



Issue Paper

DATE:

October 18, 2023

AGENDA ITEM (ACTION ITEM):

Consider/Approve Dixie Heights High School to contract with The Point ARC/The Zembrodt Education Center and The Bill and Betsy Scheben Care Center to provide private transportation to vocational training for 3 Dixie students for the 2023/2024 school year. Semester II will run from January until May.

APPLICABLE BOARD POLICY:

01.1 Legal Status of the Board

HISTORY/BACKGROUND:

Dixie Heights would like to enter into a contract with The Point ARC/The Zembrodt Education Center and The Bill and Betsy Scheben Care Center of Northern Kentucky to provide private transportation to vocational training for 3 Dixie students. Students will attend training from January 2024 until May 2024 and will attend two days a week. Transportation was previously provided by TANK RAMP but effective 12/31/23 they will no longer be providing student transportation.

FISCAL/BUDGETARY IMPACT:

Cost of the transportation will be \$2420.00 for Semester II for all three students. The cost of the program transportation will be paid using SBDM funds..

RECOMMENDATION:

Approval to Dixie Heights High School to contract with The Point ARC/The Zembrodt Education Center and The Bill and Betsy Scheben Care Center to provide private transportation to vocational training for 3 Dixie students for the 2023/2024 school year. Semester II will run from January until May.

CONTACT PERSON:

Roddy Stainforth/Teresa Catchen


Principal/Administrator


District Administrator


Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal—complete, print, sign and send to your Director. Director—if approved, sign and put in the Superintendent's mailbox.

The Point Arc/Zembrodt Education Center
Transportation Contract



School Name: Dixie High School

Year: 2024

MONTHLY CONTRACT AGREEMENT

Travel costs will be calculated at the end of each month. Below, you will find an estimated cost per month according to the number of days the student(s) will be expected to attend class at The Point Arc-Zembrodt Education Center. Invoices at the end of each month will reflect actual charges of trips conducted.

Student	Cost Per Trip	Number of Trips To/Return		January	February	March	April	May	Estimated Annual Cost
J.T. - Elevate class	\$5.00	68		8	7	8	9	2	\$680.00
O.- Elevate class	\$5.00	68		8	7	8	9	2	\$680.00
J.S. - Career Ex. class	\$10.00	106		12	13	13	13	2	\$1,060.00

Estimated Annual Cost: \$ 2,420.00

I have read this contract and agree to it's terms.

Authorizing Signature

Date

Diane Lanham, Education Administrator

Date

(859)491-9191 Ext. 136
104 West Pike Street Covington, KY 41011
Klanham@thepointarc.org
www.zembrodteducationcenter.org

Transportation changes + contract for the Point's ZEC starting in January 2024

Katie Lanham <klanham@thepointarc.org>

Mon 9/18/2023 1:38 PM

To: Catchen, Teresa <teresa.catchen@kenton.kyschools.us>; Linn, Patti <patti.linn@kenton.kyschools.us>

Cc: Brockman, Gina <gina.brockman@kenton.kyschools.us>; Treadway, Paul
<paul.treadway@kenton.kyschools.us>; Row, Virginia <virginia.row@kenton.kyschools.us>

2 attachments (998 KB)

letter to board - transportation changes @ ZEC 2024-TPA-DT-100281V.pdf; Dixie - Transition Transportation Contract 2024.pdf;

External Message

Hello!

The year is off to a great start here at The Point Arc-Zembrodt Education Center. We want to thank you for your partnership!

Recently, our office received correspondence from TANK regarding the transportation services provided to students via RAMP. Due to increased ridership in the region, TANK will no longer provide transportation services for the Transition program, effective December 31, 2023. Therefore, to provide the safest, most reliable transportation for students in moving forward, we will be using our agency transportation system from the Scheben Care Center. The agency will provide the bus to transport students from school to the Zembrodt Education Center, and from our education center to their home. While this change may feel vast, the silver lining is that students will get to and from the education center faster than when riding the RAMP services, as it is a private transportation system.

The change will come with a slight cost increase to the schools, as it will require us to hire a bus driver, gas, insurance, and vehicle maintenance. Invoices will not be sent monthly for transportation rather than every quarter. Please review the attached Transportation Contract with the updated information as well as the estimated cost for services starting in January 2024. Our hope is that school administration will understand that while this change is out of our control, we continue to keep the students' safety in mind. As stated earlier, this change will not go into effect until January 3, 2024. Please refer to the transportation estimate signed prior to the start of the school year for the cost of Semester 1.

Please return the new contract to me signed before December 1st, 2023. I have also attached a letter to present to the school board with an explanation of these changes, if needed. If you have any questions or concerns, please reach out!

Thank you,

Katherine 'Katie' Lanham

Education Administrator & Transition Coordinator

The Point Arc's Zembrodt Education Center

Serving Northern Kentucky and Greater Cincinnati

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www.zembrodteducationcenter.org

www.thepointarc.org

Transportation Cost Increase from The Point

Vanover, Brian <Brian.Vanover@kenton.kyschools.us>

Tue 10/17/2023 3:57 PM

To: Catchen, Teresa <teresa.catchen@kenton.kyschools.us>; Lawson, Jamie - Kenton County Schools <jamie.lawson@kenton.kyschools.us>; Smith, Wendy <Wendy.Smith@kenton.kyschools.us>

Cc: Rice, Danielle <danielle.rice@kenton.kyschools.us>; Roberts, Cinda <cinda.roberts@kenton.kyschools.us>; Rigg, Matthew <Matthew.Rigg@kenton.kyschools.us>; Jones, Misty <misty.jones@kenton.kyschools.us>

I know you have all been waiting for word on the position we can take on the increase in transportation costs for students involved in programming at The Point.

Thank you for your patience.

I have been awaiting an opinion from the Board attorney as to the question of holding The Point to the costs stated in the July agreement.

It is his opinion that we cannot hold them to that pricing.

The agreement carefully indicates that the quoted pricing is an "estimate" of costs and that the "actual" cost would be billed to the school/district.

Since the agreement cites an estimated cost, and not a quoted cost, it may be altered to reflect changes such as the one they have indicated.

That being the case, new Issue Papers will be needed with the new costs being cited. It is advisable to note in the Issue Paper the reasoning for the change, notably that TANK has ceased in that role and that The Point has initiated their own system with increased costs.

Again, thank you for your patience.

Brian E. Vanover

Assistant Superintendent of Operations

Kenton County School District

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