

**RECORD OF BOARD PROCEEDINGS  
BOARD MEETING MINUTES**

**The Hopkins Co. Board of Education met at 320 South Seminary Street, Madisonville, KY, at 5:30 o'clock P.M. on the 18<sup>th</sup> day of September, 2023, with the following members present:**

|                             |                                 |                                  |
|-----------------------------|---------------------------------|----------------------------------|
| (1) Shannon Embry, Chairman | (2) John Osborne, Vice Chairman | (3) Nicholas Foster              |
| (4) Steve Faulk             | (5) Kerri Scisney               | Keith Cartwright, Board Attorney |

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Shannon Embry, Chairman, called the meeting to order.

**A. Pledge; Moment of Silence; Mission Statement--Unite as one team to learn and inspire.**

Board members led the pledge to the flag.

**B. Adoption of Agenda**

**Order #30 - Motion Passed:** Approval of the agenda as outlined passed with a motion by Mr. Steven Faulk and a second by Mr. John Osborne.

|                     |     |
|---------------------|-----|
| Mr. Shannon Embry   | Yes |
| Mr. John Osborne    | Yes |
| Mr. Steven Faulk    | Yes |
| Ms. Kerri Scisney   | Yes |
| Mr. Nicholas Foster | Yes |

**STUDENT/STAFF PRESENTATIONS AND/OR RECOGNITION**

**A. Superintendent and Staff**

**Amy Smith, Superintendent**

Presented Remember Your Why Award to Keith Jarvis, Custodian, GES and Missy Jarvis, Custodian, JSES

**A & K Construction**

Update on new Hanson Elementary School

**STUDENT LEARNING AND SUPPORT SERVICES (DIALOGUE, NO ACTION)**

**A. School Calendar**

**PARENT TEACHER CONFERENCES**

October 17, 2023, Elementary Schools, 3:30-5:45pm

October 18, 2023, High Schools, 3:30-5:45pm

October 19, 2023, Middle Schools, 3:30-5:45pm

October 19, 2023, Hopkins County Career and Technology Center, 3:30-5:45pm

**NO SCHOOL**

October 9-13, 2023, Fall Break

November 7, 2023, Election Day

November 22-24, 2023, Thanksgiving

December 18-29, 2023, Christmas Break

January 1, 2024, New Year's Day

January 15, 2024, Martin Luther King, Jr. Day

**CENTRAL OFFICE CLOSED**

October 12-13, 2023, Fall Break

November 22-24, 2023, Thanksgiving

December 22, 25-29, 2023, Christmas Break

January 1, 2024, New Year's Day

January 15, 2024, Martin Luther King, Jr. Day

**COMMUNICATION**

**A. Public Comment**

None

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**STUDENT LEARNING AND SUPPORT SERVICES (CONSENT-ACTION)**

**Order #31 - Motion Passed:** Approval of the listed consent items passed with a motion by Mr. Nicholas Foster and a second by Ms. Kerri Scisney.

|                     |     |
|---------------------|-----|
| Mr. Shannon Embry   | Yes |
| Mr. John Osborne    | Yes |
| Mr. Steven Faulk    | Yes |
| Ms. Kerri Scisney   | Yes |
| Mr. Nicholas Foster | Yes |

**A. Approval of Minutes, Bills, and Salaries**

The Board approved the minutes of September 5, 2023, board meeting and the bills and salaries for the month of September 2023.

**B. Approval of Treasurer's Report**

The Board approved the Treasurer's report for the month of August 2023.

**C. Approval of Leaves of Absence**

The Board approved the following leaves of absence.

1. Employee #5643, Teacher, BSMS, return from Maternity Leave effective September 1, 2023.

**D. Approval of Out of District/Overnight Trips**

The Board approved the following out of district, overnight, or non-school sponsored events as requested by the principal of the school, subject to date rescheduling as necessary.

1. GES, 3rd Grade, Evansville, IN, Museum, April 26, 2024. Travel by school bus.
2. GES, 5th Grade, Evansville, IN, Angel Mounds, October 6, 2023. Travel by school bus.
3. HCCHS, Spanish Class, Newburgh, IN, Hispanic Ballet Dance Show, October 6, 2023. Travel by school bus.
4. HES, 3rd Grade, Evansville, IN, Thunderbolts Education Day, November 14, 2023. Travel by school bus.
5. JMMS, 7th Grade, Evansville, IN, Thunderbolts Education Day, November 14, 2023. Travel by school bus.
6. JMMS, KYA Students, Louisville, KY, Conference, December 14-16, 2023. Travel by school bus and school vehicle.
7. MNHHS, Volleyball, Paducah, KY, Tournament, September 29-30, 2023. Travel by school vehicles.

**E. Approval of KETS Payment of Invoice(s)**

The Board approved to pay the following invoices from Kentucky Technology Trust Fund (KETS).

1. CovergeOne, Inc., \$23,684.35, Extreme maintenance renewal, switch optics, and WAN circuit upgrade.
2. Encore Technologies, \$12,141.09, Chromebooks for schools.
3. Encore Technologies, \$42,747.62, HCCTC conference room audio system.

**F. Approval of Payment of Invoice(s)**

The Board approved to pay the following invoice(s).

1. Sherman Carter Barnhart Architects, \$10,418.84, professional services for new high school auxiliary gyms, to be paid from BG22-408.
2. Sherman Carter Barnhart Architects, \$109,200.00, professional services for Southside Elementary School renovation/addition, to be paid from BG23-030.

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3. A&K Construction, \$185,879.00, construction of new Hanson Elementary School, to be paid from BG20-129.
4. Blue Mountain, \$16,337.12, construction of new Hanson Elementary School, to be paid from BG20-129.
5. Cayce Mill Supply Co., \$131,164.00, construction of new Hanson Elementary School, to be paid from BG20-129.
6. Performance Commissioning Agency, \$7,000.00, functional and performance testing for new Hanson Elementary School, to be paid from BG20-129.

**G. Approval for Schools to Apply for Grants**

The Board approved for schools to apply for grant(s).

1. HCCHS, Ag Innovation Grant, \$10,000.00, to be used for Ag program, student instruction, and outreach to the community.

**H. Approval of School Activity Fundraiser(s)**

The Board approved the following activity fundraiser(s).

1. BSMS, PBIS, T-shirt Sales, proceeds will be used for PBIS rewards and field trips.
2. JMMS, PTO, Candy Grams, proceeds will be used for student and staff incentives.
3. JMMS, PTO, Restaurant Drive, proceeds will be used for student and staff incentives.
4. JMMS, PTO, Ford Vehicle Drive, proceeds will be used for student and staff incentives.
5. JMMS, PTO, Halloween Dance, proceeds will be used for student and staff incentives.
6. JMMS, PTO, Spring Dance, proceeds will be used for student and staff incentives.
7. JMMS, PTO, Shirt Sales, proceeds will be used for student and staff incentives.
8. JMMS, Library, Scholastic Book Fair, proceeds will be used for library books and materials.
9. SHMS, PTA, Do Good Popcorn Sales, proceeds will be used for student needs and school enhancements.
10. SHMS, PTA, Wildcat Prowl Sponsorships and Donations, proceeds will be used for student needs and school enhancements.

**I. Approval of Revised List of Charter Bus Companies for School Trips for the 2023-2024 School Year  
A copy may be found in Abstract File #32**

The Board approved the revised list of Charter Bus Companies for school trips for the 2023-2024 school year as presented.

**J. Approval of Construction Documents for South Hopkins Middle School Project BG23-030  
A copy may be found in Abstract File #33**

The Board approved the construction documents for South Hopkins Middle School Project BG23-030.

**K. Approval to Advertise for General Contractor Services for the South Hopkins Middle School Project BG23-030  
A copy may be found in Abstract File #34**

The Board approved to advertise for General Contractor Services for the South Hopkins Middle School Project BG23-030.

**L. Approval of the Preschool Tuition Student Enrollment Contract for the 2023-2024 School Year  
A copy may be found in Abstract File #35**

The Board approved the Preschool Tuition Student Enrollment Contract for the 2023-2024 school year.

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**M. Approval to Accept JUUL Settlement Offer from Altria  
A copy may be found in Abstract File #36**

The Board approved the JUUL settlement offer from Altria.

**STUDENT LEARNING AND SUPPORT SERVICES (ACTION LIKELY)**

**A. Personnel**

**A copy may be found in Abstract File #37**

The Board reviewed personnel changes made by the Superintendent since September 5, 2023.

**CLOSED SESSION PER KRS 61-810**

**Order #32 - Motion Passed:** Approval to enter into CLOSED SESSION per KRS 61.810, subsection (1)b, to discuss the acquisition of property or future sale of property, passed with a motion by Mr. John Osborne and a second by Ms. Kerri Scisney.

|                     |     |
|---------------------|-----|
| Mr. Shannon Embry   | Yes |
| Mr. John Osborne    | Yes |
| Mr. Steven Faulk    | Yes |
| Ms. Kerri Scisney   | Yes |
| Mr. Nicholas Foster | Yes |

**OPEN SESSION**

**Order #33 - Motion Passed:** Motion to return to OPEN SESSION, passed with a motion by Mr. Steven Faulk and a second by Mr. John Osborne.

|                     |     |
|---------------------|-----|
| Mr. Shannon Embry   | Yes |
| Mr. John Osborne    | Yes |
| Mr. Steven Faulk    | Yes |
| Ms. Kerri Scisney   | Yes |
| Mr. Nicholas Foster | Yes |

**D. Approval to Adjourn Regular Board Meeting and Move Into Work Session**

**Order #34 - Motion Passed:** Approval to adjourn regular Board Meeting and move into Work Session with no action taken, passed with a motion by Mr. Steven Faulk and a second by Ms. Kerri Scisney.

|                     |     |
|---------------------|-----|
| Mr. Shannon Embry   | Yes |
| Mr. John Osborne    | Yes |
| Mr. Steven Faulk    | Yes |
| Ms. Kerri Scisney   | Yes |
| Mr. Nicholas Foster | Yes |

**Approval to Reconvene Regular Board Meeting**

**Order #35 - Motion Passed:** Approval to reconvene regular board meeting, passed with a motion by Ms. Kerri Scisney and a second by Mr. Nicholas Foster.

|                     |     |
|---------------------|-----|
| Mr. Shannon Embry   | Yes |
| Mr. John Osborne    | Yes |
| Mr. Steven Faulk    | Yes |
| Ms. Kerri Scisney   | Yes |
| Mr. Nicholas Foster | Yes |

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**F. Approval of the 2023-2024 Working Budget**

**A copy may be found in Abstract File #38**

**Order #36 - Motion Passed:** Approval of the 2023-2024 working budget, passed with a motion by Ms. Kerri Scisney and a second by Mr. Nicholas Foster.

|                     |     |
|---------------------|-----|
| Mr. Shannon Embry   | Yes |
| Mr. John Osborne    | Yes |
| Mr. Steven Faulk    | Yes |
| Ms. Kerri Scisney   | Yes |
| Mr. Nicholas Foster | Yes |

**BOARD CALENDAR**

**Review Board Meeting Dates**

Monday, October 16, 2023, HCBOE Board Meeting, Central Administrative Office, 5:30 p.m.  
Monday, November 6, 2023, HCBOE Board Meeting, Central Administrative Office, 5:30 p.m.  
Monday, November 20, 2023, HCBOE Board Meeting, Central Administrative Office, 5:30 p.m.  
Monday, December 11, 2023, HCBOE Board Meeting, Central Administrative Office, 5:30 p.m.

**ADJOURNMENT**

**Order #37 - Motion Passed:** Motion to adjourn until the next scheduled meeting on October 16, 2023, passed with a motion by Ms. Kerri Scisney and a second by Mr. Nicholas Foster.

|                     |     |
|---------------------|-----|
| Mr. Shannon Embry   | Yes |
| Mr. John Osborne    | Yes |
| Mr. Steven Faulk    | Yes |
| Ms. Kerri Scisney   | Yes |
| Mr. Nicholas Foster | Yes |

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Shannon Embry, Chairman

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Amy Smith, Superintendent