

**Woodland Elementary School**  
**Regularly Scheduled SBDM Meeting**  
**September 25, 2023**

*Members Present:* Dawn Tarquinio, Barbara Cornett, Hannah Hobbs, Samantha Walker, and Leeza George. *Members Absent:* None. *Recording Secretary:* Ashley Brus. *Guests:* None.

Call to order at 5:00 p.m.

1. Opening Business

- a. September Agenda Approval- A motion was made to approve the September agenda by *Barbara Cornett* and seconded by *Hannah Hobbs*. The council members agreed unanimously with the motion to approve the September agenda.
- b. August Regular Meeting Minutes- A motion was made by *Barbara Cornett* to approve the August Regular Meeting Minutes and seconded by *Leeza George*. The council members agreed unanimously with the motion to approve the August Regular Meeting Minutes.
- c. Good News Report - Mrs. Walker shared that the MTSS crew are starting to see academic progress and skill growth in the students they serve. We have found a good replacement for Ms. Lozada in Ms. Maxwell. Mrs. Chris was honored by the board for her service.
- d. Public Comment- None.
- e. Meeting Norms- The council members reviewed the adopted set of meeting norms.

2. Student Achievement Report/Data

- a. Measuring Student Achievement - State Test Results- We've received some preliminary individual student data, however, cut scores have yet to be approved by the committee. There will be a growth measure and an achievement measure. At this time, neither have been approved. This may not happen until mid-October. The plan is to mail out this data to schools. For overall accountability, we do not have that data yet.
- b. Measuring Student Achievement - iReady Data- The council reviewed the fall iReady data spreadsheet for the areas of reading and math. At this time, we are unable to access free and reduced or special education data. Mrs. Brawner has been contacted to help gather this data. We currently have 147 students who qualify for senate bill 9 reading intervention plans. The council discussed the color coded levels. Both green sections are

currently on grade level. When winter assessment data is collected, the solid green section will reflect early on grade level and will then be counted behind grade level. The data tracker will be reviewed at next month's regularly scheduled meeting.

- c. Monitoring Grade-Appropriate Assignments- KASC is shedding a light on the opportunity myth in which we feel like we are giving everyone equal access to the standards, however, we are not when we are watering them down. Schoolwide, we are addressing this as reported grades and progress are based on standards mastery rather than work completion. It was noted that parents need to be informed of where their child is performing with regard to standards mastery and grade level expectations.
  - d. Climate Survey- This will count for 4% of our overall accountability. The focus for this month are questions 6-8 (6- school rules are fair, 7-all students are treated the same if they break school rules, and 8- there is at least one adult in my school that listens to me when I have something to say). Mrs. Keeler (Guidance Counselor) and Mrs. Moorman (Family Resource Coordinator) are working with our students on these through Close Gap and guidance lessons.
3. School Improvement Planning

a. Monthly Review

- i. **August** - 1st-Active Shooter PD; 2nd-Magnetic Reading PD (3rd-5th); 3rd-Open House 5:30-7:00; 7th-Opening Day for staff; 9th-first day for students; 16th-September 1st-iReady Diagnostic window; 16th - Staff Meeting (Accelerated Reader PD); 23rd - Family Engagement results letter goes home; 25th - Emergency Sub Plans due; 28th-August SBDM Meeting 5:00; 29th - Parent Engagement Survey meetings
- ii. **September** - 4th-No School Labor Day; 5th-Meeting with new teachers; 6th-Staff Meeting; 8th-first quarter midterm ends, Classified staff Studer rollout, School PT Appreciation Day; 11th-8:46 am 9/11 Event, SB9 Progress Monitoring begins; 12th-ISD Walk Throughs; 13th-Optional Staff Meeting; 15th- 1st Quarter midterms go home; 20th-select staff at Foundational Numeracy training, Action Teams meeting; 21st Literacy Night; 25th-September SBDM Meeting; 27th-Soar Awards; 29th-Fall Picture Day, September birthday celebration; 30th-Teacher Self-Reflections and Professional Growth Plan due
- iii. **October** - 4th - Vision screenings; 6th- Fire Safety Day, last day of first quarter, fluency assessments due in spreadsheets, PA/Phonics data due in spreadsheets; 9th-13th-Fall Break; 16th-PLD (conferences); 16th-20th-Safe Schools Week; 17th-iReady Math modeling in classrooms; 19th-Fall Festival; 20th-First quarter

report cards go home; 27th-October WWOOF Breakfast, October birthday celebration

b. Planning Process -

- i. CSIP Phase 1 is due in eProve October 1st (Executive Summary, School Safety Report, Continuous Improvement Diagnostic) Mrs. Tarquinio reported to the council that these are finished. The next phase runs from October 1st through January 1st and will include going back to the CSIP to review and revise the goals with our accountability data.

4. Budget Report

- a. August schedule of Balances- Mrs. Tarquinio provided the council with a copy of the August Monthly Schedule of Balances. A motion was made to approve the August Schedule of Balances by *Barbara Cornett* and seconded by *Samantha Walker*. The council members agreed unanimously with the motion to approve the August Schedule of Balances.

5. Committee Reports

- a. August Accident Report- The council was provided with and reviewed the August Accident Report.
- b. PBIS Committee- The council was provided with and reviewed the September PBIS Meeting Minutes. The highlighted topics included the implementation of Eagle Buddies schoolwide and a school store in which students could earn prizes based on their good behavior choices.
- c. Action Teams- At this time, there weren't any reports to review from action teams. Action teams will be reviewed at next month's regularly scheduled council meeting.

6. Bylaw/Policy Review/Readings/Adoption

- a. Enhancing Student Achievement- the council reviewed the Enhancing Student Achievement policy. Mrs. Walker suggested the addition of SB9 and MTSS as well as any additional system of support we are currently implementing. It was determined that this suggestion will be sent back to the Culture, Wellness and Resources action team for discussion and revision.
- b. Alignment with State Standards- the council reviewed the Alignment with State Standards policy. Two questions were reviewed to ensure the written policy meets the

requirements of the law. Does this policy provide a process for determining alignment with state standards? Is this policy consistent with board policy? This policy will be sent back to the Curriculum, Assessment and Technology action team for discussion and possible revision.

#### 7. Old Business

- a. Council Training- The council members have all completed their required training. Mrs. Hobbs, Mrs. Cornett and Mrs. George provided their certificates.

#### 8. New Business

- a. Reflection on SBDM Training and Goals- The council members were asked to share their goals and desires for serving. Mrs. Walker would like to build the guests presence.
- b. School Report Card- The council was provided with the School Profile Report which was submitted in September and is based on the previous school year's data. The council members reviewed the report and signed the verification page.
- c. Staffing changes- We had a 5th grade teacher resign. Based on our enrollment, we have been allocated an additional full time and half time position. These positions can be filled by individuals who can support the needs of our students who are receiving SB9 interventions.

#### 9. Ongoing Learning

- a. Vibrant Learning Experiences/Deeper Learning- This initiative strives to ensure that parents understand that the standards and curriculums go deeper with critical thinking beyond processes. The goal is to teach our kids how to problem solve.
- b. Portrait of a Learner- Mrs. Morgan has been reaching out to gather input from staff regarding their thoughts of what the portrait of a learner looks like. Many districts have uploaded their portrait of a learner on the KDE website.
- c. Updated Tools for Grade-Appropriate Assignments- We are working on this with 4th and 5th grade as they are analyzing standards to ensure grade appropriate assignments. Mrs. Tarquinio provided for the council a resource that gives examples of strongly aligned assignments and weakly aligned assignments.

#### 10. Upcoming Deadlines

- a. ASAP - new members training. This is now completed and will be submitted to John Wright at central office.
  - b. October 1st - Councils sign School Profile Report
  - c. October 28 - experienced members training
11. Adjournment- A motion was made by *Barbara Cornett* to adjourn the meeting and seconded by *Hannah Hobbs*. The meeting was adjourned at 6:13 p.m.