**I. CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE TO FLAG**

Mr. James Milam, Board Chair, called the meeting to order at 6:02 PM. Mr. Phillip West offered the invocation, and Mr. Milam led the audience in the pledge of allegiance to the flag.

**a.** **Review of District Mission Statement**

Mr. Milam reviewed the district mission and vision statements: “At Russellville Independent Schools, we are committed to ensuring that every Panther is equipped socially, emotionally, and academically on their journey to becoming an effective communicator, productive collaborator, innovative problem solver, and compassionate citizen – wherever life takes them!”

We R Equipping Panthers….For Life!

**II. AGENDA APPROVED**

**Order #47 – Motion Passed:** Approval of board agenda passed with a motion by Mrs. Triplett, second by Mrs. Patterson.

Mr. James Milam Yes

Mr. Phillip West Yes

Mrs. Lovis Patterson Yes

Ms. Davonna Page Absent

Mrs. April Triplett Yes

**III. PRESENTATIONS**

**a. Studer Focus Group for Strategic Planning, Dr. Deanna Ashby**

**b. RISD District Instructional Walkthrough Tool, Mrs. Robin Cornelius**

**IV. PUBLIC COMMENT**

**V. CONSENT AGENDA ITEMS APPROVED**

**Order #48 – Motion Passed:** Approval of the Consent Agenda Items passed with a motion by Mr. West and a second by Mrs. Triplett.

Mr. James Milam Yes

Mr. Phillip West Yes

Mrs. Lovis Patterson Yes

Ms. Davonna Page Absent

Mrs. April Triplett Yes

**a. Minutes:**  August 15, 2023, Regular Board Meeting, August 22, 2023, Special Called Meeting, August 24, 2023, Special Called Meeting, August 29, 2023, Special Called Meeting

**b.** **Payment of Claims & Contract Salaries and Financial Reports**

**c. Report of Personnel Actions Taken by the Superintendent**

**Hires:**

**Date Name Position**

8/17/2023 Richard Baker Substitute-Certified Teacher

8/17/2023 Randah Hutchison Cook /Baker

8/22/2023 Tanita Gordan Cook /Baker

8/22/2023 Emilee Bevil Project ACCESS Mental Health Service Provider

8/28/2023 Shannon Booth Accounting Manager

8/29/2023 Finley Baird Assistant Athletic Coach - RHS Girls Basketball

8/30/2023 Elizabeth Reynolds Substitute-Certified Teacher

9/18/2023 Tonya Davenport Transfer to Bookkeeper-SES

9/18/2023 Amanda Wade Transfer to Bookkeeper-RMS/RHS

9/11/2023 Jason Hayes Certified Teacher - Reading Interventionist

9/11/2023 Nancy Coleman 3-hour SES Lunch Monitor/Cook/Baker

9/13/2023 Maggie Wigginton Instructor I, Extended School Services (part-time)

**Resignations:**

**Date Name Position**

8/7/2023 Carly Rudolph SES Teacher

7/9/2023 Cary Boisseau RMS Girls assistant basketball coach

9/15/2023 Mary Celsor Bookkeeper/Secretary - RHS

9/30/2023 Mark Coursey Chief Financial Officer

9/14/2023 Randah Hutchison Cook/Baker

**d. Fundraiser/Overnight Travel**

**Fundraisers:**

**Dates Organization Activity Sponsor**

10/12/2023 HS Football Steak Dinner Sales & Silent Auction Ashley Baker

9/1/2023 HS Football Coke Sales Ashley Baker

11/4/2023 HS Boys Ball Shoot-A-Thon Phil Todd

10/16/23-10/30/23 Senior Class Apparel Sales Juli Link

10/16/23-10/30/23 Senior Class Texas Roadhouse (gift card/peanut) Juli Link

11/11/2023 Senior Class Black & Gold Market (2nd Annual) Juli Link

**e. Appoint Board Treasurer**

The board appointed Matthew Davenport as Board Treasurer

**f. Shortened School Day Waiver**

Waiver approved for student #20120851391

**VI. UPDATE/INFORMATION ON DISTRICT PROGRAMS/ACTIVITIES**

**a. Amend the Non-Administrative Salary Schedule**

**Order # 49 – Motion Passed:** Approval of amending the Non-Administrative salary schedule to add the addition of 10 extended days for the project access mental health service provider passed with a motion from Mrs. Patterson and a second from Mrs. Triplett.

Mr. James Milam Yes

Mr. Phillip West Yes

Mrs. Lovis Patterson Yes

Ms. Davonna Page Absent

Mrs. April Triplett Yes

**b.** **Addition of Authorized Signature at South Central Bank**

**Order #50 – Motion Passed:** Approval of adding Matthew Devenport as an authorized signature at South Central Bank passed with a motion by Mr. West and a second by Mrs. Patterson.

Mr. James Milam Yes

Mr. Phillip West Yes

Mrs. Lovis Patterson Yes

Ms. Davonna Page Absent

Mrs. April Triplett Yes

**c**. **USDA Authorized Signer for Russellville Independent Schools**

**Order #51 – Motion Passed:** Approval to add Matthew Davenport as an authorized signer for USDA passed with a motion by Mrs. Triplett and a second by Mr. West.

Mr. James Milam Yes

Mr. Phillip West Yes

Mrs. Lovis Patterson Yes

Ms. Davonna Page Absent

Mrs. April Triplett Yes

**d. Amend the 2023-24 Administrative Salary Supplement Schedule**

**Order #52 – Motion Passed:** Approval to remove the $7,500 supplement for the board treasurer from the administrative salary supplement schedule passed with a motion by Mr. West and a second by Mrs. Patterson.

Mr. James Milam Yes

Mr. Phillip West Yes

Mrs. Lovis Patterson Yes

Ms. Davonna Page Absent

Mrs. April Triplett Yes

**e. Update the District Special Education Procedures**

**Order #53 – Motion Passed:** Approval to update the District Special Education Procedures passed with a motion by Mrs. Patterson and a second by Mrs. Triplett.

Mr. James Milam Yes

Mr. Phillip West Yes

Mrs. Lovis Patterson Yes

Ms. Davonna Page Absent

Mrs. April Triplett Yes

**f. Review Bids Received for Surplus Property**

**Order #54 – Motion Passed:** Approval to accept the only bid from Jimmy Taylor for $505 for surplus property passed with a motion by Mr. West and a second by Mrs. Patterson.

Mr. James Milam Yes

Mr. Phillip West Yes

Mrs. Lovis Patterson Yes

Ms. Davonna Page Absent

Mrs. April Triplett Yes

**g. AIA Document for RHS/SES Bathroom, Stadium, and Track Renovations (BG 24-074)**

**Order #55 – Motion Passed:** Approval of AIA Document for BG24-074 passed with

motion by Mrs. Patterson and a second by Mr. West.

Mr. James Milam Yes

Mr. Phillip West Yes

Mrs. Lovis Patterson Yes

Ms. Davonna Page Absent

Mrs. April Triplett Yes

h. **Update the Interventionist Position at SES from Mathematics to Reading**

**Order #56 - Motion Passed:** Approval to update the interventionist position from math to reading passed with a motion by Mrs. April Triplett and a second by Mrs. Lovis Patterson.

Mr. James Milam Yes

Mr. Phillip West Yes

Mrs. Lovis Patterson Yes

Ms. Davonna Page Absent

Mrs. April Triplett Yes

i**. Pay App #3 for the Stevenson Window Project (BG22-409)**

**Order #57 – Motion Passed:** Rejection of Pay Ap #3 passed with a motion by Mr. West and a second by Mrs. Triplett.

Mr. James Milam Yes

Mr. Phillip West Yes

Mrs. Lovis Patterson Yes

Ms. Davonna Page Absent

Mrs. April Triplett Yes

**j. Amend the 2023-24 Substitute and Other Salary Schedule**

**Order #58 - Motion Passed:** Approval of amended 2023-24 Substitute and Other Salary Schedule to increase the ESS rate from $30/hour to $50/hour passed with a motion by Mrs. April Triplett and a second by Mrs. Lovis Patterson.

Mr. James Milam Yes

Mr. Phillip West Yes

Mrs. Lovis Patterson Yes

Ms. Davonna Page Absent

Mrs. April Triplett Yes

**k. Tentative Schematic Drawings (BG24-074)**

**Order #59 - Motion Passed:** Approval of tentative schematic drawings for BG24-074 passed with a motion by Mrs. April Triplett and a second by Mr. Phillip West.

Mr. James Milam Yes

Mr. Phillip West Yes

Mrs. Lovis Patterson Yes

Ms. Davonna Page Absent

Mrs. April Triplett Yes

**VII. NEW BUSINESS**

**a. Contract with Logan Memorial Hospital for Physical Therapy Services**

**Order #60 - Motion Passed:** Approval of a contract with Logan Memorial Hospital for physical therapy services passed with a motion by Mrs. Lovis Patterson and a second by Mr. Phillip West.

Mr. James Milam Yes

Mr. Phillip West Yes

Mrs. Lovis Patterson Yes

Ms. Davonna Page Absent

Mrs. April Triplett Absent

**b. Memorandum of Understanding with Community Action of Kentucky for The Foster Grandparent Program**

**Order #61 - Motion Passed:** Approval of MOU passed with a motion by Mrs. April Triplett and a second by Mrs. Lovis Patterson.

Mr. James Milam Yes

Mr. Phillip West Yes

Mrs. Lovis Patterson Yes

Ms. Davonna Page Absent

Mrs. April Triplett Yes

**c. Review and Approval of the Working Budget**

**Order #62 - Motion Passed:** Approval of the working budget passed with a motion by Mrs. April Triplett and a second by Mr. Phillip West.

Mr. James Milam Yes

Mr. Phillip West Yes

Mrs. Lovis Patterson Yes

Ms. Davonna Page Absent

Mrs. April Triplett Yes

d. **Selection of Board Member to Serve on Governor's Scholars Selection Committee**

**Order #63 - Motion Passed:** Approval to select Davonna Page to Governor's Scholar Selection Committee passed with a motion by Mr. Phillip West and a second by Mrs. Lovis Patterson.

Mr. James Milam Yes

Mr. Phillip West Yes

Mrs. Lovis Patterson Yes

Ms. Davonna Page Absent

Mrs. April Triplett Yes

**VIII. ADMINISTRATIVE REPORTS**

**a. Monthly Attendance Report**

Mrs. Jennifer Pope provided the Board with an updated report on the attendance for the month of August.

**IX. SUPERINTENDENT'S REPORT**

**X. ADJOURNMENT**

**Order #64 – Motion Passed:** Approval to adjourn with a motion by Mr. West and a second by Mrs. Triplett.

Mr. James Milam Yes

Mr. Phillip West Yes

Mrs. Lovis Patterson Yes

Ms. Davonna Page Absent

Mrs. April Triplett Yes

Chairman \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Secretary\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_