

Purpose & Goals

A clearly defined, streamlined committee structure supports the governance work of the Board of Education, ensures efficiency in Board and district operations, engages various stakeholders in the decision making process, and supports the Board and Superintendent’s mission and vision as they fulfill the strategic plan priorities.

Policy Alignment

Policy 01.411 allows the chairperson to appoint special committees with the approval of the Board. The accompanying procedure includes the following parameters:

1. Committee(s) may be terminated at any time by a majority vote of the membership of the Board.
2. Committee(s) will follow instructions given to them by the Board.
3. If the committee is required by state or federal law, its composition and appointment shall meet all the guidelines established for that purpose.
4. Committees shall be instructed as to:
 1. The purpose to be served.
 2. The length of time each member is being asked to serve.
 3. The resources the Board will provide.
 4. The date the Board wishes to receive the report.

Theory of Action

Defines the purpose for our priorities and the motivation behind the pursuit of our priorities.

IF	we have high expectations for all students and provide them with relevant, rigorous, engaging instruction and intentional, individualized supports,
AND	we agree to collaborate and communicate collegially, use reliable data to inform decisions, and partner meaningfully and intentionally with families and community partners,
THEN	all students will reach their unlimited potential and graduate prepared for college, career, and responsible citizenship, equipped to excel in a global society.

Strategic Plan Priorities

- Student achievement
- Unity, belonging, and student efficacy
- Highly effective and culturally responsive workforce
- Engagement and outreach
- Organizational health and efficiency

Where Committees Fit Within This Framework

Committees can play a key role in supporting the work of the Board and the district in pursuit of these strategic priorities, supported by a theory of action rooted in student success and achievement. The work of each committee must be tethered to the core and fundamental objective of supporting student success.

Expectations for Each Committee

No later than the March 2024 board planning meeting and, beginning in the 2024-2025 school year, the August planning meeting, each committee shall submit the following to the Chair of the Board of Education for review and subsequent consideration by the Board of Education.

1. A Committee Charter that addresses the scope of work (see below) and details how the work of the committee will align with the FCPS strategic priorities.
2. Committee Bylaws that detail how the committee will be structured, how members are selected, how charges from the Board will be reviewed and considered, and how requested reports will be submitted to the Board.
3. A proposed yearly timeline of topics that will be regularly considered as part of the committee's scope of work. This timeline shall be developed to align with the Board's existing budget cycle and governance calendar.
4. Signed acknowledgement from each committee member attesting to receipt and understanding of the committee's requirements under Kentucky Open Meetings and Open Records law. Such material shall be disseminated by the Superintendent's designee in accordance with KRS 160.395.

Scope of Work

- **Audit Committee:** The Audit Committee supports oversight of the financial reporting process, the system of internal controls, the audit processes, and the district's process for making sure we comply with laws, regulations, and the code of conduct.
- **Budget & Finance Committee:** The Budget & Finance Committee supports oversight of the district's budgeting process, serving as the first step in the Board's annual budgeting process. They review and provide input on the district's budget during the development process and related financial matters. The committee is the key conduit of stakeholder input into the Board's budget planning process.
- **Equity Council Committee:** The Equity Council Committee employs the district's Equity Dashboard to review relevant and timely data to support the identification of disparities that can, in turn, help inform the Board's decisions. As requested by the Board, the Equity Council Committee will make relevant and timely recommendations to the Board on matters relating to unity, belonging, and student efficacy and provide input on the impact of policies and financial investments toward achieving student success goals and priorities.
- **Local Planning Committee:** The Local Planning Committee operates pursuant to 702 KAR 4:180 and develops and oversees the District Facility Plan, which prioritizes such projects as school construction and renovation, building component life-cycle

replacement (HVAC, roof, electrical and plumbing), and administrative or support structures.

- **School District Calendar Committee:** The School Calendar Committee operates pursuant to KRS 158.070 to recommend school calendar options to the local school district superintendent for presentation to the local board of education after seeking feedback from school district employees, parents, and community members. The committee's recommendations shall comply with state laws and regulations and local board policies.

Governance and Administrative Roles

Committees have no expressed or implied power or authority. Governing authority rests with the Board of Education and administrative authority rests with the Superintendent and their staff.

Open Meetings and Open Records

Committees of the Board of Education must comply with Kentucky Open Meetings and Open Records statutory requirements. Committee chairs, leaders, and members will receive copies of these guidelines in accordance with KRS 160.395 and must agree to adhere to them. The District's Office of Legal Counsel, or other designee determined by the Superintendent, is available to provide assistance to committees to ensure compliance with relevant laws and statutes in the conduct of their work.

District Liaison

The superintendent may assign, at their discretion, a staff liaison to support the work of a committee in fulfilling its scope of work and Board-assigned charges.

Board Liaison

The Chair of the Board of Education may appoint, subject to the approval of the Board, a member of the Board of Education to serve on a committee as the Board-designated liaison. The Board liaison shall not serve as a voting member of the committee. Committees are reminded that the Board makes decisions as a body and no one member can make decisions or commitments on behalf of the Board of Education. The Board Chair or their designee will create a liaison appointment schedule subject to Board approval.