

FIELD TRIP REQUEST FORM

Name of School: Larry A. Ryle High School

Date of Field Trip: 11/16/2023 to 11/19/23

Days of School Missed: 2

Location of Field Trip: Austin, TX

Grade Level and Number of Students Attending: 11-12

Number of Chaperones Attending: 1

What form of transportation will be used?* Be Specific. Airlines to be determined ☒ Upon FT Approval

Have field trip rules been explained to the students and chaperones?

YES ☒ NO ☐

Are there students being denied the right to attend due to finances?

YES ☐ NO ☒

Does this trip comply with Title IX equity issues?

YES ☒ NO ☐

Brief Description (Be specific regarding educational purpose):

DECA Power Trip Leadership Conference

Please check the appropriate box:



To be used for 1 (one) day trips using school bus or private automobile.*

NEEDS PRINCIPAL APPROVAL ONLY. PLEASE SEND ALL FORMS TO DISTRICT OFFICE.



To be used for overnight trips, trips of more than one instructional day and Co-curricular/ Extracurricular trips.

TO BE APPROVED BY THE ASSISTANT SUPERINTENDENT.



To be used for trips taken by common carrier.

TO BE APPROVED BY THE BOARD OF EDUCATION.

NOTE: FOR BOARD APPROVAL, THIS REQUEST SHOULD BE SUBMITTED TO THE SUPERINTENDENT'S OFFICE BY NOON AT LEAST (11) WORKING DAYS PRIOR TO THE NEXT BOARD MEETING.

Sponsor Signature: ASchnele 8/31/23

Principal Signature: [Signature] Date Approved: 9/8/23

DISTRICT OFFICE USE ONLY

Approved by: _____ Date: _____

* Drivers of private automobiles need to complete the Auto Insurance Affidavit Form.

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Please print this form and email to mailto:tammy.jump@boone.kyschools.us