Job Title: Autism and Behavior Specialist

Reports to: Director of Special Education

Location: District Wide

Hours per day: Part-time

Days per year: Part-time

Required:

* Master’s Degree in special education, school psychology, applied behavior analysis, or autism
* 3 years experience in related field
* Experience working with children/students with disabilities

Preferred:

* Board Certified Behavior Analyst with current licensure by Kentucky Applied Behavior Analyst Licensing Board

Job Description:

Job Summary:

Primary role is to plan, develop, and monitor a variety of behavioral support service delivery options to meet the needs of children with disabilities. Position will assist with facilitating functional behavioral assessments (FBAs) and developing behavior intervention plans (BIPs). This position also participates in the development through Admission and Release Committee (ARC) meetings, individualized education programs (IEP) and consults with and/or trains staff, administrators, parents and others. The Behavior Specialist provides continuous progress monitoring (data analysis) related to behavior intervention plans and other evidence-based practices for students with disabilities.

Essential Functions, Duties and Responsibilities:

* Ability to work with students with disabilities at all grade levels and abilities.
* Attend Individual Education Program (IEP) meetings as an active participant.
* Provide professional development to teachers and paraeducators, administrators, parents and other stakeholders, including topics such as FBA/BIP, evidence-based practices related to autism, Individualized Education planning and a variety of other related topics.
* Assist teachers/school teams with strategies and interventions for students with challenging behaviors that may be in the referral process.
* Responsible for monitoring and supporting the most extreme behaviors through direct support in a classroom/school setting.
* Assess student abilities using various assessment tools to analyze areas for growth. The assessments will allow for plan development that is individualized to assist students.
* Willingness to support core teams and be trained in board approved safe crisis management procedures and processes.
* Selects and attends professional development as required by the State and District.
* Maintains all professional certifications and licensure requirements.
* Willingness to provide clinical supervision to peers (i.e. Licensed Assistant Behavior Analyst).
* Fulfill requirements necessary for billing Medicaid, as appropriate (i.e., complete required documentation for Medicaid billing).
* Maintains regular attendance.
* Consult with special education teachers in developing individual student goals and accommodations.
* Ability to conduct Functional Behavioral Analysis (FBA).
* Analyze situations and provide guidance to administrators and teachers on an effective course of action based on individual student needs.
* Ability to assess a student's capacity for remaining safe at school; offer guidance and work with a team to develop a plan for safety.
* Provide input for individual student Behavior Intervention Plans (BIPs).
* Ability to make recommendations to family about outside therapy services (individual and/or family).
* Assure compliance with federal, state, and district policy, administrative procedures, and negotiated agreements as applicable to assignment.
* Ability to work independently.
* Prioritize, plan, and organize work to meet schedules and timelines.
* Demonstrate a positive attitude and as a positive role model for staff and students.
* Must demonstrate a desire to see all students learn and succeed.
* Demonstrate effective oral and written communication.
* Protect confidential information.
* Perform related duties as assigned by the Director of Special Education.