

**DATE:**

**10/26/2023**

**AGENDA ITEM (ACTION ITEM):**

**Consider/Approve Change Order No. 2 canceling Direct Purchase Order # 23001109 to Bay Insulation for the Piner Addition and Renovation Project – BG 21-135.**

**APPLICABLE BOARD POLICY:**

**01.1 Legal Status of the Board; 04.31 Authority to Encumber and Expend Funds; Capital Construction Process – 702 KAR 4:160**

**HISTORY/BACKGROUND:**

**This is the second (2<sup>nd</sup>) change order for the Piner Addition and Renovation Project associated with Direct Purchase Order Number 23001109 to Bay Insulation. The original purchase order issued in the amount of \$10,903.98 to Winnelson was deducted from Purchase Order # 22003238 as a result of Change Order #1 to Winnelson on August 1, 2022. This Direct Purchase Order was then reissued to Bay Insulation in the same amount on Direct Purchase Order Number 23001109. Bay Insulation was not able to fulfill the order therefore the Direct Purchase Order was not executed.**

**DEDUCT: \$ 10,903.98**

**SUMMARY OF CHANGE ORDER FOR PINER ADDITION AND RENOVATION  
BG 21-135**

<b>The original contingency for this project</b>	<b>\$ 443,484.00</b>
<b>Total for prior approved change orders</b>	<b>(\$ 429,102.79)</b>
<b>Total for prior Material/Equipment purchase order changes</b>	<b>\$ 10,058.46</b>
<b>Total for current change orders</b>	<b><u>\$ 10,903.98</u></b>
<b>Contingency Balance</b>	<b>\$ 35,343.65</b>

**FISCAL/BUDGETARY IMPACT:**

**Deduction of Direct Purchase Order 23001109 in the amount of \$10,903.98 to Bay Insulation.**

**RECOMMENDATION:**

**Approve Change Order No. 2 canceling Direct Purchase Order # 23001109 to Bay Insulation for the Piner Addition and Renovation Project – BG 21-135.**

**CONTACT PERSON:**

**Matt Rigg, Chief Operations Officer**

\_\_\_\_\_  
*Principal/Administrator*

  
\_\_\_\_\_  
*District Administrator*

  
\_\_\_\_\_  
*Superintendent*

*Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda*

*Principal – Complete, print, sign and send to your Director. Director – if approved, sign and put in the Superintendent's mailbox*

# **AIA® Document G701® – 2017**

## **Change Order**

**PROJECT:** *(Name and address)*  
 Addition & Renovation Piner Elementary  
 2945 Piner Ridge Road  
 Morning View, KY 41063

**CONTRACT INFORMATION:**  
 Contract For: General Construction  
 Date: 07/06/2022

**CHANGE ORDER INFORMATION:**  
 Change Order Number: 002-BayInsulation  
 Date: 10/20/2023

**OWNER:** *(Name and address)*  
 Kenton County Board of Education  
 1055 Eaton Drive  
 Ft. Wright, KY 41017

**ARCHITECT:** *(Name and address)*  
 EMBOSS Design, PSC  
 906 Monmouth Street  
 Newport, KY 41071

**CONTRACTOR:** *(Name and address)*  
 Bay Insulation Supply of Ohio, Inc.  
 2630 Glendale Milford Road  
 Cincinnati, OH 45241

### **THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

ITEM NO. 02-01-BayInsulation

DESCRIPTION: Close out purchase order.

REQUESTED BY: General Contractor

CONTRACT CHANGE REASON CODE: Insulation was not ordered

DEDUCT: \$10,903.98

The original Contract Sum was	\$	0.00
The net change by previously authorized Change Orders	\$	10,903.98
The Contract Sum prior to this Change Order was	\$	10,903.98
The Contract Sum will be decreased by this Change Order in the amount of	\$	10,903.98
The new Contract Sum including this Change Order will be	\$	0.00

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be as listed in the Project Manual and as modified by previous Change Orders and weather delays.

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### **NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

EMBOSS Design, Inc.

**ARCHITECT** *(Firm name)*



**SIGNATURE**

Ralph Cooper, Project Manager

**PRINTED NAME AND TITLE**

2023.10.2023

**DATE**

Bay Insulation Supply of Ohio, Inc.

**CONTRACTOR** *(Firm name)*



**SIGNATURE**

**PRINTED NAME AND TITLE**

**DATE**

Kenton County Board of Education

**OWNER** *(Firm name)*



**SIGNATURE**

**PRINTED NAME AND TITLE**

**DATE**