

COMPLETE ALL INFORMATION AND RETURN TO TRANSPORTATION

STUDENTS

BEECHWOOD INDEPENDENT SCHOOLS
TRANSPORTATION/FIELD TRIP REQUEST FORM

09.36 AP.21

TODAY'S DATE 10/13/2023 Elementary High School Guardian Angel

Faculty/Staff/Coach/Sponsor(s) Coach Ross Hart - Boys Basketball
Date(s) of Trip 12/28/23 - 12/30/23 Departure Time 1:30pm on 12/28 Return Time TBD on 12/30

**If Peanut/Tree Nut Allergy Safety Alert is checked on the School-Related Trip Permission Slip and Medical Release Form (09.36 AP.211) then faculty/staff member(s) sponsoring this trip are responsible to ensure buses/mode of transportation comply with procedure related to foods on trip.*

TYPE OF TRIP (CHECK ONE):

- Classroom Field Trip, Specify Class _____
- Class Trip (i.e. Junior, Senior), Specify _____
- Organization/Club Trip, Specify _____
- Other (athletic, band, if applicable), Specify Battle on the River Christmas Basketball Tournament

**DESTINATION Lewis County, KY - Lewis Co High School Miles (one way) to destination: 86
City/State Vanceburg, Kentucky

Overnight: Give name of lodging and address Hampton Inn Maysville, 503 Market Place Dr. Maysville, KY 41056

TRANSPORTATION

1 Number of Buses needed (1 driver per bus unless otherwise indicated) or Suburban Van

See 09.36 AP.212

**Does trip exceed 100 miles? Yes No If Yes, trip requires Board of Education approval.

THIS SECTION COMPLETED BY TRANSPORTATION DEPARTMENT

Bus Available Yes No Suburban Available Yes No Van Available Yes No
 Bus # _____ has been reserved.
 Transportation Supervisor _____
 Signature _____ Date _____

- Use of Common Carrier in Lieu of School Bus Procedure 09.36
(Complete Use of Common Carrier form, requires Board of Education approval)
- Private Vehicle, if allowed by policy. Specify Driver(s) _____

Purpose/Educational Value Team bonding trip to play out of town opponents
Number of days absent from school 0 Number of: Students Going on Trip 14 Faculty/Staff 6

Other Chaperones - **ARE ALL CHAPERONES ON THE VOLUNTEER LIST?** YES NO
IF NO, THEY WILL NEED TO COMPLETE THE YOUTH LEADER FORM AND BE APPROVED PRIOR TO CHAPERONING.

SUPERVISION - Attach a list of names of adults accompanying students on trip. Boys Basketball Coaching Staff

Trip Approved
 Yes No Principal [Signature] 10/17/2023
 Signature _____ Date _____

Trip Approved
 Yes No Superintendent/Designee _____
 Signature _____ Date _____
 Yes No Board of Education _____
 Signature _____ Date _____