



September 21, 2023

Mr. Scott Spalding
Marion County Board of Education
777 East Main Street
Lebanon, Kentucky 40033

Via e-mail: scott.spalding@marion.kyschools.us

Re: Glasscock Elementary School Masonry Repairs
Marion county, Kentucky
RTA 23039

Dear Mr. Spalding:

As a follow-up to our previous conversations, please consider this correspondence as our Agreement to provide consulting services for the Glasscock Elementary School Masonry Repairs. Our understanding of the scope of this project is as follows:

The Marion County Board of Education has engaged a contractor, Griggs Enterprises, to make needed repairs and replacement to the existing masonry at Glasscock Elementary School to include corresponding window replacement. Our scope of services will include acting as an advisor to the Board to review the proposed materials and installation of the masonry repair and replacement. We will also conduct on-site field observations as necessary and provide you with documentation of our visit and observations. We will be available to answer any questions the Board or your contractor should have regarding existing conditions and planned construction.

We propose that we will invoice the Board of Education on an hourly basis for the services outlined above based on the attached RTA standard hourly rates. We anticipate that the cost of these services will be in the range of \$8,000, which will established as a not-to-exceed amount, but we'll keep you updated should the scope of our services exceed what we anticipate at this time.

If this proposal is acceptable, please sign below and return a signed copy to our office for our records. Thank you for continuing to partner with RossTarrant Architects on your facility projects.

Sincerely,

Randy S. Brookshire, AIA, LEED AP
Senior Principal

Accepted By:

Marion County Board of Education

/ml

Date: _____

Attachment

c: File
LT230920-23039

HOURLY RATE SCHEDULE *Updated**March 23, 2023*

President	\$225/hour
Senior Principal	\$205/hour
Principal	\$155/hour
Project Manager / Senior Professional	\$125/hour
Licensed Professional	\$95/hour
Project Coordinator	\$85/hour
Project Designer II	\$80/hour
Project Designer I	\$70/hour
Draftsperson	\$50/hour
Technology Manager	\$130/hour
Clerical	\$50/hour