

**BULLITT COUNTY PUBLIC SCHOOLS  
1040 HIGHWAY 44 EAST  
SHEPHERDSVILLE, KY 40165**

**REGULAR MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION**

**October 23, 2023  
5:00 PM**

**MINUTES OF RECORD**

The Bullitt County Board of Education met at the Frank R. Hatfield Administrative Center, 1040 Highway 44 East, Shepherdsville, Kentucky, 40165, at 5:00 p.m. on October 23, 2023, with the following members present:

(1) Ms. Linda Belcher (2) Mrs. Nita Neal (3) Dr. Matt Mooney  
(4) Mrs. Lisa Hodges (5) Mr. Darrell Coleman

**CALL TO ORDER**

The October 23, 2023, regular meeting of the Bullitt County Board of Education was called to order at 5:00 p.m. by Board Chair Darrell Coleman.

**ADOPT THE AGENDA**

**2023-171** Motion made by Matt Mooney, seconded by Linda Belcher, to adopt the agenda as presented. All members voted YES.

**PRESENTATIONS**

- Board Member Matt Mooney led the audience in The Pledge of Allegiance and reviewed the Board Team Commitments:  
To improve our effectiveness, the Board Team for Bullitt County Schools commits to:
  1. Maintain primary focus on student learning.
  2. Continuously review, define, and work toward district goals.
  3. Listen to each other, speak freely, work and learn together, and support one another.
  4. After careful deliberation, support the majority's decision regarding shared goals for continuously improving district-wide student learning.
  5. Agree to disagree respectfully.
  6. Delegate implementation of Board decisions to Superintendent and Leadership Team.
- Superintendent Jesse Bacon reminded the audience of the guidelines for public comment and requested anyone wishing to do so to register at this time.
- Congratulations to: Lily Smith (ROC) - Semifinalist in the National Merit Scholar Program
- Mrs. Cate Noble Ward of Studio Kremer Architects gave a brief update on the construction projects

**COMMUNICATIONS**

Audience Comments

- Gwinn Thompson, Jackie Barbour-Glenn, Allen Schuler, and Jo Coffman all spoke in support of naming the BCPS Auditorium after Barbara Elliott. Ms. Coffman also commented on the therapy dogs in the schools.

### Superintendent's Report

Recognized Jackie Roth for her service to our county as she retires on October 31, 2023. Also welcomed the community to come out to area events this week. NBHS Trunk or Treat on 11/24/23, BCHS Trunk or Treat on 11/25/23 and BEHS Halloween in the Halls on 11/25/23.

### Other Items from the Board (None)

### **CONSENT ITEMS**

**2023-172** Motion made by Nita Neal, seconded by Lisa Hodges, to approve Consent Items as presented, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on October 18, 2023, which is available online. All members voted YES.

#### Financial Reports

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period 3
3. AP Check Reconciliation Register
4. Paid Invoice Report

#### Travel

\* All travel by commercial carrier is due to schedule/cost.

School	Activity	Destination	Location	Date	Cost Student to	Travel by:	Trip ID
		TRAVEL -October, 2023 - Monthly Meeting					
BCHS	Beta club	City Center Lexington	Lexington, KY	1/17-1/19/24	\$80	Miller	R501493
BCHS	Boys Basketball	Sidney James Mountain Lodge	Gatlinburg, TN	12/26-12/29/23	\$0	Parent	R501598
BCHS	Choir	Morehead State University	Morehead, KY	11/13-11/14/23	\$200	BCPS	R501570
BCHS	Engineering	University of Louisville	Louisville, KY	11/1/2023	\$15	Jefferson	R501549
BCHS	Girls Basketball	Gatlinburg Cabins	Gatlinburg, TN	12/26-12/29/23	\$0	Parent	R501597
BCHS	Principles of Health Science & EKG students	Sullivan University	Louisville, KY	11/17/2023	\$10	Jefferson	R501573
BCHS	Senior Class	Orlando - Various	Orlando, GFL	4/16-4/21/24	\$950	Miller	R501365
BCHS	Wrestling	Great Crossing	Georgetown, KY	1/12-1/13/24	\$0	Parent	R501610
BEHS	BE HOSA Guatemala Medical Trip	Eco Muro TacMayan	Guatemala, Mexico	4/6-4/14/24	\$2,000	Squads Abroad	R501542
BEHS	Marching Band	West Clermont High School	Batavia, OH	11/4/23	\$0	BCPS Bus	
BEHS	Bullitt East FBLA	Hilton Anatole	Dallas, TX	11/14-11/22/23	\$900	Southwest Airlines	R501452
BEHS	Bullitt East Journalism	Boston Sheraton	Boston, MA	10/30-11/15/23	\$1,000	Airlines	R501467
BEHS	FFA	Freedom Hall/ Kentucky Exposition Center	Louisville, KY	11/10/23	\$20	Miller	R501581
BEHS	FFA	Indiana Convention Center	Indianapolis, IN	11/1-3/23	\$250	BOE Vans	R501580
BEHS	Multicultural Club	Kentucky International Convention Center	Louisville, KY	11/9/2023	\$5	Miller	R501596
CGES	4th Grade	Falls of the Ohio	Jeffersonville, IN	4/26/2024	\$15	Miller	R501547
CGES	Cedar Grove Elementary 4th Grade	Mammoth Cave	Mammoth Cave, KY	3/1/2024	\$20	Miller	R501546
CGES	Cedar Grove Elementary Kindergarten	Derby Dinner Playhouse	Clarksville, IN	11/17/2023	\$10	BCPS	
EMS	Aviators 6th grade team	Kentucky Center for the Performing Arts	Louisville, KY	12/12/2023	\$30	Miller	R501456
EMS	Aviators 6th Grade Team	John Hardin HS-PAC	Radeliff, KY	3/20/2024	\$30	Miller	R501458
EMS	Aviators-6th Grade team	Falls of the Ohio	Jeffersonville, IN	11/8/2023	\$30	Miller	R501453
EMS	Eastside Bands	Saint Matthews Baptist Church	Louisville, KY	12/1/2023	\$0	Jefferson	R501584
EMS	Navigators 6th Grade Team	Kentucky Center for the Performing Arts	Louisville, KY	12/13/2023	\$30	Miller	R501457
EMS	Navigators 6th Grade Team	PAC @John hardin HS	Radeliff, KY	3/21/2024	\$30	Miller	R501459
EMS	Navigators 6th grade team	Mammoth Cave	Mammoth Cave, KY	4/11/2024	\$30	Miller	R501463

EMS	Navigators-6th Grade Team	Falls of the Ohio	Jeffersonville, IN	11/9/2023	\$30	Miller	R501454
HMS	6th grade	Mammoth Cave	Mammoth Cave, KY	5/16/2024	\$20	Miller	R501505
HMS	Discovery 8th graders	Western Kentucky University	Bowling Green, KY	2/15/2024	\$35	Miller	R501512
HMS	Hebron Discovery 6 and 7th grades	Muhammad Ali Center	Louisville, KY	2/15/2024	\$15	Miller	R501543
LJES	Fifth Grade	Frazier Museum	Louisville, KY	11/21/2023	\$9	Miller	R501392
LJES	LJES Third Grade	Stage One @KY Center for the Arts	Louisville, KY	12/14/2023	\$0	Miller	R501593
MWES	5th Grade	Kentucky Center for the Performing Arts	Louisville, KY	2/9/2024	\$20	Miller	R501518
MWES	5th Grade	Junior Achievement	Louisville, KY	4/11/2024	\$25	Miller	R501523
MWMS	8th Grade Class Trip	Washington DC	Washington, DC	4/8-4/12/24	\$1,080	Smart Travel Student	R501372
NBHS	FFA	Indiana Convention Center	Indianapolis, IN	11/2-3/23	\$100 </=	BOE Vans	R501564
NBHS	North Bullitt JROTC	Kenwood High School	Clarksville, TN	11/18/23	\$0	Miller	R01615
NBHS	PCT & EKG Tech Allied Health Classes	University Hospital & Jewish Hospital	Louisville, KY	11/9/2023	Lunch	Miller	R501565
RES	Kindergarten	Huber's Orchard	Borden, IN	10/13/2023	\$18	BOE Buses	R501575
ROC	BAMS to Discovery Cove	Comfort Inn Maingate East	Kissimmee, FL	3/6-3/11/24	\$1,400	Jefferson Tours	R501348
ROC	ROC BETA Club Senior Convention	Central Bank Center	Lexington, KY	1/17-1/19/24	\$500	Miller	R501493

### Minutes

- September 11, 2023 - Work Session
- September 26, 2023 - Monthly Meeting

### Construction Items

#### 1. CO#21 Football Stadium Project - Credit allowances

Presented was change order #21 for final reconciliation for the two construction Allowances on the Football Stadiums. This includes a credit for the geothermal well field remediation allowances and an add for the coverage in soil remediation. Through review of special inspection reports- the soil allowance coverage was reduced by \$18,714.00. Total cost of of this change order is \$24,371.00. Beginning balance is \$128,723.02 and ending balance is \$104,352.02.

#### 2. Bullitt East High School- Fine Arts Construction

Approval was requested of the Construction Document package and permission to solicit bids for the Bullitt East High School Fine Arts project, BG 32-0580. The advertisement for Bid is attached that outlines the dates of issuance. Here is a link to the [documents](#).

#### 3. BCPS Football Stadiums- Calhoun G704-Substantial Completion Certification

This is a Certificate for Substantial Completion for the High School Football Stadium Project, BG 23-157. The work performed under this contract has been reviewed and found to be to the architect's best knowledge, information and belief to be substantially complete.

### e. Human Resources

#### 1. Leave of Absence Requests

- **Brandi Gaddis** - Teacher - Overdale Elementary - Ms. Gaddis requested leave without pay for the dates of September 27th - December 19th, 2023. She is using FMLA.
- **Wanda Richards** - Custodian - Bullitt Lick Middle School - Ms. Richards requested leave without pay for the dates of October 27th and 30th, 2023. She is using FMLA.
- **Misty Weed** - Bus Monitor - Transportation - Ms. Weed requested leave without pay for the dates of September 25th - October 31st, 2023. She is using FMLA.

## 2. Entry of the Employment Records in the Minutes of Record

Employment records for both the certified and classified personnel for the period of **September 2023** through **October 2023** were submitted for the Board's information and inclusion in the minutes of this meeting.

### Contracts

#### 1. Ralph Wright Natatorium

Bullitt County Public Schools has a swim team composed of all three high schools. There is currently one head coach and one assistant coach who are both "housed" at North Bullitt High School and report to Ronnie Bryson, NBHS Athletic Director. This MOA with Ralph Wright Natatorium at the University of Louisville provides four 25-yard lanes for 60 Bullitt County swimmers beginning October 2023 and conclude February 2024.

#### 2. TIDES Center Contract for Professional Services

The attached services agreement with TIDES (NGLC) is a required aspect of Bullitt County Public Schools receiving the CRPE School System Innovation Fund (SSIF) Grant that was approved at the September 2023 Board Meeting. We are required to enter into an agreement with the CRPE approved technical assistance providers throughout the grant period for assistance in programming and requirements. The cost of this services agreement is \$10,000 and funding is required to come from the CRPE SSIF grant-funding.

#### 3. Paroquet Springs Conference Centre - Volleyball Banquet

Please see attached contract for NBHS Volleyball Team to hold their banquet at Paroquet Springs on Sunday, December 3, 2023 from, 6:00pm- 10:00pm.

### Permission to Accept Donations/Grant Funding

School/Program Receiving Contribution	Donor	Description of Gift	Purpose	Value
Bullitt East High School - Computer Science	Office Furniture Warehouse - Louisville	Donation	33 Computer Chairs for 332	\$1,947.00
Eastside Middle School	Southern Orthodontic Partners, Mgmt., LLC	Donation	Check for School Sponsorships/School Agendas	\$1,000.00
North Bullitt High School	Alan & Mary Kissel	Donation	Check for a scholarship	\$500.00
Mt Washington & Eastside Middle YSC	Southeast Christian Church's Missions Committee	Donation	Check for Small Group Intervention	\$2,000.00
Mt Washington & Pleasant Grove Elementary FRC	German American Bank	Donation	Check for Blessings in a Backpack	\$300.00
Zoneton Middle School	Fund for the Arts	Grant	Check for Number the Stars Field Trip	\$1,640.00

Bullitt East High School	Bullitt East Athletic Boosters	Donation	Coach’s salary for girls basketball	\$2,117.20
Eastside Middle School	KYSTA	Donation	Check for the KETEA Fall Convening	\$1,500.00
Bullitt Central High School - Cafeteria	Family Worship Center	Donation	Check for the Principal Account to cover lunches for students	\$2,400.00

179D Deduction for Studio Kremer & CMTA - OMES

Presented was a Declaration of Allocation form from Studio Kremer and CMTA, Inc. allowing them to utilize the 179D Deduction on their business tax return as it relates to construction at Old Mill Elementary School.

Curriculum/Instructional Resources, etc.

As of July 25, 2022, the Superintendent oversees all curriculum, textbooks, instructional materials, and student support services per changes in Kentucky Revised Statutes (KRS 160.345). The curriculum in each school shall be designed to achieve student capacities established by KRS 158.645 and the school goals established by KRS 158.6451. The curriculum shall comply with all applicable state and federal statutes and regulations. In any school administered under the provisions of KRS 160.345, the Superintendent shall determine which curriculum, textbooks, instructional materials, and student support services shall be provided in the school after consulting with the Board, the Principal, and the school council and after a reasonable public review and response period for all stakeholders. A spreadsheet was provided with that information for approval of curriculum and/or instructional resources for district wide use along with several schools.

Request to Declare Buses Surplus

Requested is the Board declare the list of buses provided as surplus.

- Bus #318 year 2004 International
- Bus #403 year 2005 Freightliner
- Bus #406 year 2005 Freightliner
- Bus #407 year 2005 Freightliner
- Bus #579 year 2006 International
- Bus #580 year 2006 International
- Bus #708 year 2008 International

**UNFINISHED BUSINESS**

Revised 2023-24 Annual Pay Scales

A revision was made to the annual pay scales for FY 2024 as follows:

The FRYSC & Migrant Education District Supervisor/District Grant Writer position was updated to reflect the job description revision. The position pays on the certified scale or the degreed professional scale based on qualifications with extended days and supplement. This change is effective 11/01/2023.

2023-173 Motion made by Lisa Hodges, seconded by Linda Belcher, to approve the revision as presented. All members voted YES.



## NEW BUSINESS

### Early Graduation Requests

Two Early Graduation requests are submitted for approval:

- Student ID#2120086212 Bullitt Central High School
- Student ID#2120113029 Bullitt Central High School
- Student ID#2120149838 Bullitt Central High School
- Student ID#2120080792 Bullitt Central High School
- Student ID#2120116404 Bullitt East High School
- Student ID#2120086691 Bullitt East High School
- Student ID#2120132120 Bullitt East High School

**2023-174** Motion made by Linda Belcher, seconded by Nita Neal to approve the two early graduation requests as presented. All members voted YES.

### Naming of Bullitt Central High School Auditorium

BCHS Principal Joe Pat Lee and BCBS SBDM requests to name the Bullitt Central High School Auditorium for the late Barbara Elliott. Ms. Elliott was a highly regarded educator and a longtime speech and drama coach at Bullitt Central High School. Ms. Elliott brought recognition to Bullitt County through the numerous Speech and Drama competitive events in which her students excelled.

The original donation to build the Bullitt Central auditorium was largely made possible by the late Dr. and Mrs. Woodruff Bates Troutman estate.

Recommended is approval to name the BCBS Auditorium The Troutman-Elliott Auditorium.

**2023-175** Motion made by Linda Belcher, seconded by Nita Neal to approve the renaming of the BCBS Auditorium The Barbara Elliott Center for the Arts. All members voted YES.

### FRYSC & Migrant Education District Supervisor/District Grant Writer Job Description Revision

Attached is the updated job description for the FRYSC & Migrant Education District Supervisor/District Grant Writer Job Description. The revision is the addition of "Minimum of a Bachelor's degree required."

This revision was needed in order to clarify that a degree is required for this position.

**2023-176** Motion made by Lisa Hodges, seconded by Linda Belcher to approve the revised job description as requested. All members voted YES.

### Request for Additional Team Lead- EMS

Mr. Antone Towns, principal of Eastside Middle School, is requesting to add an additional Team Lead to the school's allocations for the 2023-2024 school year. This will be a 7th grade Team Leader of PLCs responsible for working with a team of 5 teachers to create schedules, rosters, field trips, and academic plans. The cost will be \$889.22 from SBDM/Section 6 funds.

**2023-177** Motion made by Lisa Hodges, seconded by Nita Neal to approve the request for an Additional Team Lead for Eastside Middle School as presented. All members voted YES.

### Request for additional Clerical hours to MWES

Principal Julie Shumaker of Mount Washington Elementary School requests to add one additional hour to the school's clerical staffing. The time will be used for a person to shelve library material, repair books, input books into the system, and other assigned duties during the normal school day. Funding will come from Section 6/SBDM funds.

**2023-178** Motion made by Nita Neal, seconded by Lisa Hodges to approve the request for additional clerical hour to MWES as presented. All members voted YES.

Request for Job Description and Title Change (Technology)

BCPS Director of Technology, Mr. Kevin Fugate, requests to change the Fixed Assets Coordinator title to Technology Inventory Specialist. Also, requested is approval of the updated job description. The change is necessary due to the increasing demands of the role.

**2023-179** Motion made by Linda Belcher, seconded by Matt Mooney to approve the request for job description and title change as presented. All members voted YES.

Request to Increase AP Extended Days

Mr. Dominic McCamish, Principal of Specialized Programs, is requesting to increase the extended days for the Assistant Principal from ten (10) to twenty-three (23). This addition of extended days would be consistent with the other high school assistant principals and would allow the administration at BAC/Riverview/SM to continue to support the needs of each of their students. Title 1 funds would be utilized to fund the extended days.

**2023-180** Motion made by Linda Belcher, seconded by Matt Mooney to approve the request to increase Ap Extended days as presented. All members voted YES.

**ADJOURNMENT**

**2023-179** Motion Made by Linda Belcher, seconded by Lisa Hodges, to adjourn at 5:44 p.m. All members voted YES.

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
SECRETARY