

**North Middle School  
Site Based Council Minutes  
June 15, 2023  
12:00 p.m.**

**Meeting called to order at 12:00 p.m.**

**Members present:**

**Jeff Lowman, principal**

**Kayla Edlin, teacher**

**Ray Kennedy, teacher**

**Brent Thompson, parent**

**Katrina Johnson, parent**

**Guests: Diana Jacobi - Office Manager, Cassie Lucas - 23-24 SBDM Parent Member**

**Opening Business**

**Agenda Approval** - Motion was made by Kayla Edlin and seconded by Brent Thompson to approve the agenda as presented. Motion passed.

**Minutes Approval** - Motion was made by Kayla Edlin and seconded by Brent Thompson to approve the minutes from the May 18, 2023, meeting. Motion passed.

**Monthly Finance Report** - Motion was made by Kayla Edlin and seconded by Brent Thompson to approve the monthly finance report as presented. Motion passed

**Old Business**

**SBDM Annual Report** - Mr. Lowman explained to the members that each year an SBDM Annual Report must be completed and is reviewed by the HCBE at the June Board Meeting. He provided a copy of the SBDM Annual Report that was submitted to the HCBE.

### **New Business**

**Policy Review** - The motion was made by Kayla Edlin and seconded by Brent Thompson to approve the first reading of the NMS policies. The policies will be discussed again at the July SBDM Meeting.

**Safety plan/emergency procedures** - The motion was made by Kayla Edlin and seconded by Brent Thompson to approve the 23-24 safety plan and emergency procedures located on the first page of policy review.

**Mission/Vision Statements** - The motion was made by Kayla Edlin and seconded by Brent Thompson to approve a new mission statement for North Middle School. Motion passed.

## **NORTH MIDDLE SCHOOL MISSION STATEMENT**

The mission of North Middle School is that all students develop the knowledge, skills, and attitudes essential for success.

**Personnel Update** - Mr. Lowman gave an update on positions still open at NMS.

**SBDM Training** - Mr. Lowman explained that all members for the 23-24 school year must complete training and made sure all of them had signed up for one of the upcoming training sessions.

**ADJOURN** - The motion was made by Kayla Edlin and seconded by Brent Thompson to adjourn the meeting. Motion passed.

Next meeting will be Thursday, July 20 , 2023 at noon.