Change Order will be	\$ 16,689.00

The Contract Time will be increased by Zero (0) days.

The new date of Substantial Completion will be as listed in the Project Manual

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Emboss Design, PSC
ARCHITECT *(Firm name)*

SIGNATURE

Mark Perry, Sr. Project Manager
PRINTED NAME AND TITLE

11/17/2023
DATE

Forbo Flooring, Inc.
CONTRACTOR *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE

Kenton County Board of Education
OWNER *(Firm name)*

SIGNATURE

Matt Rigg, Chief Operations Officer
PRINTED NAME AND TITLE

DATE



Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
2018-034 KCSD Safety and Security
Improvements
District Wide

CONTRACT INFORMATION:
Contract For: Material Purchase Order

Date: 3/10/2020

CHANGE ORDER INFORMATION:
Change Order Number: 01B-Graybar

Date: 11/17/2023

OWNER: *(Name and address)*
Kenton County Board of Education
1055 Eaton Drive
Ft. Wright, KY 41017

ARCHITECT: *(Name and address)*
Emboss Design, PSC
906 Monmouth Street
Newport, KY 41071

CONTRACTOR: *(Name and address)*
Graybar Electric Company, Inc.
1022 West 8th Street
Cincinnati, OH 45203

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Final Adjustment to KCSD Purchase Order No. 20008904.

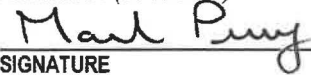
The original Contract Sum was	\$	109,000.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	109,000.00
The Contract Sum will be decreased by this Change Order in the amount of	\$	290.59
The new Contract Sum including this Change Order will be	\$	108,709.41

The Contract Time will be increased by Zero (0) days.

The new date of Substantial Completion will be as listed in the Project Manual

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Emboss Design, PSC
ARCHITECT *(Firm name)*

SIGNATURE

Mark Perry, Sr. Project Manager
PRINTED NAME AND TITLE

11/17/2023
DATE

Graybar Electric Company, Inc.
CONTRACTOR *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE

Kenton County Board of Education
OWNER *(Firm name)*

SIGNATURE

Matt Rigg, Chief Operations Officer
PRINTED NAME AND TITLE

DATE



Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
2018-034 KCSD Safety and Security
Improvements
District Wide

CONTRACT INFORMATION:
Contract For: Material Purchase Order

Date: 3/10/2020

CHANGE ORDER INFORMATION:
Change Order Number: 01-Hilltop

Date: 11/17/2023

OWNER: *(Name and address)*
Kenton County Board of Education
1055 Eaton Drive
Ft. Wright, KY 41017

ARCHITECT: *(Name and address)*
Emboss Design, PSC
906 Monmouth Street
Newport, KY 41071

CONTRACTOR: *(Name and address)*
Hilltop Stone, LLC
One West Fourth Street, Ste 1100
Cincinnati, OH 45202

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Final Adjustment to KCSD Purchase Order No. 20008893.

The original Contract Sum was	\$ 12,705.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 12,705.00
The Contract Sum will be decreased by this Change Order in the amount of	\$ 1,346.07
The new Contract Sum including this Change Order will be	\$ 11,358.93

The Contract Time will be increased by Zero (0) days.

The new date of Substantial Completion will be as listed in the Project Manual

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Emboss Design, PSC
ARCHITECT *(Firm name)*

SIGNATURE

Mark Perry, Sr. Project Manager
PRINTED NAME AND TITLE

11/17/2023
DATE

Hilltop Stone, LLC
CONTRACTOR *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE

Kenton County Board of Education
OWNER *(Firm name)*

SIGNATURE

Matt Rigg, Chief Operations Officer
PRINTED NAME AND TITLE

DATE