

**BULLITT COUNTY PUBLIC SCHOOLS  
1040 HIGHWAY 44 EAST  
SHEPHERDSVILLE, KY 40165**

**SPECIAL MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION**

**September 26, 2023  
5:00 PM**

**MINUTES OF RECORD**

The Bullitt County Board of Education met at the Frank R. Hatfield Administrative Center, 1040 Highway 44 East, Shepherdsville, Kentucky, 40165, at 5:00 p.m. on September 11, 2023, with the following members present:

- |                               |                         |                     |
|-------------------------------|-------------------------|---------------------|
| (1) Ms. Linda Belcher         | (2) Mrs. Nita Neal      | (3) Dr. Matt Mooney |
| (4) Mrs. Lisa Hodges (Absent) | (5) Mr. Darrell Coleman |                     |

**CALL TO ORDER**

The September 26, 2023, special meeting of the Bullitt County Board of Education was called to order at 5:00 p.m. by Board Chair Darrell Coleman. (This meeting was moved from September 25, 2023 due to a schedule conflict with the Superintendent.)

**ADOPT THE AGENDA**

2023-154- Motion made by Nita Neal, seconded by Matt Mooney, to adopt the agenda with the following change: Amend New Business item (f.) - Working Budget - Fiscal Year 2024. Four members (Darrell Coleman, Linda Belcher, Nita Neal, & Matt Mooney) voted YES.

**PRESENTATIONS**

- Board Chair Darrell Coleman led the audience in The Pledge of Allegiance and reviewed the Board Team Commitments:  
To improve our effectiveness, the Board Team for Bullitt County Schools commits to:
  1. Maintain primary focus on student learning.
  2. Continuously review, define, and work toward district goals.
  3. Listen to each other, speak freely, work and learn together, and support one another.
  4. After careful deliberation, support the majority's decision regarding shared goals for continuously improving district-wide student learning.
  5. Agree to disagree respectfully.
  6. Delegate implementation of Board decisions to Superintendent and Leadership Team.
  
- Woodsdale Schoolhouse Dedication by the Crenshaw Family - Mr. Barry Crenshaw  
The Woodsdale Schoolhouse (1888-1953) was donated to the district by the heirs and descendants of Jeremiah Vardaman Crenshaw (1816-1909). A plaque was presented by Barry Crenshaw to commemorate Jeremiah Crenshaw's role in helping generations of children who were educated in this schoolhouse. It was schoolhouses like this that helped build our great nation.
  
- Communications Director Kali Ervin reminded the audience of the guidelines for public comment and requested anyone wishing to do so to register at this time.

- AWARE Grant Coordinator Stephanie Warner gave special recognition to Megan Hatter, YSC for MWMS & EMS, for going above and beyond for students. Ms. Warner also praised the partnership with Lecorgan Wellness for always providing services when and where needed.
- Mrs. Cate Noble Ward of Studio Kremer Architects gave a brief update on the construction projects.
- Energy Manager Andrea Rock presented the Energy Management Report for the 2022-2023 school year.

## **COMMUNICATIONS**

### Audience Comments

- Grandparents Mary and Sammy Allen voiced an issue concerning an incident involving their granddaughter at the last home soccer match of the season the night before. Dr. Bacon will follow up with the grandparents.

### Superintendent's Report

- Dr. Bacon shared information regarding staffing changes with the Board. Pursuant to KRS 157.070, classes shall be within the maximum size by September 15 of each school year. Due to enrollment, the following adjustments were made:
  - **Freedom Elementary School** lost 1 teaching position. *(The posting was pulled from the Talent Ed System.)*
  - **Maryville Elementary School** lost 1 teaching position. *(The position was pulled from the Talent Ed System.)*
  - **Maryville Elementary School** also lost 1 Sped teaching position. *(It was removed from Talent Ed.)*
  - **Brooks Elementary School** lost 2 teaching positions. *(Transferred 2 teachers.)*
  - **Pleasant Grove Elementary** gained 1 teaching position. *(Received a transfer from Brooks ES.)*
  - **Old Mill Elementary School** gained 1 teaching position. *(Received a transfer from Brooks ES.)*
  - **Roby Elementary School** lost 2 teaching positions. *(The postings were pulled from the Talent Ed System.)*
  - **Bullitt Lick Middle School** lost 1 teaching position. *(The position was removed from the Talent Ed System.)*
  - **Zoneton Middle School** gained 1 teaching position. *(Posted to Talent Ed.)*
  - **Mount Washington Middle School** gained 1 teaching position. *(Posted to Talent Ed.)*
- Dr. Bacon recognized Human Resources Director Thea Hurt as the State Human Resource Director of the Year by the state HR association and retiring Facilities Director Tony Roth for his service to the Transportation Department and Facilities Department during his time with the district.
- Dr. Bacon then talked about progress of the Staffing Plan Focus Group made up of district and school leadership to discuss issues and recommendations to bring to the Board at a later time.
- Dr. Bacon mentioned his involvement with KASA and it's efforts in sustaining educators and advancing the career path. Discussions with legislators, business leaders and school and district leadership have come up with 17 recommendations, with the priority being increased compensation for certified state teachers, as well as classified staff.
- At the October Chamber of Commerce meeting, Dr. Bacon will be speaking about those initiatives and sharing the Coalition Report.
- September 13<sup>th</sup> was High Attendance Day. Top attendance honors were earned by Nichols Elementary (93.52%), Pleasant Grove Elementary (97.99%), Mt. Washington Middle (96.72%), and Bullitt East High School (94.61%).
- The October Work Session will be moved to the 11<sup>th</sup> due to another schedule conflict with the Superintendent.

### Other Items from the Board

(None)

**CONSENT ITEMS**

2023-155- Motion made by Linda Belcher, seconded by Nita Neal, to approve Consent Items as presented, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on September 18th, 2023, which is available online. Four members (Darrell Coleman, Linda Belcher, Nita Neal, & Matt Mooney) voted YES.

Financial Reports

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period 2
3. AP Check Reconciliation Register
4. Paid Invoice Report

Bids – Elementary & Middle Yearbooks - Jostens

A Request for Proposal was solicited for elementary and middle school yearbooks. The district received three responses. Based on the bid scoring, Jostens score the highest on the rubric. The contract will cover fiscal year 2024 with the option to renew for three additional one-year periods, if agreeable by both parties.

Travel

\* All travel by commercial carrier is due to schedule/cost.

TRAVEL - September 2023 - Monthly Meeting							
School	Activity	Destination	Location	Date	Cost to Student	Travel by:	Trip ID
BCHS	Educators Rising	Asbury University	Wilmore, KY	10/20/2023	0	Miller	R501531
BCHS	GLOW, women's leadership group	University of Louisville	Louisville, KY	11/1/2023	\$10	Miller	R501472
BCHS	Raider Team JROTC	Live Oaks High School	Milford, OH	9/30/2023	0	BOE Van	R501536
BEHS	Beta Club	Sloan Convention Center	Bowling Green, KY	10/16/2023	\$150	BOE Van	R501533
BEHS	HOSA Guatemala Medical Trip	Eco Muro TacMayan	Aldea Xetzac, Guatemala	4/6-14/2024	\$2,000	Squad Abroad Agency	R501542
BMS	Bernheim Middle School	Camp Crooked Creek	Shepherdsville, KY	9/29/2023	\$5	Miller	R501551
CGES	1st grade	Derby Dinner Playhouse	Clarksville, IN	10/25/2023	\$10	BOE Bus	R501544
CGES	4th Grade	Mammoth Cave	Mammoth Cave, KY	3/1/2024	\$20	Miller	R501546
CGES	4th Grade	Falls of the Ohio	Clarksville, IN	4/26/2024	\$15	Miller	R501547
CGES	Kindergarten Classes	Derby Dinner Playhouse	Clarksville, IN	10/25/2023	\$9	BOE Bus	R501484
FES	1 Grade Team	Huber's Orchard	Borden, IN	10/27/2023	\$14	BOE Bus	R501489
HMS	6th grade	Mammoth Cave	Mammoth Cave, KY	5/16/2024	\$20	Miller	R501505
HMS	6th grade	Mammoth Cave	Mammoth Cave, KY	5/17/2024	\$20	Miller	R501506
HMS	Discovery 6 and 7th grades	Muhammad Ali Center	Louisville, KY	2/15/2024	\$15	Miller	R501543
HMS	Discovery 8th graders	Western Kentucky University	Bowling Green, KY	2/15/2024	\$35	Miller	R501512
HMS	Discovery School 8th grade	Kentucky State Capitol	Frankfort, KY	2/6/2024	\$10	Miller	R501539
MWES	5th Grade	Kentucky Center for the Performing Arts	Louisville, KY	2/9/2024	\$20	Miller	R501518
MWES	5th Grade	Junior Achievement	Louisville, KY	4/11/2024	\$25	Miller	R501523
MWMS	SLAM (Student Leadership and Mentorship)	Jefferson Memorial Forest	Fairdale, KY	11/2/2023	\$10	Miller	R501548
NBHS	Allied Health	McDowell House Museum	Danville, KY	9/26/23	0	Miller	R501487
NBHS	Educators Rising and the Teaching and Learning Pathway	Asbury University	Wilmore, KY	10/20/2023	0	Miller	R501513
NBHS	HOSA	Sullivan University	Louisville, KY	11/17/2023	0	Miller	R501527
NBHS	JROTC	Logan County H.S.	Bowling Green, KY	9/23/23	0	Miller	R501485
NBHS	JROTC	Active Heroes	Shepherdsville, KY	9/28/2023	0	Miller	R501482
OMES	2-3 Community	Huber's Orchard	Borden, IN	10/11/23	\$20	Miller	R501488
OMES	5th Grade	Farnsley Moorman Landing	Louisville, KY	10/19/2023	\$18	Miller	R501508
PGES	Second Grade	Derby Dinner Playhouse	Clarksville, IN	10/27/2023	\$15	Miller	R501477
ROC	BAMS	Bellarmine University	Clarksville, KY	10/11/23	0	Miller	R501500
ROC	BAMS	Bernheim Forest	Clermont, KY	10/18/2023	0	Miller	R501496
ROC	BAMS	Bernheim Forest	Clermont, KY	11/1/2023	0	Miller	R501497
ROC	BAMS	Bernheim Forest	Clermont, KY	11/15/2023	0	Miller	R501498
ROC	BAMS	Bernheim Forest	Clermont, KY	12/6/2023	0	Miller	R501499
ROC	BETA Club	Senior Convention	Lexington, KY	1/17-19/2024	\$500	Miller	R501493
ROC	Young Women LEAD Conference	University of Louisville	Louisville, KY	11/1/2023	0	Miller	R501501

## Minutes

- August 28, 2023 - Monthly Meeting

## Construction Items

### 1. CO#16, HS Football Stadium Project - Credit

Change Order #16 is a credit of (\$6,666.00) for the removal of static scoreboard signs on the video scoreboards from the scope of work.

### 2. CO#18, HS Football Stadium Project - Seeding of Practice Field

Change Order #18 for the HS Football Stadium Project is a credit in the amount of (\$19,996.00) for altering the seeding of the practice field inside the track at Bullitt East High School. Annual rye seed will be sowed this fall to establish a ground cover, and next May the district will sow Bermuda grass seed.

### 3. CO#19, HS Football Stadium Project - Power to Press Box

Change Order #19 in the amount of \$4,580.00 is to supply additional power in the press box rooftops.

### 4. CO#20, HS Football Stadiums - Concrete Sidewalk

Change Order #20 in the amount of \$5,311.00 is to extend the concrete sidewalk at BEHS.

## Human Resources

### 1. Leave of Absence Requests

**Ashlie Ainsworth** - Teacher - Pleasant Grove Elementary - Ms. Ainsworth requested leave without pay for the dates of September 22nd - October 20th, 2023. She is using FMLA.

**Sierra Moore** - Teacher - Hebron Middle School - Ms. Moore request leave without pay for the dates of September 12th - November 10th, 2023. She is using FMLA.

### 2. Entry of the Employment Records in the Minutes of Record

Employment records for both the certified and classified personnel for the period of **August 2023** through **September 2023** were submitted for the Board's information and inclusion in the minutes of this meeting.

## Contracts

### 1. 2023-2024 Mental Health Community Partners MOAs - Revised

The following Memorandums of Agreement were presented for approval for the 2023-2024 school year:

- Seven Counties
- Lecorgan Counseling and Wellness
- Home of the Innocence
- Transformations
- Boys and Girls Haven

\*These were previously submitted and approved at the July 2023 Board meeting. An additional statement was requested by the community partners since that time. They were reviewed by Board Counsel, Eric Farris.

### 2. BEHS Prom Venue - Kentucky Derby Museum

Presented was a contract for Bullitt East High School to host a Junior/Senior Prom on Saturday, March 23, 2024, at the Kentucky Derby Museum.



### 3. On Track Orientation and Mobility

On Track Orientation and Mobility works with students who have visual impairments to navigate safely through various environments, including schools. Beginning in October, a student will be attending BCPS in need of this training and support as specified in their IEP. The contract has been reviewed by Board Counsel. Funding to support the costs associated with this contract will come from the Department of Special Education's General Budget line for contract services.

### 4. YMCA Before & After School Care for Bus Cancellations MOA

Presented was the 2023-2024 Before & After School Care for Bus Cancellations Memorandum of Agreement with the YMCA of Greater Louisville. This program will be available to families with cancelled bus routes from 7:00 a.m. to 5:30 p.m., Monday through Friday. The MOA was reviewed by Board Counsel, Eric Farris.

### 5. Education Networks of America Agreement

The state will be moving to a new internet service provider this fall and winter. Education Networks of America (ENA) will be taking over for AT&T. BCPS currently owns all numbers associated with the 869 prefix and ENA will allow use of those with their system. Additional information was provided.

### 6. Luminare Contract

This contract with Luminare is for professional learning services connected to supporting the district's implementation of the Graduate Profile competencies into student learning experiences and innovative assessment practices. The services provide training for teachers in the competencies, coaching sessions, and training for principals and instructional coaches. The cost is \$58,700.00, not inclusive of travel costs, and is funded through the SSIF grant and some student learning funds.

### 7. Disclosure of Free and Reduced Price Information Agreement

The Disclosure of Free and Reduced Price Information Agreement permits School Food Service to share eligibility information to students to BCPS employees. This information is considered highly confidential and can only be made available to those identified in the agreement as having a "need to know" in order to perform their job. Prior to School Food Service providing any confidential information, BCPS employees identified in the agreement are required to sign an Employee Affidavit of Nondisclosure which states they agree to keep all student free and reduced price meal eligibility information confidential.

### 8. Drug Dog Searches

Safe Schools Director Sarah Smith requested approval to continue partnerships with three agencies that perform routine and random drug dog searches throughout Bullitt County school campuses. Presented were Memorandums of Agreement for:

- Mt. Washington Police Department
- Spencer County Sheriff's Office
- Shepherdsville Police Department

### 9. MC Consultants - Contract for Drug Testing Services

MC Consultants has collaborated with districts around the state providing drug prevention and drug testing to students and has worked with BCPS for numerous years. Drug use and abuse is a barrier to learning and to success in life. The drug testing program will continue to focus on prevention, not punishment, so that students can focus on being healthy and productive. Current certifications and a certificate of liability

insurance will be submitted once the contract is approved. Board Counsel, Eric Farris has reviewed this agreement.

#### **10. B&B Pharmacy - Vaccinations**

B and B Pharmacy will offer the flu vaccination and any other vaccines employees might request during the month of October. These services will take place before or after school hours and possibly midday during the lunches at each school campus, central office and bus compound. The Certificate of Liability Insurance, Memorandum of Agreement, and licensures of the pharmacy team are provided. All have been reviewed by Emily Vessels.

#### **11. Short-Term Naviance Curriculum Renewal: October 2023-December 2023**

Presented was a curriculum short-term renewal with Naviance, a college and career readiness solution that helps districts and schools align student strengths and interests to postsecondary goals, improving student outcomes and connecting learning to life. This short-term renewal to bring all the middle and high schools on the same contract and payment calendar beginning January 2024. The cost is \$2,568.60.

#### **12. Professional Coaching Services for Governor's Scholars Program (GSP) MOA**

This services agreement provides high school counselors, GSP student applicants, and families/guardians with informational sessions, small group and/or one-on-one application support. There is a high need for support to be competitive in the GSP application process. The total cost is \$8,000.00 to be shared between the student learning department and the gifted and talented department.

#### **13. OVEC First Time / Long Time Program MOA**

This Memorandum of Agreement with the Ohio Valley Educational Cooperative is for the initiation of the First Time/Long Time Program. This program focuses on tuition reimbursement and involves allocating \$20,353.00 to the district, which will be distributed through an application process to BCPS staff members who are enrolled in teacher education programs. In return, the participating employee commits to a minimum of three (3) years of service in BCPS after obtaining their credentials.

#### **14. Alchemy Collaborative Contract Agreement**

Requested was approval to continue the contract with Alchemy Collaborative for communication partnership and support throughout the 2023-2024 school year. Emily Vessels reviewed this contract as to form and legality. The services agreement, pricing structure, and contract are provided.

#### **15. Underclassmen and High School Pictures - Lifetouch**

Requested was permission to extend the contract with Lifetouch for Underclassmen and High School Pictures (i.e. senior pictures, etc.) for the district. The original contract covered the 2021-22 school and may be renewed for three additional one-year periods with the consent of both parties.

#### **Permission to Accept Donations/Grant Funding**

School/Program Receiving Contribution	Donor	Description of Gift	Purpose	Value
Bullitt County Public Schools - Safe Schools	Office of National Drug Control	Grant	Youth Coalition - prevention of tobacco and marijuana use	\$125,000 each year for 5 years
Bullitt Central High School - Athletics - Football	Quality Stone	Donation	Check for football needs	\$2,000.00
Bullitt Central High School - Athletics	Quality Stone	Donation	Check for athletic needs	\$1,000.00
Brooks Elementary School	Kids, Inc	Donation	Kindergarten Field Trip	\$1,000.00
Bullitt County Schools	KY ASAP	Grants	Mini grants to different schools	\$500.00 plus

### Use of District Property Request- BCHS by Chess Education Foundation

Bullitt Central High School requested permission to allow its Chess Team and Chess Education Foundation to host a Chess Tournament in both of the gyms on October 28, 2023, from 8 a.m. to 4 p.m.

### Requests to Alter District Property

#### 1. NBHS High Tunnel

The North Bullitt Agriculture/FFA Program requested modification of the campus to accommodate a high tunnel. This operates similar to a greenhouse without a major heat source and less advanced features. The high tunnel allows for a protected growing area outside and extends the growing season, allowing students to work with plants more in depth. This item will be paid through LAVEC funds.

#### 2. LJES Road Addition

Lebanon Junction Elementary School requested a 12 ft. wide road that will connect the Splash Park parking lot to its main school parking lot. Currently, traffic is very congested entering and exiting the school on Preston Highway. This addition will help improve the traffic pattern of the car rider line. This project will be paid through Maintenance Department funds.

#### 3. PGES Road Addition

Pleasant Grove Elementary School requested a 12 ft. wide road that will connect Wava Drive to its school parking lot. Currently, traffic is very congested entering and exiting the school through Bogard Lane. This addition will improve the traffic pattern of its car rider line. The project will be paid through Maintenance Department funds.

#### 4. FES Sidewalk Extension

Freedom Elementary School requested a sidewalk extension in the main school parking lot. The school is experiencing an increase in student car riders. This addition will help improve the efficiency of its car rider line. This project will be paid through Maintenance Department funds.

### Curriculum/Instructional Resources, etc.

As of July 25, 2022, the Superintendent oversees all curriculum, textbooks, instructional materials, and student support services per changes in Kentucky Revised Statutes (KRS 160.345). The curriculum in each school shall be designed to achieve student capacities established by KRS 158.645 and the school goals established by KRS 158.6451. The curriculum shall comply with all applicable state and federal statutes and regulations. In any school administered under the provisions of KRS 160.345, the Superintendent shall determine which curriculum, textbooks, instructional materials, and student support services shall be provided in the school after consulting with the Board, the Principal, and the school council and after a reasonable public review and response period for all stakeholders. A spreadsheet was provided with that information for approval of curriculum and/or instructional resources for district wide use along with several schools.

### Incident IQ Facilities Ticketing System

Due to several issues with the current Maintenance Department's work order system, requested was a change to Incident IQ at a cost of \$22,026.69. Additional information was provided.

### Amended Procurement Plan for School Nutrition Services

Submitted in May 2023 for approval for the 2023-2024 school year was an updated Procurement Certification and Procurement Plan (Procedure) for School Nutrition Services for the purchases of all

operational necessities for the National School Lunch, School Breakfast, Afterschool Snack, and Summer Feeding Service Programs. An amendment was necessary since that time and it was necessary to approve again and update the signatures for this plan adopted beginning September 26, 2023 and remain in effect until amended.

#### 2024-2025 School Calendar Committee

Requested was Board approval of the 2024-2025 District Calendar Committee as required by KRS 158.070; Policy 08.3, School Calendar; and the Contract with Bullitt County Education Association (BCEA). The District Calendar Committee shall consist of:

- One (1) School District Principal
  - Tonya Holt, Overdale Elementary School Principal
- One (1) District office administrator other than the Superintendent
  - Steve Smallwood, Director of Pupil Personnel
- One (1) Member of the Board
  - Lisa Hodges, as identified at the September 11, 2023 Board Meeting
- Two (2) parents of students attending a school in the District
  - Heidi Webb, Parent of student at Pleasant Grove Elementary School
  - Samantha Crumbacker, Parent of student at Freedom Elementary School
- Three (3) certified members as appointed by BCEA
  - Kim Baker, Teacher at Crossroads Elementary School
  - Doug Osborne, Teacher at Mt. Washington Middle School
  - April Sharpe, Teacher at Freedom Elementary School
- The BCEA President
  - Kimberly Ludwig, Bullitt Central High School
- Two (2) District classified employees, elected by classified staff
  - Angie Troutman, Central Office
  - Sharla Daugherty, Central Office
- Two (2) community members from the local chamber of commerce, business community, or tourism commission
  - Troy Beam, Executive Director for Shepherdsville/Bullitt County Tourism Commission
  - Kim Boggs, JCTC Bullitt County Campus Director

The District Calendar Committee, after seeking feedback, shall recommend school calendar options to the Superintendent for presentation to the Board. The Committee's recommendations shall comply with state laws and regulations, District Policy, the Contract with BCEA and consider the economic impact of the school calendar on the community and the state.

#### KETS Offer of Assistance

The district has received the first KETS Offer of Assistance for FY24 and is confirmed to be at \$12.00 per student with a total of \$21.00 by the time the third offer comes through. The total amount received will be approximately \$250,000.00. Requested was preemptive approval of all three offers at this time to reduce response time on the future offers. The Technology Department will continue to use these funds to provide student and teacher devices, data center hardware, networking hardware, and other instructional-related technologies.



**UNFINISHED BUSINESS**  
Revised 2023-24 Annual Pay Scales

A revision was made to the annual pay scales for FY 2024 as follows:

- The hourly rate for the Drug-Free Coordinator should be \$33.00/hour from October 1, 2023 through June 30, 2024.

2023-156- Motion made by Nita Neal, seconded by Matt Mooney, to approve the revision as presented. Four members (Darrell Coleman, Linda Belcher, Nita Neal, & Matt Mooney) voted YES.

**NEW BUSINESS**  
Early Graduation Requests

Two Early Graduation requests were submitted for approval:

- Student ID#212111503, Bullitt Central High School
- Student ID# 2120351945, Spring Meadows

2023-157- Motion made by Matt Mooney, seconded by Nita Neal, to approve the two early graduation requests as presented. Four members (Darrell Coleman, Linda Belcher, Nita Neal, & Matt Mooney) voted YES.

Additional Staffing Request - OES

Overdale Elementary School Principal Tonya Holt requested to add a Math and Reading Intervention Teacher to the school's staffing for the 2023-2024 school year. This will be a 27-day position. The person hired will work with students based on their test score data. Funding for the position will come from Title I funds.

2023-158- Motion made by Linda Belcher, seconded by Nita Neal, to approve the request for the Intervention Teacher as presented. Four members (Darrell Coleman, Linda Belcher, Nita Neal, & Matt Mooney) voted YES.

Title I Reading Interventionist Position - NES

Nichols Elementary School Principal Anne Marie Landry requested to hire three (3) additional positions to the school's staffing: one Reading Interventionist and two part-time Instructional Assistant positions. The Reading Interventionist will work no more than 40 days. All three positions will be for the 2023-2024 school year only.

2023-159- Motion made by Nita Neal, seconded by Linda Belcher, to approve the request for the three positions at NES as presented. Four members (Darrell Coleman, Linda Belcher, Nita Neal, & Matt Mooney) voted YES.

Revised Job Description: FRYSC & Migrant Education District Supervisor / District Grant Writer

Presented was a revised job description for the FRYSC & Migrant Education District Supervisor / District Grant Writer position. The description has been updated to address the migrant education program's needs, and also the need to find funds to offset costs for programs through grant writing.

2023-160- Motion made by Linda Belcher, seconded by Matt Mooney, to approve the revised job description as presented. Four members (Darrell Coleman, Linda Belcher, Nita Neal, & Matt Mooney) voted YES.

Working Budget - Fiscal Year 2024

Submitted for approval was a revised Working Budget for Fiscal Year 2024. Below is a breakdown of each fund:

General - Fund I	\$158,202,658.28
Grants - Fund 2	\$12,091,669.88
Grants - Fund 22 (School Activity Fund)	\$0.00

Capital Outlay - Fund 310	\$1,187,072.00
Building - Fund 320	\$18,090,970.00
Construction Fund - Fund 360	0.00
Food Service- Fund 51	\$8,217,599.43
<b>TOTAL</b>	<b>\$197,789,969.59</b>

In each fund, revenues match budgeted expenses. The Working Budget does include budgets for on-behalf payments. The amount of the on-behalf payments budgeted in Fund 1 are \$41,724,208.28 and in Fund 51 \$437,794.37.

There are adjustments to departmental budgets in the Working Budget. The following adjustments are reflected in the working budget: increase tuition expense for BAMS, provide funding for school bookkeeper software, provide funding for technology software to address workflow efficiencies, increase bus garage budget to replace bus which was a total loss during fiscal year 2023, additional funds for the YMCA program concerning bus routes not covered, funds for dashboard software program, provide funds for elementary and middle school extra-curricular programs, and fund the preschool shortfall. Funding is available for future special education contracts and additional school support as needed. The District continues to maintain a contingency above the state minimum of 2%.

The budget continues to fund current initiatives, including full day kindergarten and staffing at lower than state maximum cap size. To ensure funding these initiatives, the school district must receive adequate funding from the state. Unfunded mandates continue to be passed to the school level including Infinite Campus and Munis.

2023-161- Motion made by Matt Mooney, seconded by Nita Neal, to approve the Working Budget for FY 2024 as amended. Four members (Darrell Coleman, Linda Belcher, Nita Neal, & Matt Mooney) voted YES.

#### 2023-2024 Superintendent Evaluation Process

Superintendent Jesse Bacon proposed the Board use the following process for the 2023-2024 Superintendent Evaluation:

1. The Superintendent will complete the Superintendent Self-Evaluation document (see attached) on the indicators contained in all seven of the Next Generation Effectiveness Standards for Kentucky School Superintendents.
2. Each board member will complete a pre-evaluation survey (electronically or on paper) over the seven Next Generation Effectiveness Standards for Kentucky School Superintendents and submit to the Superintendent by October 13th.
3. From the results of the self-assessment, the pre-evaluation surveys collected, and the Summative Evaluation Report from the previous year, the Superintendent will develop a professional growth plan and submit it to the Board for approval at the October regular meeting.
4. Throughout the course of the school year, the Board will hold two progress review meetings (November and March) in executive session with the Superintendent to give formative performance feedback on each of the seven standards and the Superintendent's progress toward the approved professional growth plan.
5. Before June, the Superintendent will distribute a Preliminary Summative Evaluation document (see attached) to each board member to complete individually (paper or electronic) giving an overall rating (Exemplary, Accomplished, Developing, or Growth Required) on each standard. Each board member will submit their reports to the Chair (or a designee) for compilation purposes. The individual responses will be used for discussion, not for the actual summative report.
6. The Summative Report (see attached) will be completed in an executive session at the June meeting using the Superintendent Summative Evaluation Rubric (see attached), and data from the Board Aspiration Statement Measures. The Summative Report will be made final through approval in open session.

2023-162- Motion made by Linda Belcher, seconded by Matt Mooney, to approve the Superintendent Evaluation Process for 2023-2024 as presented. Four members (Darrell Coleman, Linda Belcher, Nita Neal, & Matt Mooney) voted YES.

### RECESS

2023-163- Motion made by Linda Belcher, seconded by Matt Mooney, to recess regular session. Four members (Darrell Coleman, Linda Belcher, Nita Neal, & Matt Mooney) voted YES.

## BULLITT COUNTY SCHOOL DISTRICT FINANCE CORPORATION CALL TO ORDER

The September 26, 2023 special meeting of the Bullitt County School District Finance Corporation was called to order by President Darrell Coleman.

### ADOPT THE AGENDA

**BCSDFC-2023-011-** Motion made by Linda Belcher, seconded by Nita Neal, to adopt the agenda as presented. Four members (Darrell Coleman, Linda Belcher, Nita Neal, & Matt Mooney) voted YES.

#### Louisville Water Company Easement – BMS

Presented was a deed of easement by the Louisville Water Company (LWC) to allow it to run 50 feet of easement along Audubon Drive in front of Bernheim Middle School. This easement will assist in the increase of water pressure in the southern part of the county. BCPS will be compensated \$17,214.00 for allowing LWC to use the property.

**BCSDFC-2023-012-** Motion made by Nita Neal, seconded by Matt Mooney, to approve the Louisville Water Company easement at BMS as presented. Four members (Darrell Coleman, Linda Belcher, Nita Neal, & Matt Mooney) voted YES.

### ADJOURNMENT

**BCSDFC-2023-013-** Motion made by Linda Belcher, seconded by Nita Neal, to adjourn the special meeting of the Bullitt County School District Finance Corporation. Four members (Darrell Coleman, Linda Belcher, Nita Neal, & Matt Mooney) voted YES.

### RECONVENE REGULAR SESSION

2023-164- Motion made by Nita Neal, seconded by Linda Belcher, to resume regular session of the Bullitt County Board of Education. Four members (Darrell Coleman, Linda Belcher, Nita Neal, & Matt Mooney) voted YES.

### EXECUTIVE SESSION

2023-165- Motion made by Nita Neal, seconded by Linda Belcher, to recess regular session and enter Executive Session as authorized by KRS 61.810(1)(c) to discuss pending litigation due to the sensitive nature of the matter and strategy to be discussed with counsel. Four members (Darrell Coleman, Linda Belcher, Nita Neal, & Matt Mooney) voted YES.

### RECONVENE REGULAR SESSION

2023-166- Motion made by Matt Mooney, seconded by Nita Neal, to exit executive session and resume regular session. Four members (Darrell Coleman, Linda Belcher, Nita Neal, & Matt Mooney) voted YES. No action was taken in executive session.

**ADJOURNMENT**

2023-167- Motion made by Linda Belcher, seconded by Matt Mooney, to adjourn at 6:12 p.m. Four members (Darrell Coleman, Linda Belcher, Nita Neal, & Matt Mooney) voted YES.

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CHAIR

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SECRETARY

DRAFT