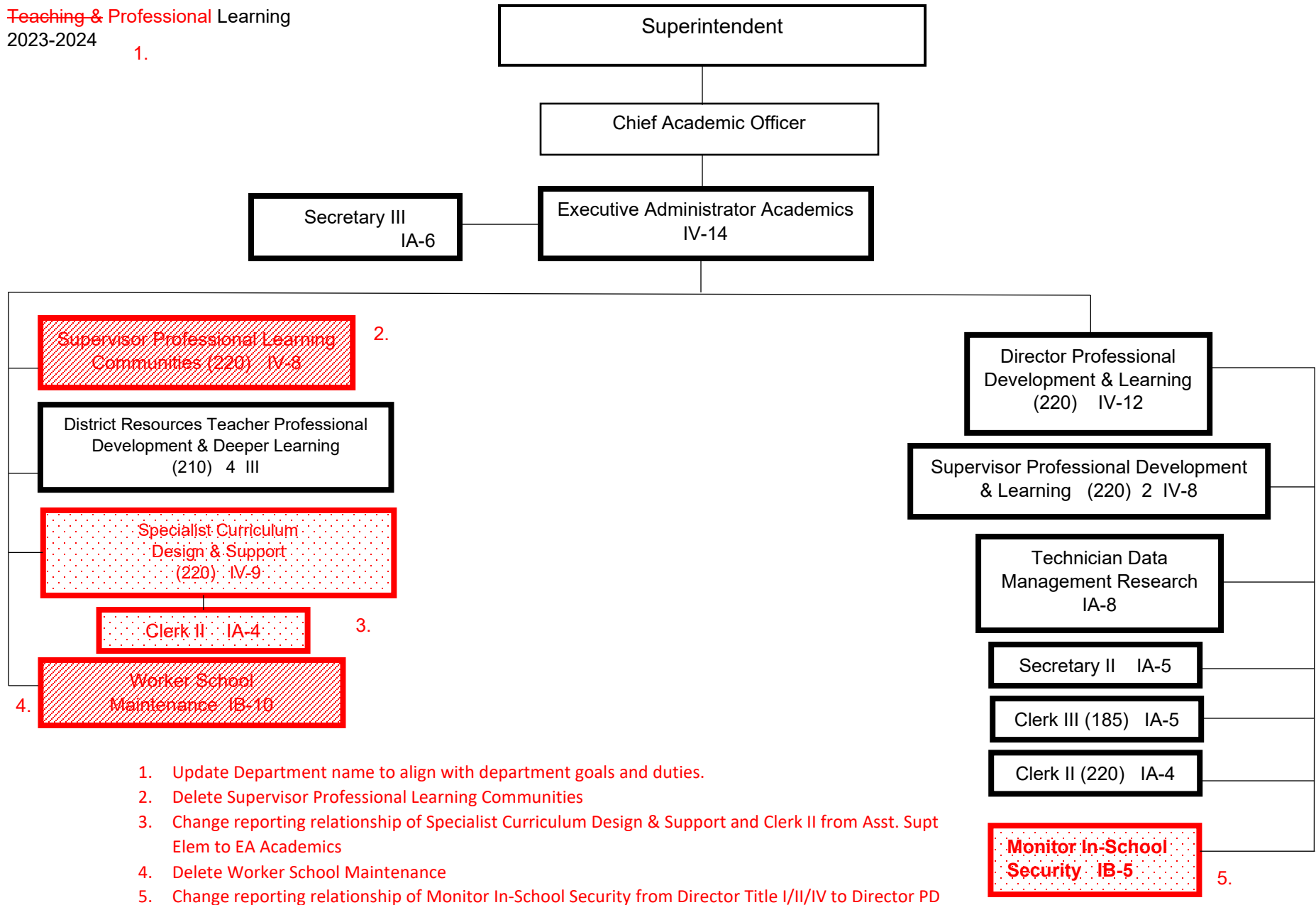


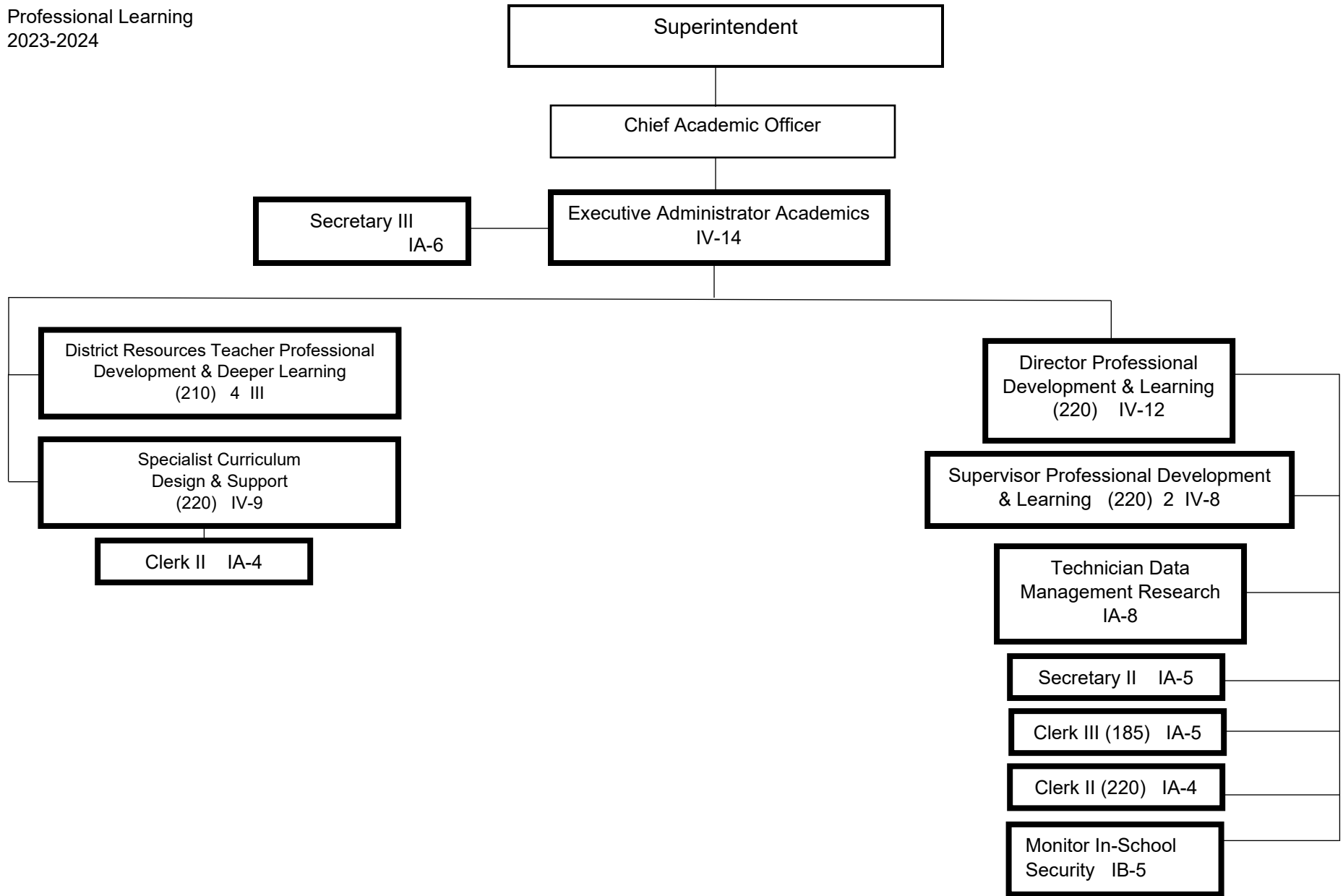
1.



1. Update Department name to align with department goals and duties.
2. Delete Supervisor Professional Learning Communities
3. Change reporting relationship of Specialist Curriculum Design & Support and Clerk II from Asst. Supt Elem to EA Academics
4. Delete Worker School Maintenance
5. Change reporting relationship of Monitor In-School Security from Director Title I/II/IV to Director PD

Summary:

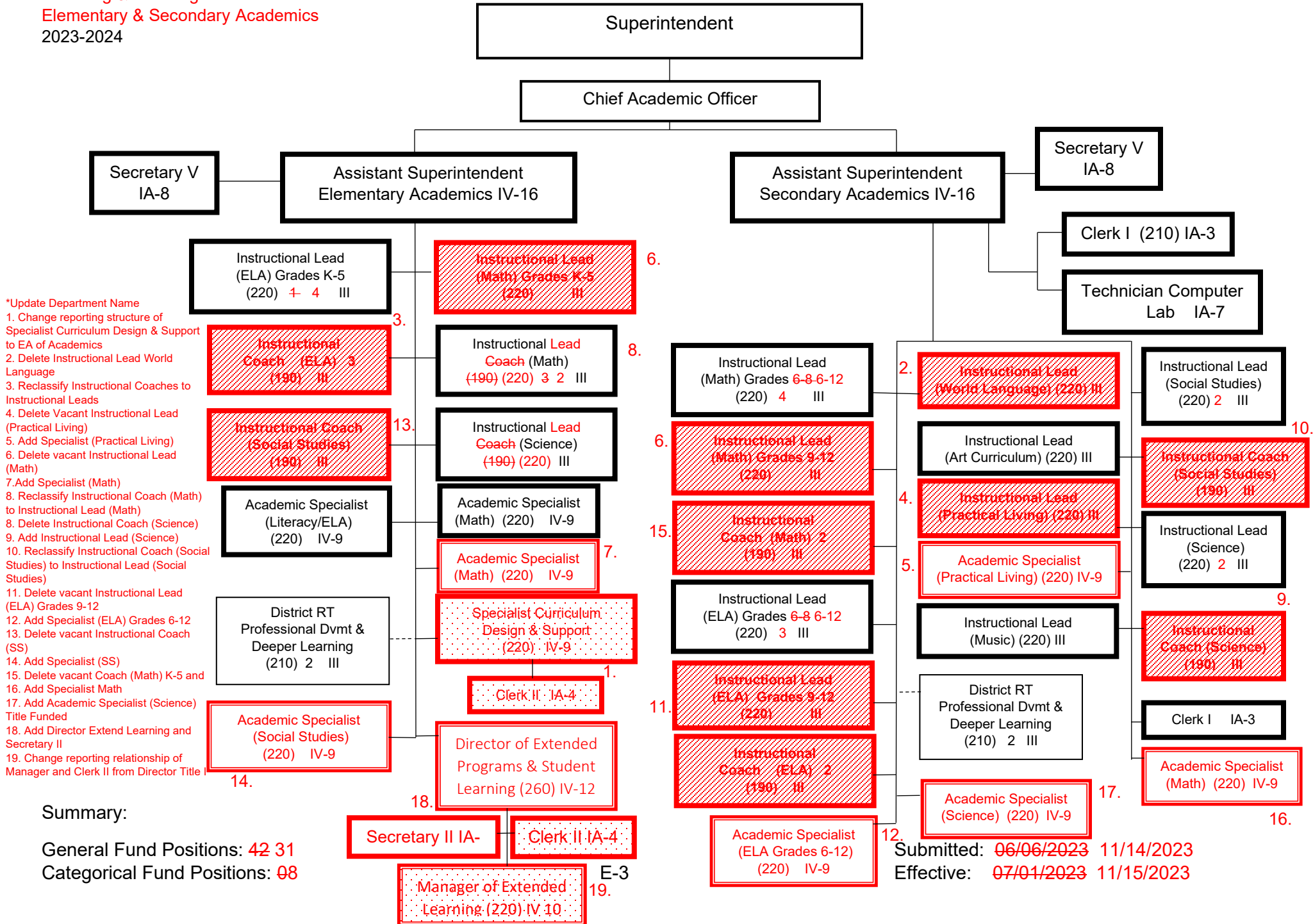
General Fund Positions: 16  
 Categorical Fund Positions: 1



Summary:

General Fund Positions: 16  
 Categorical Fund Positions: 1

Submitted: 11/14/2023  
 Effective: 11/15/2023

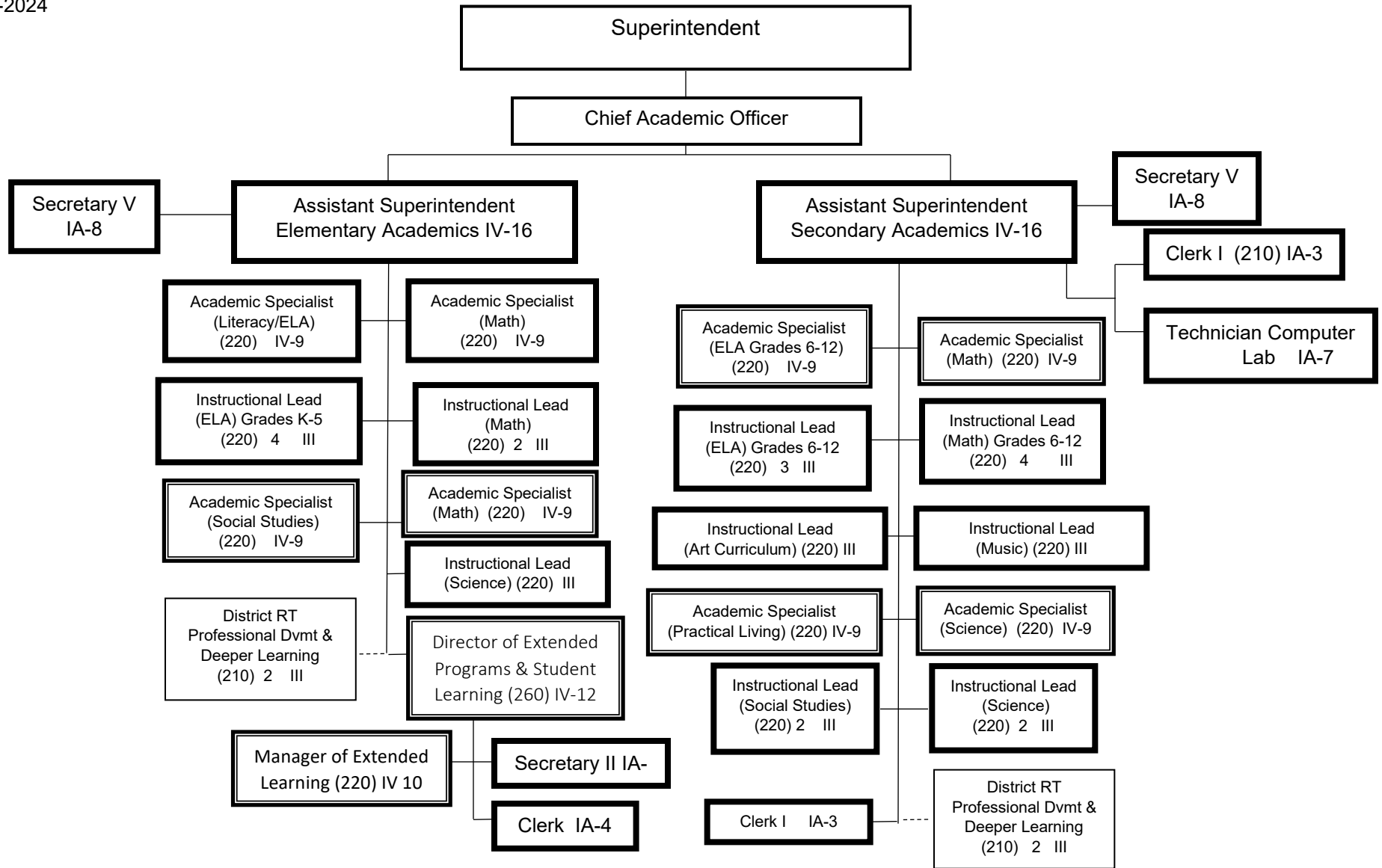


- \*Update Department Name
1. Change reporting structure of Specialist Curriculum Design & Support to EA of Academics
  2. Delete Instructional Lead World Language
  3. Reclassify Instructional Coaches to Instructional Leads
  4. Delete Vacant Instructional Lead (Practical Living)
  5. Add Specialist (Practical Living)
  6. Delete vacant Instructional Lead (Math)
  7. Add Specialist (Math)
  8. Reclassify Instructional Coach (Math) to Instructional Lead (Math)
  8. Delete Instructional Coach (Science)
  9. Add Instructional Lead (Science)
  10. Reclassify Instructional Coach (Social Studies) to Instructional Lead (Social Studies)
  11. Delete vacant Instructional Lead (ELA) Grades 9-12
  12. Add Specialist (ELA) Grades 6-12
  13. Delete vacant Instructional Coach (SS)
  14. Add Specialist (SS)
  15. Delete vacant Coach (Math) K-5 and
  16. Add Specialist Math
  17. Add Academic Specialist (Science) Title Funded
  18. Add Director Extend Learning and Secretary II
  19. Change reporting relationship of Manager and Clerk II from Director Title

Summary:

General Fund Positions: 42 31  
 Categorical Fund Positions: 08

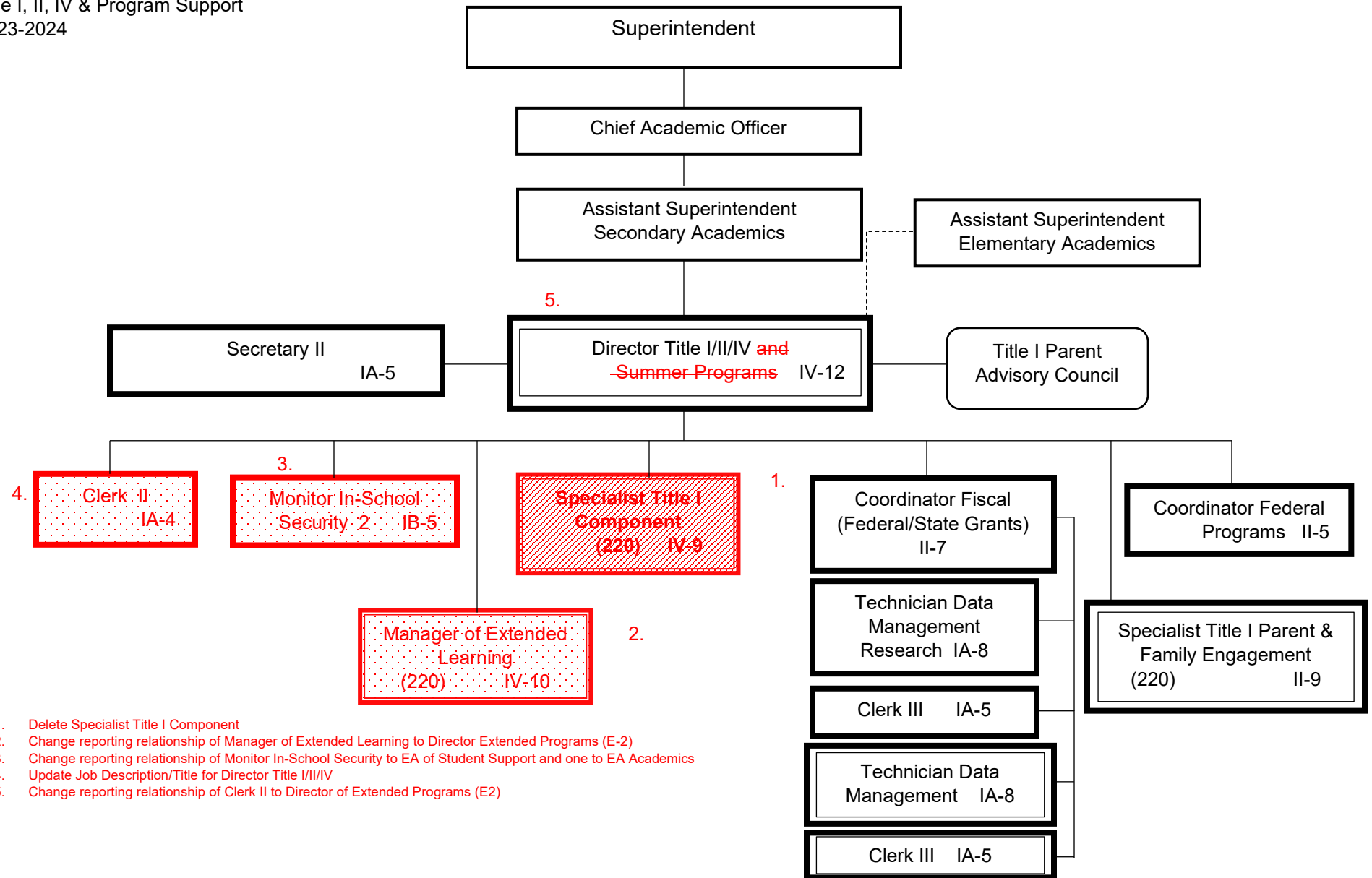
Submitted: 06/06/2023 11/14/2023  
 Effective: 07/01/2023 11/15/2023



Summary:

General Fund Positions: 31  
 Categorical Fund Positions: 8

Submitted: 11/14/2023  
 Effective: 11/15/2023

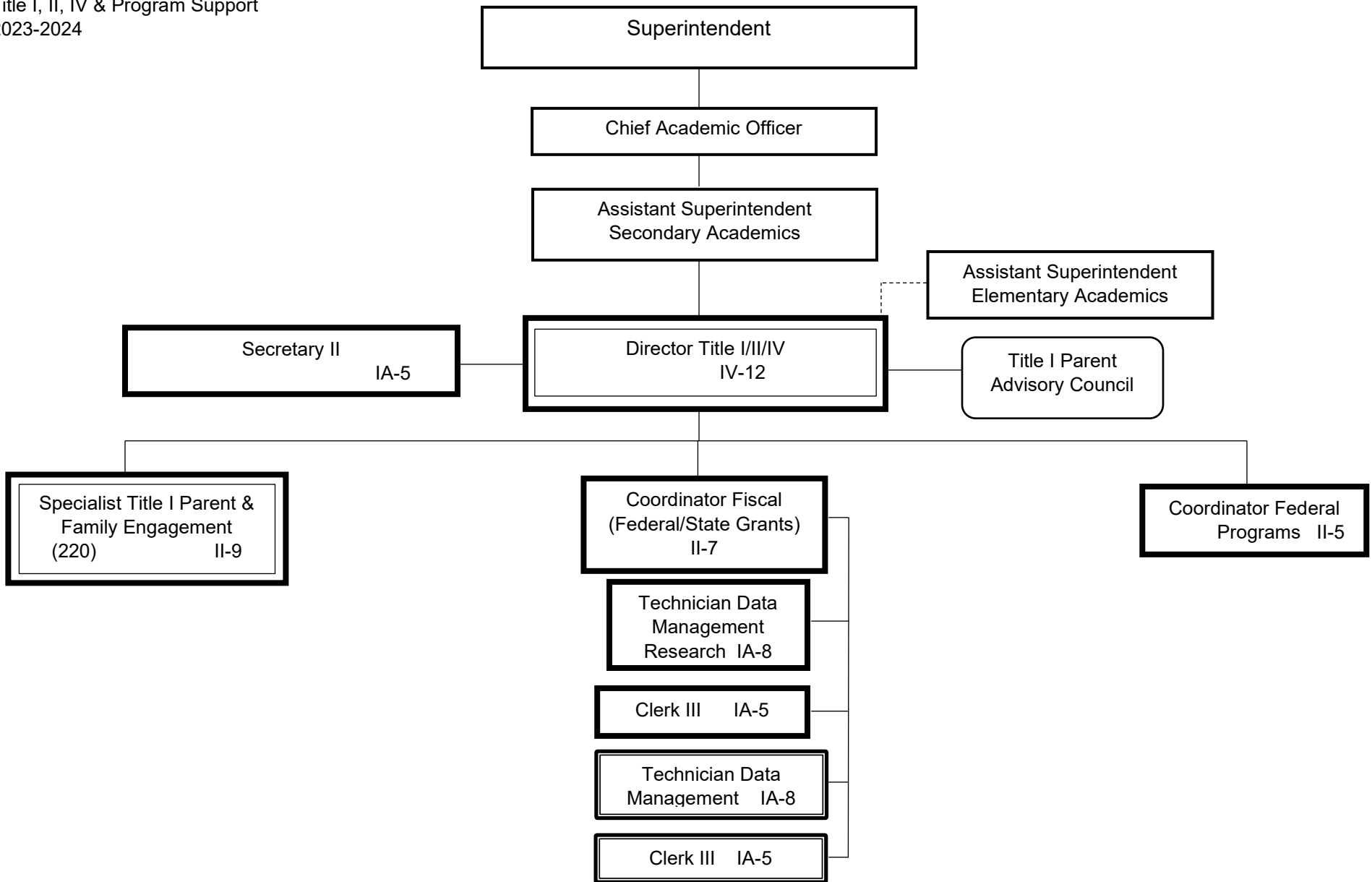


1. Delete Specialist Title I Component
2. Change reporting relationship of Manager of Extended Learning to Director Extended Programs (E-2)
3. Change reporting relationship of Monitor In-School Security to EA of Student Support and one to EA Academics
4. Update Job Description/Title for Director Title I/II/IV
5. Change reporting relationship of Clerk II to Director of Extended Programs (E2)

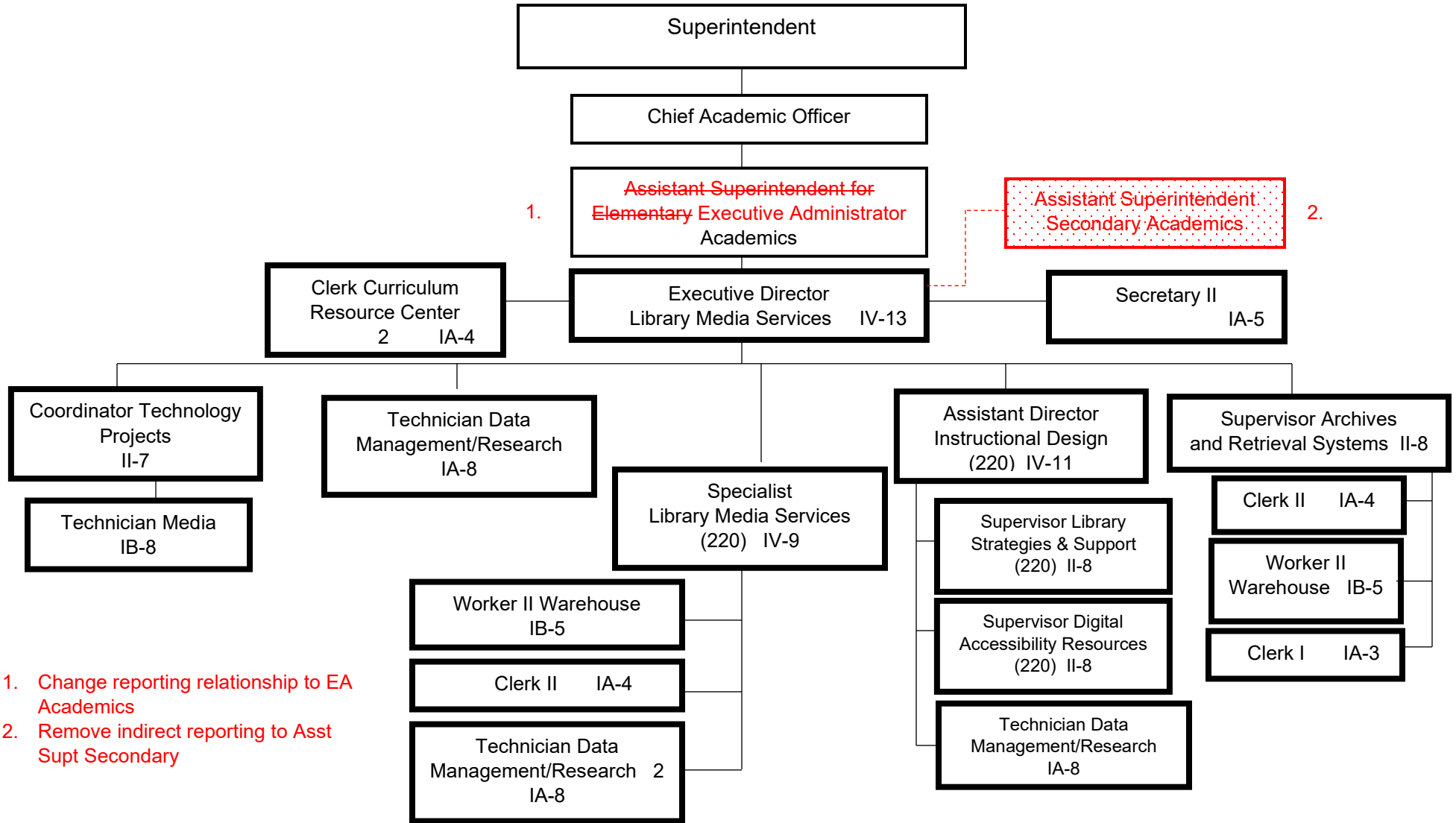
Summary:

General Fund Positions: ~~7~~ 5  
 Categorical Fund Positions: ~~6~~ 4

Submitted: ~~06/06/2023~~ 11/14/2023  
 Effective: ~~07/01/2023~~ 11/15/2023



Summary:  
 General Fund Positions: 5  
 Categorical Fund Positions: 4

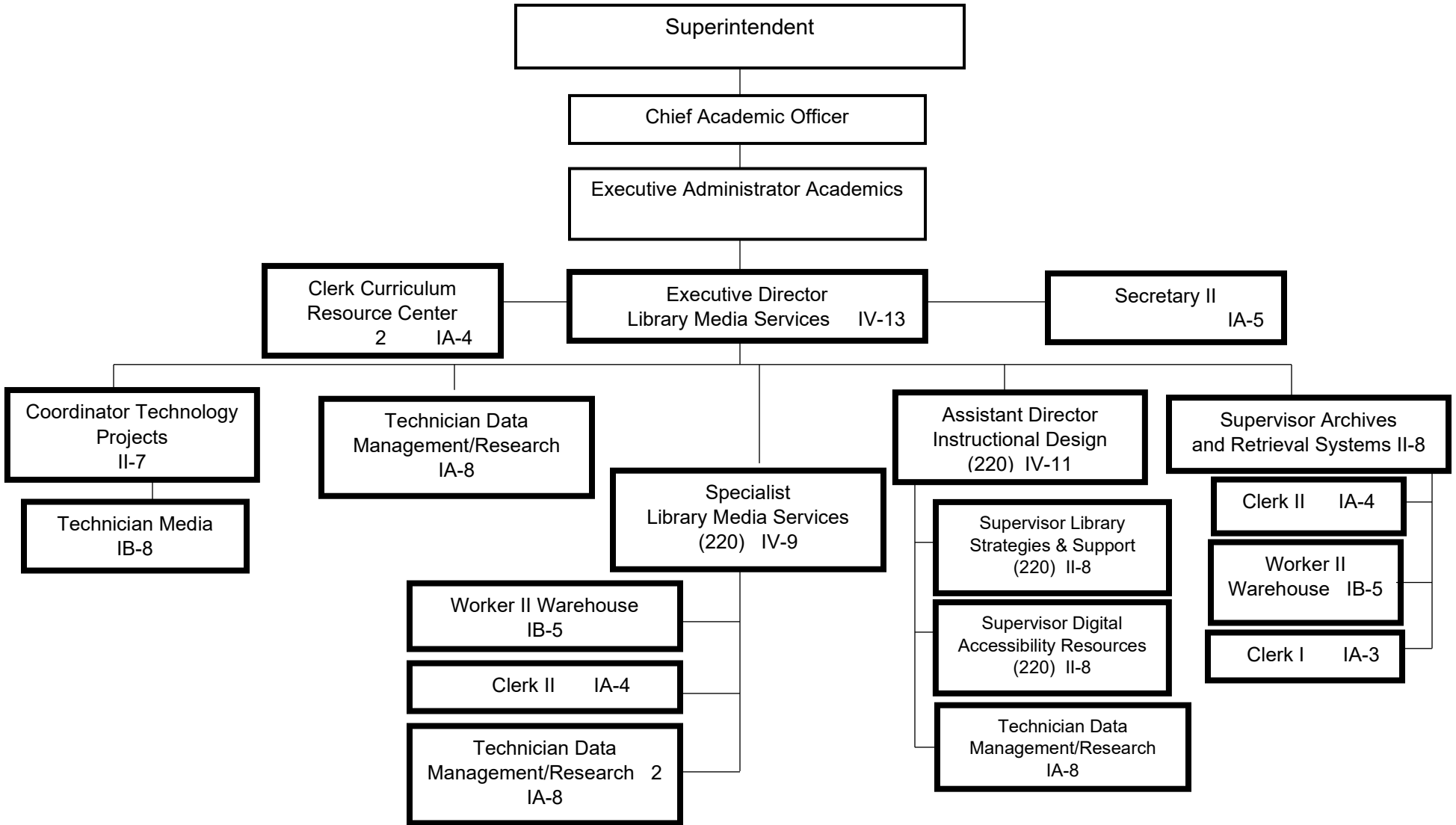


- 1. Change reporting relationship to EA Academics
- 2. Remove indirect reporting to Asst Supt Secondary

Summary:

General Fund Positions: 20  
 Categorical Fund Positions: 0

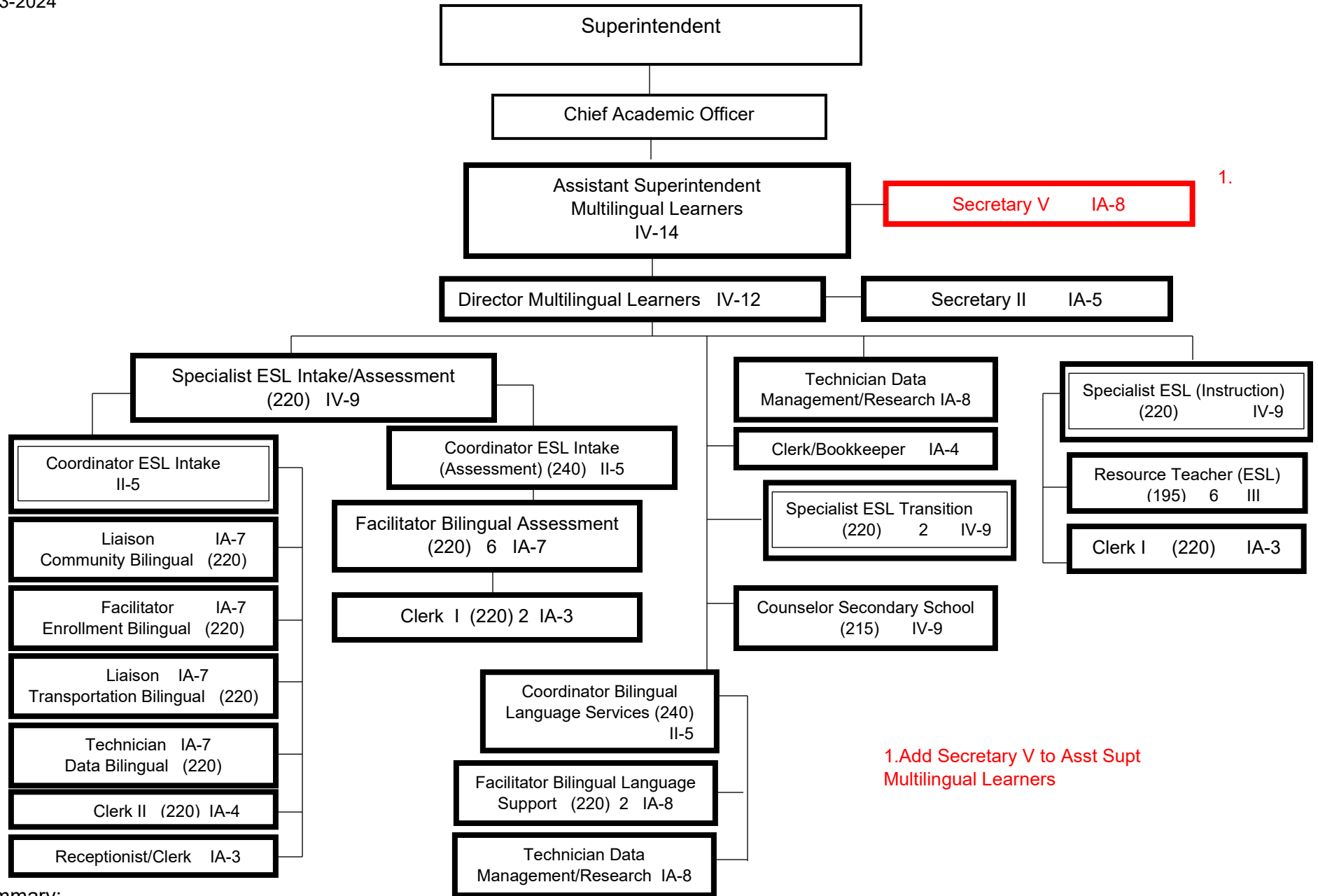
Submitted: 06/06/2023 11/14/2023  
 Effective: 07/01/2023 11/15/2023



Summary:

General Fund Positions: 20  
 Categorical Fund Positions: 0





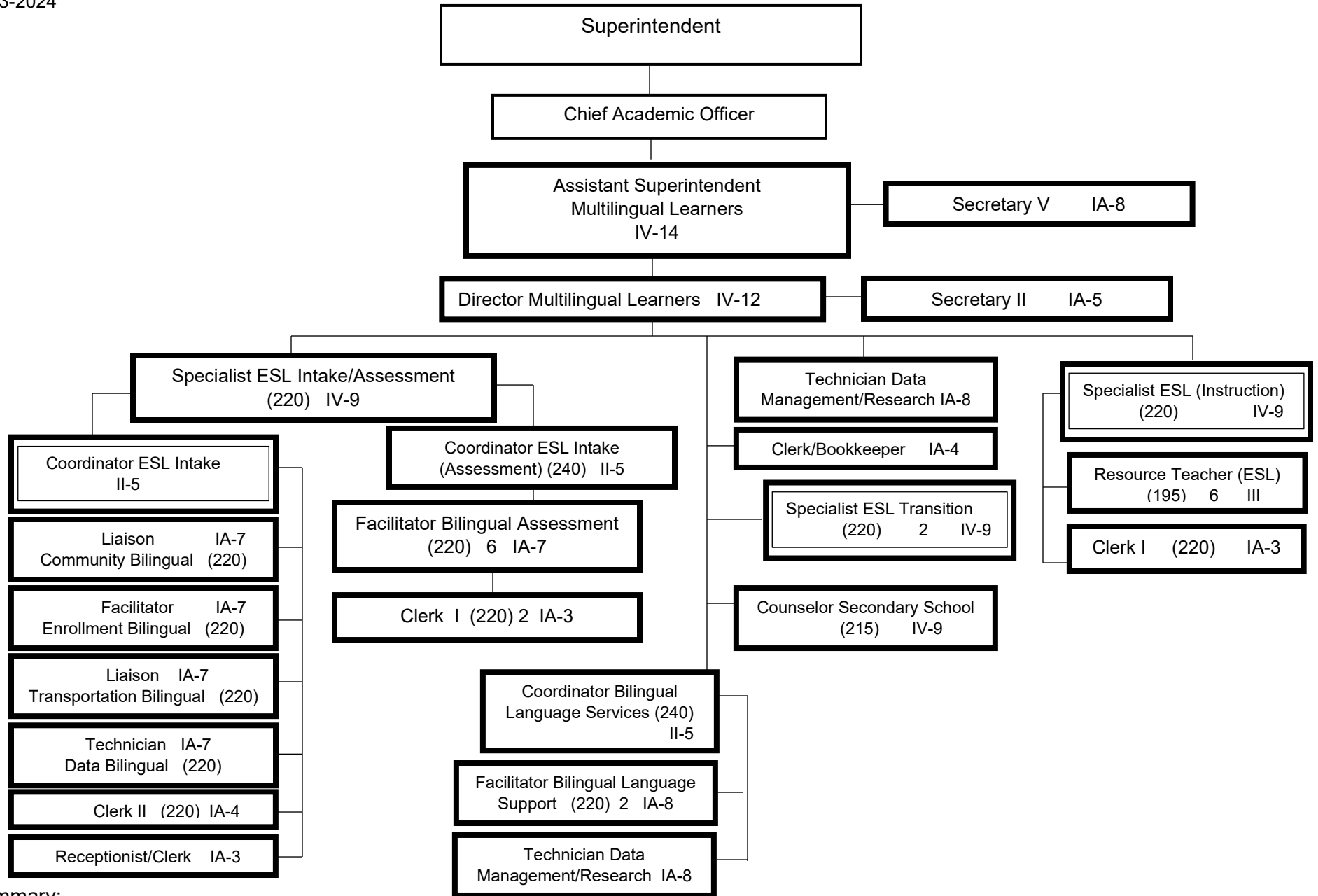
Summary:

General Fund Positions: ~~33~~ 34

Categorical Fund Positions: 4

Submitted: 07/25/2023

Effective: 07/26/2023



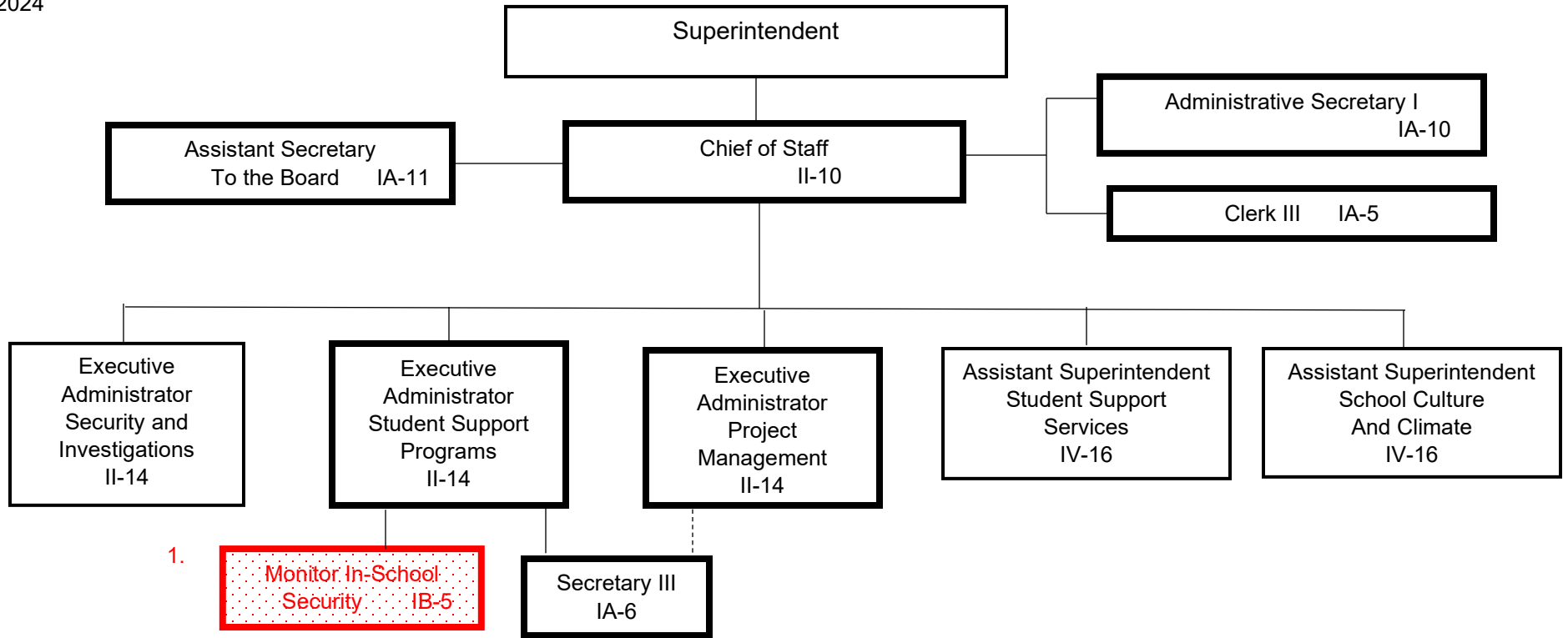
Summary:

General Fund Positions: 34

Categorical Fund Positions: 4

Submitted: 11/14/2023

Effective: 11/15/2023

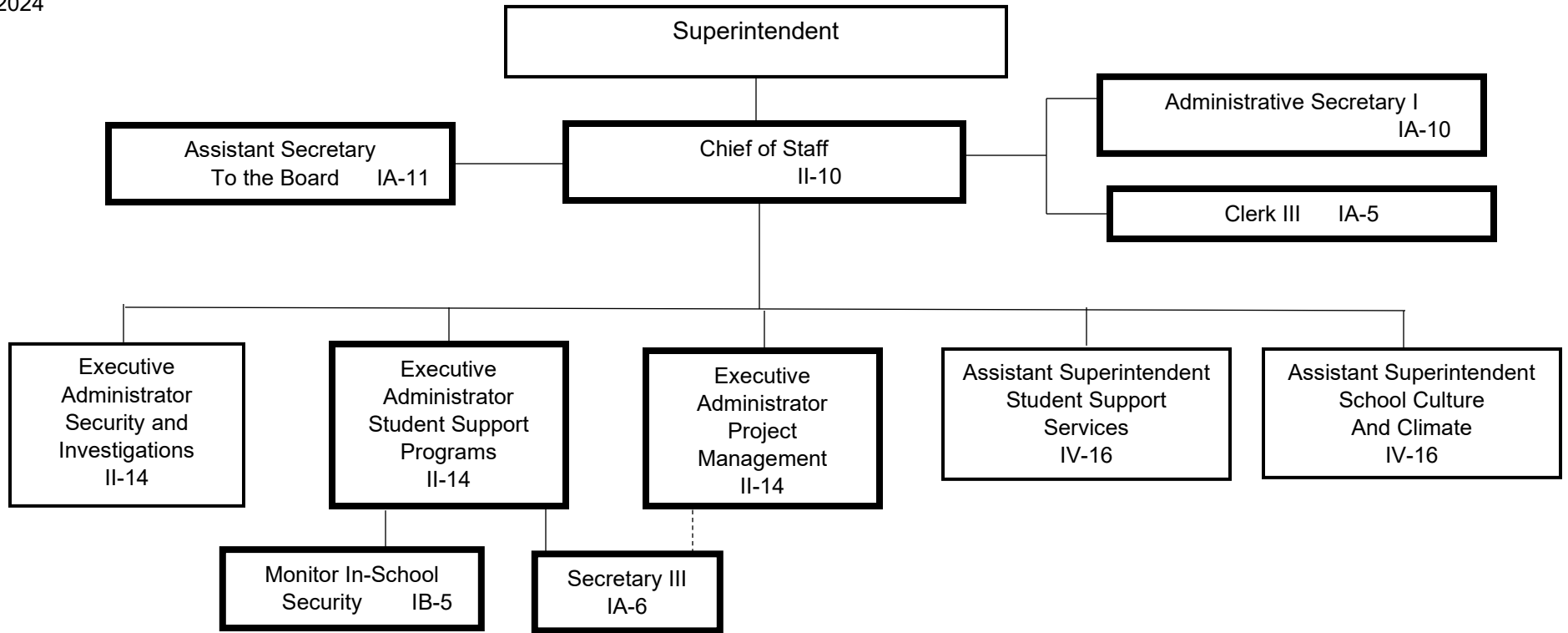


1. Change reporting relationship from Director Title I to EA Student Support Programs  
**No other changes to this page**

Summary:

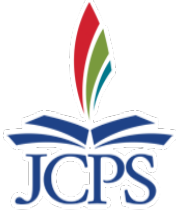
General Fund Positions: ~~7~~ 8  
 Categorical Fund Positions: 9

Submitted: ~~07/25/2023~~ 11/14/2023  
 Effective: ~~07/26/2023~~ 11/15/2023



Summary:

General Fund Positions: 8  
Categorical Fund Positions: 9



New Revised: 10/27/2024  
 Submitted: 10/26/2024  
 11/15/2023 11/15/2023

JOB TITLE:	DIRECTOR TITLE I/II/IV <del>AND SUMMER PROGRAMS</del>
DIVISION:	ACADEMICS SERVICES
SALARY SCHEDULE/GRADE:	IV, GRADE 12
WORK YEAR:	AS APPROVED BY BOARD
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4060
BARGAINING UNIT:	CERX

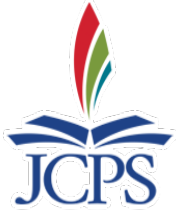
SCOPE OF RESPONSIBILITIES
Provides leadership to and direct supervision of Title I/II/IV department and oversees <del>the summer programs and</del> Title I, Title II, and Title IV funding streams which have significant impact on District's programs; plans and implements activities which typically affect more than one organizational department or major activity; maintains contact with other departments; the public, other agencies and/or parents on districtwide matters.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
<del>Helps oversee, plan and implement summer programs; s</del> Supervises and provides direction to implement goals, objectives and functions of the organizational unit
Manages and oversees all Title I/II/IV <del>Gifted Talented/Advance Programs, and Extended School Services</del> funding streams <del>and summer programs</del> designed to support Title I schools, District priorities, goals and strategic plans
Initiates policy, formulates and recommends program goals and objectives as appropriate
Develops the operating budget for Title I,II, IV, <del>Gifted Talented/Advance Programs and Extended School Services,</del> and assures that all functions operate within the appropriated amounts
Prepares required and special reports as requested
Provides effective leadership to implement performance evaluation procedures
Cooperates with Principals and/or other organizational units to implement common goals and objectives for Title I, II, IV, <del>Gifted Talented/Advance Programs and Extended School Services</del>
Assures compliance with federal, state and District policy, administrative procedures and negotiated agreements as applicable to assignment
Chairs and/or participates on committees and task forces as assigned
Supervises and evaluates <del>Teacher Gifted and other</del> staff as assigned
Performs other duties as assigned by supervisor
Completes all trainings and other compliance requirements as assigned and by the designated deadline

PHYSICAL DEMANDS
The work is primarily sedentary. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push or pull light weights. The work requires activities involving being around moving machinery, exposure to marked changes in temperature and humidity, driving automotive equipment, and exposure to dust, fumes and gases.

MINIMUM QUALIFICATIONS
Master's Degree with Kentucky certification in administration and/or supervision of instruction
Five (5) years of successful experience related to Title I/II Programming and other federal and/or state programs
Experience delivering and planning professional learning
Successful leadership experience
Effective communication skills

DESIRABLE QUALIFICATIONS
Advanced training in research, development, and evaluation
Principal experience
Experience in a diverse workplace



Revised: 11/15/2023      Submitted: 11/15/2023

JOB TITLE:	DIRECTOR TITLE I/II/IV
DIVISION:	ACADEMICS
SALARY SCHEDULE/GRADE:	IV, GRADE 12
WORK YEAR:	AS APPROVED BY BOARD
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4060
BARGAINING UNIT:	CERX

SCOPE OF RESPONSIBILITIES
Provides leadership to and direct supervision of Title I/II/IV department and oversees Title I, Title II, and Title IV funding streams which have significant impact on District's programs; plans and implements activities which typically affect more than one organizational department or major activity; maintains contact with other departments, the public, other agencies and/or parents on districtwide matters.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Supervises and provides direction to implement goals, objectives and functions of the organizational unit
Manages and oversees all Title I/II/IV funding streams designed to support Title I schools, District priorities, goals and strategic plans
Initiates policy, formulates and recommends program goals and objectives as appropriate
Develops the operating budget for Title I,II, IV and assures that all functions operate within the appropriated amounts
Prepares required and special reports as requested
Provides effective leadership to implement performance evaluation procedures
Cooperates with Principals and/or other organizational units to implement common goals and objectives for Title I, II, IV
Assures compliance with federal, state and District policy, administrative procedures and negotiated agreements as applicable to assignment
Chairs and/or participates on committees and task forces as assigned
Supervises and evaluates staff as assigned
Performs other duties as assigned by supervisor
Completes all trainings and other compliance requirements as assigned and by the designated deadline

PHYSICAL DEMANDS
The work is primarily sedentary. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push or pull light weights. The work requires activities involving being around moving machinery, exposure to marked changes in temperature and humidity, driving automotive equipment, and exposure to dust, fumes and gases.

MINIMUM QUALIFICATIONS
Master's Degree with Kentucky certification in administration and/or supervision of instruction

Five (5) years of successful experience related to Title I/II Programming and other federal and/or state programs
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Experience delivering and planning professional learning
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Successful leadership experience
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Effective communication skills
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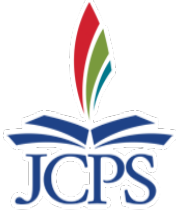
<b>DESIRABLE QUALIFICATIONS</b>
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Advanced training in research, development, and evaluation
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Principal experience
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Experience in a diverse workplace
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Revised: 07/02/2022  
11/15/2023

Submitted: 05/24/2022  
11/15/2023

JOB TITLE:	MANAGER EXTENDED LEARNING
DIVISION:	ACADEMICS SERVICES
SALARY SCHEDULE/GRADE:	IV/GR 10
WORK YEAR:	220 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4267
BARGAINING UNIT:	CERX

SCOPE OF RESPONSIBILITIES
Works closely with <del>Assistant Superintendent</del> Director of Student Learning and Extended Programs on projects that involve internal and external/community partners. Plans, organizes, and executes programs and projects related to Extended Learning. Provides instructional support to school-based Extended School Services Coordinators and administrators; assists in ESS planning, implementation, evaluation and monitoring; assists in planning, developing, implementing inservice for school based personnel.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Partners with staff assigned to academic departments to achieve goals of the department
Identifies needs in the area of academics and works with internal and external partners to address those needs
<del>Collaborates with District staff to support achievement for all students with particular attention paid to closing the achievement and opportunity gaps</del>
Assists Principals and school leadership teams to expand their repertoire of extended learning opportunities
Collaborates with community partners
Identifies extended learning needs from various stakeholder groups and works to create opportunities for extended learning in various formats (e.g., in-person; on-line etc.)
Works with appropriate personnel to lead continuous improvement efforts that will reduce the achievement and opportunity gaps
<del>Performs analysis to determine and communicate recommendations for professional development and then works to deliver the training necessary to meet objectives</del>
Assists in planning, implementation and evaluation of ESS programs
Collects, compiles and analyzes component management system data
Assists in planning, developing and implementing ESS professional learning and support
Works with appropriate personnel to resolve ESS concerns
Assists in monitoring ESS for compliance with Title I legislation and guidelines
Evaluates staff as assigned
Performs other duties as assigned by supervisor
Completes all trainings and other compliance requirements as assigned and by the designated deadline

PHYSICAL DEMANDS
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This work is primarily sedentary. The work at times requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push or pull light weights. The work requires the use of hands for simple grasping and fine manipulations. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

#### MINIMUM QUALIFICATIONS

Master's degree with KY certification in Administration and/or Supervision (Principal Certification)

Three (3) years of successful teaching experience at the appropriate level

Experience delivering and planning professional learning

Successful leadership experience

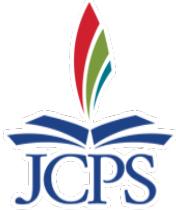
Effective communication skills

#### DESIRABLE QUALIFICATIONS

Successful experience as an administrator

Demonstrated ability to work with a wide range of people in different roles

Experience in diverse workplace



Revised: 11/15/2023  
Submitted: 11/15/2023

JOB TITLE:	MANAGER EXTENDED LEARNING
DIVISION:	ACADEMICS
SALARY SCHEDULE/GRADE:	IV/GR 10
WORK YEAR:	220 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4267
BARGAINING UNIT:	CERX

SCOPE OF RESPONSIBILITIES
Works closely with Director of Student Learning and Extended Programs on projects that involve internal and external/community partners. Plans, organizes, and executes programs and projects related to Extended Learning. Provides instructional support to school-based Extended School Services Coordinators and administrators; assists in ESS planning, implementation, evaluation and monitoring; assists in planning, developing, implementing inservice for school based personnel.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Partners with staff assigned to academic departments to achieve goals of the department
Identifies needs in the area of academics and works with internal and external partners to address those needs
Assists Principals and school leadership teams to expand their repertoire of extended learning opportunities
Collaborates with community partners
Identifies extended learning needs from various stakeholder groups and works to create opportunities for extended learning in various formats (e.g., in-person; on-line etc.)
Works with appropriate personnel to lead continuous improvement efforts that will reduce the achievement and opportunity gaps
Assists in planning, implementation and evaluation of ESS programs
Collects, compiles and analyzes component management system data
Assists in planning, developing and implementing ESS professional learning and support
Works with appropriate personnel to resolve ESS concerns
Assists in monitoring ESS for compliance with Title I legislation and guidelines
Evaluates staff as assigned
Performs other duties as assigned by supervisor
Completes all trainings and other compliance requirements as assigned and by the designated deadline

PHYSICAL DEMANDS
This work is primarily sedentary. The work at times requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push or pull light weights. The work requires the use of hands for simple grasping and fine manipulations. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
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Master's degree with KY certification in Administration and/or Supervision (Principal Certification)
--

Three (3) years of successful teaching experience at the appropriate level
--

Experience delivering and planning professional learning
--

Successful leadership experience
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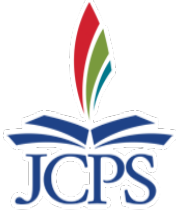
Effective communication skills
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DESIRABLE QUALIFICATIONS
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Successful experience as an administrator
---

Demonstrated ability to work with a wide range of people in different roles
---

Experience in diverse workplace
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New: 11/15/2023      Submitted: 11/14/2023

JOB TITLE:	DIRECTOR EXTENDED PROGRAMS & STUDENT LEARNING PROGRAMS
DIVISION:	ACADEMICS
SALARY SCHEDULE/GRADE:	IV, GRADE 12
WORK YEAR:	260 Days
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	
BARGAINING UNIT:	CERX

SCOPE OF RESPONSIBILITIES
Provides leadership to, direct supervision of, and oversees summer and extended learning programs; encourages the development and growth of professional learning communities in order to improve student learning outcomes across the district; supports District curricular and instructional goals; plans, organizes, and executes programs and projects related to extended learning; maintains contact with other departments, the public, other agencies and/or parents on districtwide matters.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Collaborates with District and school-based staff to support achievement for all students and close achievement and opportunity gaps
Establishes a culture for learning through articulating a clear, specific and compelling district vision for professional learning communities
Researches high quality instructional resources and pedagogical practices to leverage adult and student success
Analyzes data sets and student work to evaluate the effectiveness of school and district programs
Facilitates, guides and leads with the purpose of implementing best practices around progress monitoring, grading, and feedback to support student learning
Works closely with District leadership on projects that involve internal and external/community partners.
Assists school and district leaders in effective planning, implementation, evaluation and monitoring of Extended School Services
Monitors Extended School Services programs for compliance with Title I legislation and guidelines
Assists in planning, developing, implementing professional learning for school-based personnel and district staff
Identifies needs in the area of academics and works with internal and external partners to address those needs through extended learning opportunities
Assists Principals and school leadership teams to expand their repertoire of extended learning opportunities
Leads and participates on committees as assigned
Evaluates staff as assigned
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

This work is primarily sedentary. The work at times requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push or pull light weights. The work requires the use of hands for simple grasping and fine manipulations. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS

Master's degree with KY certification in Administration and/or Supervision (Principal Certification)

Three (3) years of successful teaching experience at the appropriate level

Experience delivering and planning professional learning

Successful leadership experience

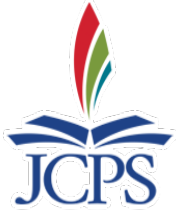
Ability to interpret data and assist in developing/refining appropriate instructional supports

Effective communication skills

DESIRABLE QUALIFICATIONS

Successful experience as an administrator

Experience in diverse workplace



New Revised: Submitted:  
 07/01/2023 03/28/2022  
 11/15/2023 11/15/2023

JOB TITLE:	ACADEMIC SPECIALIST, <del>ELA/LITERACY K-12 CHOICE ZONE</del>
DIVISION:	ACADEMICS SERVICES
WORK YEAR:	220 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	
BARGAINING UNIT:	CERX

SCOPE OF RESPONSIBILITIES
<p>Provides <del>ELA/literacy content</del> support to personnel at <del>Choice-Zone</del> school locations; assists in planning, implementation, evaluation and monitoring, and assists in <del>ELA/literacy</del> curriculum development/ refinement; supports schools in the design, coordination, and implementation of <del>K-12 literacy plans for academics curriculum and instruction. This includes supporting schools in the design of acceleration plans for students who are behind in ELA/literacy to ensure the students have accelerated opportunities and are making the necessary growth in literacy to be transition ready.</del> They will assist with the identification of appropriate core, supplement, and intervention instructional supports. This work will be coordinated with various role groups, <del>including the Office of Multilingual Learners</del>, aimed at improving academic achievement. They will align planning to the District's strategic plan, all state and federal requirements, and will work closely with other departments across the District to ensure coherence in planning and implementation for <del>ELA/literacy content area</del> improvement. The specialist <del>may</del> be utilized to work directly with <del>Enhanced Support Schools and within the Choice Zone.</del></p>

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
<p>Develops and provides training, consultation, and other support to administrators, teachers, and school-based leadership teams in <del>K-12 literacy content area</del> improvement including culturally <del>literate-responsive instructional</del> strategies designed to eliminate <del>the</del> achievement and opportunity gaps</p>
<p>Supports <del>Choice-Zone</del> schools in designing and implementing <del>effective school-wide literacy plans supporting the implementation of ELA/literacy curriculum and instructional frameworks</del> best instructional practices in the assigned area</p>
<p>Assists with curriculum development and refinement in the <del>area of ELA/literacy assigned area</del></p>
<p>Identifies professional learning needs for both <del>Choice-Zone</del> school and district personnel and coordinates training as needed as related to <del>K-12 literacy the assigned area</del></p>
<p>Encourages and models skillful use of data to inform decision making as related to the <del>K-12 literacy improvement the assigned area</del></p>
<p>Analyzes a variety of student performance data to make decisions about professional learning needs in the <del>area of literacy assigned area</del></p>
<p><del>Practices culturally responsive teaching and leadership in the development of curricular resources, professional learning for educators, and daily practice.</del></p>
<p><del>Supports schools and teachers in coordination with the Office of Multilingual Learners to provide research based instructional strategies and curricular support to MLs.</del></p>

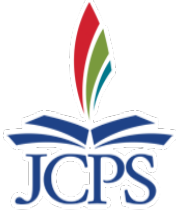
Provides support and coaching for <del>Choice-Zone</del> teachers in <del>K-12 ELA/literacy instruction</del> the assigned area to design and implement rigorous instruction and assessments that are aligned to standards
Works collaboratively with District leadership and <del>Choice-Zone school</del> school leadership teams to align school initiatives with District strategic plans and initiatives, including Enhanced Support Schools
Provides assistance to <del>Choice-Zone</del> teachers and other staff <del>in the area of to provide</del> effective <del>ELA/literacy</del> instruction <del>in the assigned area</del>
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs other duties as assigned by supervisor

PHYSICAL DEMANDS
This work is primarily sedentary. The work at times requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push or pull light weights. The work requires the use of hands for simple grasping and fine manipulations.

MINIMUM QUALIFICATIONS
<del>Certificate in Administration and/or Supervision (Principal Certification)</del>
Master's degree with valid Kentucky teaching certificate
Five (5) years successful teaching experience
Expertise in equity, inclusion, and culturally responsive education
Ability to work successfully with others
Effective communication skills

DESIRABLE QUALIFICATIONS
<del>Certificate in Administration and/or Supervision (Principal Certification)</del>
Demonstrated leadership experience
Demonstrated ability to write distinctly and to organize data
Experience in planning, developing, and conducting professional development sessions
Experience with diverse groups of students





Revised: 11/15/2023      Submitted: 11/15/2023

JOB TITLE:	ACADEMIC SPECIALIST
DIVISION:	ACADEMICS
WORK YEAR:	220 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	
BARGAINING UNIT:	CERX

SCOPE OF RESPONSIBILITIES
Provides content support to personnel at school locations; assists in planning, implementation, evaluation and monitoring, and assists in curriculum development/ refinement; supports schools in the design, coordination, and implementation of curriculum and instruction. They will assist with the identification of appropriate core, supplement, and intervention instructional supports. This work will be coordinated with various role groups, including the Office of Multilingual Learners, aimed at improving academic achievement. They will align planning to the District’s strategic plan, all state and federal requirements, and will work closely with other departments across the District to ensure coherence in planning and implementation for content area improvement. The specialist may be utilized to work directly with Enhanced Support Schools and within the Choice Zone.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Develops and provides training, consultation, and other support to administrators, teachers, and school-based leadership teams in content area improvement including culturally responsive instructional strategies designed to eliminate achievement and opportunity gaps
Supports schools in designing and implementing best instructional practices in the assigned area
Assists with curriculum development and refinement in the assigned area
Identifies professional learning needs for both school and district personnel and coordinates training as needed as related to the assigned area
Encourages and models skillful use of data to inform decision making as related to the assigned area
Analyzes a variety of student performance data to make decisions about professional learning needs in the assigned area
Practices culturally responsive teaching and leadership in the development of curricular resources, professional learning for educators, and daily practice.
Supports schools and teachers in coordination with the Office of Multilingual Learners to provide research based instructional strategies and curricular support to MLs.
Provides support and coaching for teachers in the assigned area to design and implement rigorous instruction and assessments that are aligned to standards
Works collaboratively with District leadership and school leadership teams to align school initiatives with District strategic plans and initiatives, including Enhanced Support Schools
Provides assistance to teachers and other staff to provide effective instruction in the assigned area
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs other duties as assigned by supervisor

PHYSICAL DEMANDS
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This work is primarily sedentary. The work at times requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push or pull light weights. The work requires the use of hands for simple grasping and fine manipulations.
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MINIMUM QUALIFICATIONS
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Certificate in Administration and/or Supervision (Principal Certification)
--

Master's degree with valid Kentucky teaching certificate
--

Five (5) years successful teaching experience
---

Expertise in equity, inclusion, and culturally responsive education
---

Ability to work successfully with others
--

Effective communication skills
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DESIRABLE QUALIFICATIONS
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Demonstrated leadership experience
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Demonstrated ability to write distinctly and to organize data
---

Experience in planning, developing, and conducting professional development sessions
--

Experience with diverse groups of students
--