

FORT THOMAS INDEPENDENT SCHOOLS

Board of Education Regular Meeting

Fort Thomas City Building – 130 N. Fort Thomas Avenue

Fort Thomas, Kentucky 41075

October 9, 2023

6:30PM

Attendance Taken at 6:27 PM:

Present Board Members:

Mr. Jeff Beach

Mrs. Julie Kuhnhein

Mr. Clem Fennell IV

Mrs. Ann Meyer

Mrs. Sarah Foster

I. OPENING OF MEETING

Board Chair Ann Meyer called the meeting to order at 6:30pm.

A. Pledge of Allegiance

B. Recognitions

1. Board Bravos and Updates

The following was shared:

- HHS had 204 students earning AP Scholar distinctions
- Girls and Boys Soccer teams are playing in regionals
- Johnson Hullabaloo is October 21
- 2023 HHS graduate Olivia Hahn had a perfect score on the AP Art exam
- HHS play "The KY Cycle" is November 2-6

2. National Merit Scholarship Semifinalists/Commended

Congratulations to the following HHS students who have been named in the National Merit Scholarship Program.

Semifinalists

- Bradley Groneck
- Ryan Groneck
- Sophia Scherrer
- Connor Wehby
- Jackson Wilson

Commended

- Owen Borden
- William Gallagher
- Milo Stratton

The Board congratulated the students and gave each a Certificate of Achievement and a Rich in Tradition t-shirt.

C. Student Showcase - Johnson: Jaguar Jamborees

Johnson Elementary students presented on their Jaguar Jamboree program where they set goals and work as both 18 separate family groups as well as one large Johnson family. Students shared their experiences working with their family accountability partners and demonstrated some of their families' unique hand signals (greetings).

Students presenting were:

- Henry Durbin
- Terry Durbin
- Natalie Jacobs
- Ryder Jacobs
- Madelyn Mason
- Thomas Mason
- Jack Stacey
- Lucas Stacey

The Board thanked the students for their presentation and gave each a Rich in Tradition t-shirt.

D. Community Forum

No one signed up to speak at the Community Forum.

II. ACTION ITEMS

A. Johnson Elementary Replacement

1. Project Update

Jerry Wissman shared that the final paperwork had been completed to close out this project.

2. BG-5 (Temporary Relocation)

Order #2475 - Motion Passed: Approval of the BG-5 Final Project Closeout Form for the Johnson Elementary Replacement Project (Temporary Relocation) passed with a motion by Mrs. Sarah Foster and a second by Mr. Jeff Beach.

Mr. Jeff Beach	Yes
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

B. Highlands Roof Replacement

1. Project Update

Jerry Wissman reported that 95% of the large section and 70% of the smaller section has been completed. We are currently monitoring for leaks after rain storms, which is a normal practice.

2. Imbus Roofing Pay Application #4

Order #2476 - Motion Passed: Approval of Pay Application #4 to Imbus Roofing in the amount of \$122,158.80 for the Highlands Roof Replacement project passed with a motion by Mrs. Julie Kuhnhein and a second by Mr. Clem Fennell IV.

Mr. Jeff Beach	Yes
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes

Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

C. Guaranteed Energy Savings Contract (GESG)

1. Project Update

Jerry Wissman shared that the cooling towers still need to be installed during a time when students are not present on campus. Staff training on the care/maintenance of new equipment will begin soon.

2. CMTA Pay Application #7

Order #2477 - Motion Passed: Approval of Pay Application #7 to CMTA, Inc. in the amount of \$70,158.05 for the Guaranteed Energy Savings Contract program passed with a motion by Mr. Jeff Beach and a second by Mrs. Sarah Foster.

Mr. Jeff Beach	Yes
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

D. Highlands Athletic Complex at Tower Park Renovation

1. Project Update

Brian Robinson reported that due to the many components of the project, it's recommended that the project be completed in two phases. Phase I will encompass road and utility work. Bid opening for Phase I is October 17.

2. Memorandum of Agreement

Order #2478 - Motion Passed: Approval of the Memorandum of Agreement with the City of Fort Thomas for the Highlands Athletic Complex at Tower Park Renovation project passed with a motion by Mr. Clem Fennell IV and a second by Mrs. Julie Kuhnhein.

Mr. Jeff Beach	Yes
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

E. Revision to Policy 09.224 - Emergency Medical Treatment

Order #2479 - Motion Passed: Tentative approval based on a First Reading of Policy 09.224 - Emergency Medical Treatment passed with a motion by Mrs. Sarah Foster and a second by Mr. Jeff Beach.

Mr. Jeff Beach	Yes
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

F. Continuous Improvement Diagnostic

Order #2480 - Motion Passed: Approval of the Continuous Improvement Diagnostic for 2023-24 passed with a motion by Mrs. Julie Kuhnhein and a second by Mr. Clem Fennell IV.

Mr. Jeff Beach	Yes
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

III. DISCUSSION ITEMS

A. Grades 1-2 School Report Cards

Keith Faust shared that the 1st and 2nd grade report cards have been revised to better align with our current curriculum and provide parents with an overall picture of student progress.

B. Summer Enrichment Program

Jamee Flaherty reported that 250 students participated in the Summer Enrichment program.

C. Board Committee Updates

- Julie Kuhnhein shared that the Education Foundation committee met and provided events for Homecoming.
- Ann Meyer shared that the Breakfast committee will again provide treats for faculty/staff on late arrival days.

IV. APPROVAL OF CONSENT AGENDA

Order #2481 - Motion Passed: With all Board members having had the opportunity to review and pursue any questions about all of the items contained therein, approval of the consent agenda passed with a motion by Mrs. Sarah Foster and a second by Mrs. Julie Kuhnhein.

Mr. Jeff Beach	Yes
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

A. Minutes of Regular Meeting of September 11, 2023; Special Joint Meeting of September 26, 2023; and Working Board Meeting of October 4, 2023

B. Financial Report for Month of September 2023

C. Food Service Report for September 2023

D. Attendance Report for 1st Month of 2023-24

E. Authorization for Payment of Claims

F. District Technology Report - Q1

G. Notification and Approval of Student Trips

- 1. HHS FCCLA - Washington DC - October 9-11, 2023**
- 2. HHS NHS - Arlington VA - January 26-28, 2024**

H. Notification of Changes to Procedures

- 1. Procedure 09.36 AP.2 - Student Trip Checklist**
- 2. Procedure 09.36 AP.21 - School-Related Student Trip Request Form**
- 3. Procedure 09.36 AP.212 - Transportation Requests**

I. Personnel Action Taken Since September 11, 2023

Change in Position for the following Classified Employees

Aimee Harms - from Accounts Payable Clerk to Admin Assistant to Superintendent - CO
Lori Crawford - from Principal's Secretary - JES to Accounts Payable Clerk - CO

Employment of the following Classified Employees

Ryan Cunningham - HVAC Technician - CO
Peter Lloyd - Cafeteria Monitor - MES
Edith Parsons - Cafeteria - HMS
Cindy Woolum - Cafeteria - WES

Employment of the following Extra-Curricular Positions

Susan Cooper - Journalism Sponsor - JES
Jenny Davis - Book Club Sponsor - HMS
Nikki Everett - Specials Grade Level Leader - MES
Sarah Klensch - Academic Team Coach MS Assistant - HMS

Employment of the following Paraprofessional Positions

Brian Benzinger - 6th Grade Boys A Team Coach - HMS
Doug Bryant - Freshman Football Coach (1/2 split) - HHS
Brandon Cook - Freshman Football Coach (1/2 split) - HHS
Mark Dill - Varsity Assistant Football Coach - HHS
Camdyn Meier - Softball Field Maintenance - HHS
Rebecca Richards - 8th Grade Girls Basketball Coach - HMS
Carl Schoellman - 6th Grade Boys B Team Coach - HMS
Katelyn Vaught - 7th Grade Girls Basketball Coach - HMS
Mike Welch - Varsity Assistant Football Coach - HHS
Gregory Woodard - Boys Assistant Track Coach - HHS
Shawn Zitt - Assistant Football Coach (1/3 split) - HHS

Resignation of the following Classified Employees

Terry Greene - Special Ed Instructional Assistant - HHS
Katie Kempe - Cafeteria - JES
Jenifer Roberts - Custodian - WES
Jerry Russel - Cafeteria - HMS
Carrie Wilke - Principal's Secretary - HMS

Resignation of the following Extra-Curricular Positions

Kathy Burgin - Unified Sports Club - WES

Natalie Heidrich - Unified Sports Club - WES

Kevin Kampschmidt - Academic Teach Coach MS Assistant - HMS

Silvia McClamrock - Specials Grade Level Leader - MES

Lauren Peterson - Literacy Leader - HHS

Eric Shufflebarger - Kentucky Youth Assembly - HMS

Resignation of the following Paraprofessional Employees

Mitchell Jones - Freshman Baseball Coach - HHS

McKinlee Miller - Softball Field Maintenance - HMS

Kirtis Yurchak - 6th Grade Boys Basketball Coach - HMS

J. Approval of Superintendent Travel

J.1. Marzano Conference - Austin, TX - November 7-9, 2023

V. OTHER BUSINESS

VI. ADJOURNMENT

Board Chair Ann Meyer adjourned the meeting at 7:30pm.

Chairperson

Superintendent