**Partnership Agreement**

**Educational Neglect Prevention and Family Engagement Program**

This Partnership Agreement is entered into by the Family Enrichment Center (FEC) and Russellville Independent School District (RISD). This agreement demonstrates a collaboration in which families are engaged through a Parent Engagement Meeting (PEM) to define barriers to attendance, identify strengths and needs, develop a plan of action, and strive to prevent the family from being unnecessarily involved in the child welfare system. Our goal is to prevent education neglect through collaboration among agencies and with families.

The Family Enrichment Center will provide the following:

1. Fund a PEM Facilitator who will conduct the Parent Engagement Meetings, during which a diversion plan will be developed, and participants will leave with a signed copy of the plan
2. Provide families with necessary referrals to assist with meeting their needs
3. Conduct a 3-4-week follow-up with the parent/guardian
4. Be available for any necessary communication with Russellville Independent School District or DCBS personnel.
5. Collaborate with Russellville Independent School District and DCBS personnel to analyze student attendance and determine success in reaching annual measurable outcomes.
6. Provide any additional assistance needed to partnering agencies.

The Russellville Independent School District agrees to the following:

1. Identify families for referral. The target families are those who are at risk of being referred to DCBS for educational neglect
2. Send the names of the child(ren), DOB, and names of parents to the DCBS Representative to clear for activity
3. Notify parents of needed Parent Engagement Meeting
4. Schedule all PEM Meetings via Google Calendar and send invites via the calendar to necessary persons
5. Attend and provide space at school for all scheduled PEM meetings
6. Bring attendance profile to PEM meetings
7. Collaborate with FEC’s PEM Facilitator and DCBS Personnel to analyze student attendance and determine success in reaching annual measurable outcomes

The primary goal of the Parent Engagement Meetings will include:

* Reduction of family involvement in the child welfare system;
* Increasing student school attendance and increasing student success in the classroom; and
* Earlier identification of risk factors and service provision to address those needs.

The PEM program will begin the 2023-2024 school year and will continue at a minimum of a four year grant cycle. This Partnership Agreement is effective on the date that it is signed.

 AGREED TO BY:

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Signature Signature

Nickie Jones, Executive Director \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Typed Name Title Typed Name Title

1133 Adams Street \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address Address

Bowling Green, KY 42101 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Date Date