



Taylor Publishing Company dba Balfour is hereby authorized as the official publisher of the publication described below.

(Please Print)

Production Year 2024	Title of Book LaGrange Elementary School		Date 09/25/2023	Cust# 14620
School LaGrange Elementary School		Address 500 W. Jefferson St.		Phone # 502-222-9454
City LaGrange	State ky	Zip 40031	Email Address melinda.hadley@oldham.kyschools.us	
Mr., Ms., Dr. Ms	First Name Melinda	Last Name Hadley	Title adviser	
Copies 220	Pages 48	Trim Size 8	Cover Type <input type="checkbox"/> Softcover <input checked="" type="checkbox"/> Hardcover	Delivery Season <input checked="" type="checkbox"/> Spring <input type="checkbox"/> Sum-Fall
		Requested Ship Date 05/2024		Cust Type <input type="checkbox"/> HS <input type="checkbox"/> JHS/MS <input checked="" type="checkbox"/> Elem <input type="checkbox"/> K-12 <input type="checkbox"/> Univ <input type="checkbox"/> Fine Book

COPY PREPARATION (Check one)

- BalfourTools® for Adobe InDesign®
- StudioWorks+®
- Encore®
- BalfourTools® with BalfourGO®
- StudioWorks+® with BalfourGO®
- myYear®

BAL4.TV		eYEARBOOK	
Activate Yearbook Project for BAL4.TV Codes: (add codes at studio.balfour.com) <input type="checkbox"/> Yes		Purchase: <input type="checkbox"/> School (one subscription for each printed yearbook) <input type="checkbox"/> Consumer (parent/student orders online, 50 minimum)	
Price Per Code		(School purchase only) Price per eYearbook	Estimated eYearbook Distribution Date

The completed books will be shipped on a standard delivery schedule after the final copy shipment is received. Standard delivery schedules vary with product line. Failure to meet deadline requirements or to return proofs within the designated time will result in adjustments to the delivery schedule (ask your representative for other exceptions.) The company will make every effort to return submitted photographs and artwork, however the Company assumes no responsibility for their loss or damage. The company exercises no editorial control over the content of the book, and under Texas Law has no responsibility for its content.

This Contract is contingent upon Government regulations, strikes, fires, or acts of Providence. Prices shown are estimates based on the contract specifications. Changes in specifications can affect the final billing price. The Total Estimated Price shown above is based upon the Company's current price list, which in turn is based upon current material, labor, and other costs. To compensate for cost increases that will be incurred by the Company in the event of delay in the production schedule, the following shall apply: If final copy is received by the Company after December 31 of the Production Year, the total price shall increase by an amount equal to 5 percent of the Total Estimated Price. Prices are contingent on the Company's ability to obtain materials at a reasonable price. Should our suppliers increase their prices by an unexpected amount, the Company may be required to adjust prices accordingly. The Company will notify the Customer prior to manufacture of any such price adjustments.

Applicable sales taxes will be added to the final invoice unless the Customer furnishes evidence of tax-exempt status. The Customer agrees to pay the final invoice within 30 days of the invoice date or pay a late payment fee of 1 1/2% per month of the unpaid balance. Costs associated with collections, including reasonable attorney fees and court costs if it becomes necessary to place this account for collection, will be borne by the Customer. By the authorized signature below, Customer hereby waives notice of acceptance, default and exemption.

Pursuant to V.T.C.A., Government Code §2270.002, the Company affirms that it does not boycott Israel and will not boycott Israel during the term of this contract. The Print Trade Customs of the Printing Industry of America, Inc. are incorporated into the terms of this Contract, except as specifically otherwise stated herein, and are reprinted on the back of this Contract. This contract is subject to acceptance by Taylor Publishing Company dba Balfour in Dallas, Texas, and will be governed by the laws of the State of Texas.

1st Deposit: \$ _____ <small>(30% of Total Est. Price)</small>	Date: _____	Total Estimated Price: \$ 3,300.00
2nd Deposit: \$ _____ <small>(45% of Total Est. Price)</small>	Date: _____ <small>(Final Copy Deadline)</small>	

I [we] have read, understand and accept the terms and conditions of this Contract. I further stipulate that I am an authorized representative of the customer named herein and, as such, am authorized to sign this Contract.

Signature (Circle one: Administrator / Adviser / Editor / Manager) See Attached Email - Adviser	Please Print Name	Is a Purchase Order Required? <input type="checkbox"/> Yes <input type="checkbox"/> No P.O. #: _____
Signature (Circle one: Administrator / Adviser / Editor / Manager)	Please Print Name	
Sales Representative (Please Print) BECKY GOINS	Rep # 963801	Accepted at Balfour LD

beckylgoins@gmail.com

From: Hadley, Melinda <melinda.hadley@oldham.kyschools.us>
Sent: Thursday, September 14, 2023 11:11 AM
To: beckylgoins@gmail.com
Subject: RE: Yearbook

I am so sorry to hear that, Becky! My dad passed away in 2019 and I know how hard that is. I was a daddy's girl. Love and hugs.

Yes, I would like to stay with Balfour.

Melinda Hadley
Librarian
La Grange Elementary School

-----Original Message-----

From: beckylgoins@gmail.com <beckylgoins@gmail.com>
Sent: Thursday, September 14, 2023 10:25 AM
To: Hadley, Melinda <melinda.hadley@oldham.kyschools.us>
Subject: RE: Yearbook

Hi Melinda. I am so sorry for the delay. My dad passed away last month, and that has put me a smidge behind. Yes, we can get you setup. I just need an email stating you plan to stay with Balfour for 2024. That will allow me to get your project opened up.

Your cover is due 11/3, and your final deadline for your yearbook is 3/22. 😊

Let me know how I can help.

Thanks!

Becky Goins
Balfour & Co.
Regional Representative
(502) 376-4192

-----Original Message-----

From: Hadley, Melinda <melinda.hadley@oldham.kyschools.us>
Sent: Thursday, September 14, 2023 8:07 AM
To: Becky Goins <beckylgoins@gmail.com>
Subject: RE: Yearbook