

**Lincoln Trail Elementary**  
**Site Base Decision Making Council**

September 11, 2023 Meeting Minutes

Kelly Miller, chairperson of the LTES SBDM Council called the meeting to order at 2:45 pm. Members present were Lindsey Garverich, Jenny Hack via call, Tracy Hardeman and Casey Robichaud.

Tracy Hardeman made the motion to approve the meeting agenda.

Lindsey Garverich seconded. **Motion 24-09** Carried.

Jenny Hack made the motion to approve the July 2023 meeting minutes.

Casey Robichaud seconded the motion. **Motion 24-10** Carried.

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**Good News Report-** Mrs. Miller informed the council girls basketball had their tryouts, the boys basketball and girls volleyball are preparing for tryouts.

**Student Achievement-** Pre-K has had a successful start of the school year!

**School Improvement Planning-** Process 9, teacher Self Reflection and annual growth goals will be underway.

**Reports-** The council reviewed the school Enrollment and Accident Report. The council reviewed the Student Activity Account for the month of August.

**Upcoming Events-** Mrs. Miller informed the council that the last in-person experienced member training for this school year is scheduled this month. The Family Night event is scheduled for October 5th. The next site base meeting is TBD for the week of October 16th. A formal announcement will be posted as soon as a concrete date has been set.

**Adjournment-** Casey Robichaud made the motion to adjourn. Lindsey Garverich seconded the motion. **Motion 24-11** Carried.

The meeting ended at 2:57 pm.

Respectfully submitted on 9/12/23

Stefanie Polin

