

T.K. Stone Middle School
Hope Janes
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SBDM Minutes
September 21, 2023
3:45 T.K. Stone Library

I. The meeting was called to order at 3:44 pm by Hope Janes.

Members present: Nicole Hines, Hope Janes, Angela Rucker, Reginald Smith, Jennifer Weaver and Kristin Willett.

II. The council reviewed the current agenda. Angela Rucker made the motion to approve the agenda. Jennifer Weaver seconded the motion. All were in consensus. The council reviewed the August 17th, 2023 regular minutes. Nicole Hines made the motion to accept the minutes. Jennifer Weaver seconded the motion. All were in consensus.

III. In old business the following financial statements were reviewed: bank reconciliation reports, general ledger, and the TKS reconciliation reports. Angela Rucker made the motion to accept the financial statements. Reginald Smith seconded the motion. All were in consensus. All SBDM members have completed their online training. The council then conducted the First Reading of the newly revised Writing Policy 3.02. The KAS guidelines were used to update the policy. Angela Rucker made the motion to accept the revision and First Reading. Reginald Smith seconded the motion. All were in consensus. Hope Janes will be sharing the policy at PLC meetings to introduce the document and gather stakeholder input before the 2nd and final reading next month.

IV. Angela Rucker brought attention to an out of date policy 5.01 (Bring Your Own Device) at the August meeting. Today the council was in consensus to dissolve the policy from the bylaws as it is no longer current with our district one to one device initiative. The council then chose Policy 1.03 (Assignment of Staff Time) forward to be reviewed/revised by the council. The last revision was 2016. Hope Janes will investigate if the policy is up to date with the district and state standards. Policy 2.01 (Assignment of Students to Classes) is the next policy the council chose to review. It does not have a date for its last update. Council members chose to table Policy 3.04 until October to look at for review. Hope Janes informed the council that committees will be solidified by the end of the month. The 3 committees the faculty contribute to are: Learning Environment, Planning Committee, and Academic Performance. Committees will meet on October 16th and share their minutes with SBDM. There was no public comment.

V. Hope Janes shared the following concerning personnel: Nasir Sims was hired as Custodian.

The next regular meeting will be on October 19th, 2023 at 3:45 pm.
Kristin Willett made the motion to adjourn. Nicole Hines seconded the motion. All were in consensus.

Council adjourned at 4:18 pm.