

**Woodland Elementary School**  
**Regularly Scheduled SBDM Meeting**  
**August 28, 2023**

*Members Present:* Dawn Tarquinio, Barbara Cornett, Hannah Hobbs, Samantha Walker, and Leeza George. *Members Absent:* Kimberly Khadoo. *Recording Secretary:* Ashley Brus. *Guests:* Stacy Brawner.

Call to order at 5:01 p.m.

1. Opening Business

- a. August Agenda Approval- A motion was made to approve the August agenda by *Barbara Cornett* and seconded by *Leeza George*. The council members agreed unanimously with the motion to approve the August agenda.
- b. July Regular Meeting Minutes- A motion was made by *Hannah Hobbs* to approve the July Regular Meeting Minutes and seconded by *Barbara Cornett*. The council members agreed unanimously with the motion to approve the July Regular Meeting Minutes.
- c. Good News Report - Eagle academy started today!
- d. Public Comment- None.
- e. Meeting Norms- The council members reviewed the adopted set of meeting norms.

2. Student Achievement Report/Data

- a. Measuring Student Achievement- At this time, baseline data has been collected for phonological awareness, phonics and morphology assessments and we are continuing iReady fall diagnostic data gathering. The council will be ready to discuss disaggregated data by groups at next month's meeting. In this discussion, the Woodland data tracker will also be reviewed as well as assessment data that identifies senate bill nine students.
- b. Accelerating Learning- High Impact Tutoring- In addition to implementing strong core instruction, additional support for students who are identified with the need must have a high impact. The question was asked, "How are our interventionists using evidence based practices?" Mrs. Walker, an academic support staff and council member, shared that the support staff are utilizing school based programs such as Orton Gillingham and iReady resources to address student needs. Mrs. Tarquinio shared that we are fortunate to have the 21st Century grant which includes mandated math and reading blocks as well as enrichment opportunities and family skill building. Additionally, ESS funds can be utilized for daytime waiver to provide additional staff support.

- c. Climate and Safety Surveys- The Climate and Safety Survey results will count as 4% of our accountability this year. With this in mind, KASC wants us to remember that what matters most is that we are improving the social/emotional health of our kids as well as improving our practices based on the survey results. This information will be analyzed by our staff at a staff meeting in which we will create a plan to address the needs.

### 3. School Improvement Planning

#### a. Monthly Review

- i. **July** - 4th - District offices closed for 4th of July holiday; 6th-Admin meet with Discovery Ed; 10th-admin meet regarding NHHS feeder information; 17th-21st-4th/5th grade OG Morphology PD; 17th-Tarquinio at Thoughtful Ed PD; 21st - Principal Roundtable; 24th-25th-Admin Retreat; 28th-Foundational Numeracy PD with GRREC
- ii. **August** - 1st-Active Shooter PD; 2nd-Magnetic Reading PD (3rd-5th); 3rd-Open House 5:30-7:00; 7th-Opening Day for staff; 9th-first day for students; 16th-September 1st-iReady Diagnostic window; 16th - Staff Meeting (Accelerated Reader PD); 23rd - Family Engagement results letter goes home; 25th - Emergency Sub Plans due; 28th-August SBDM Meeting 5:00; 29th - Parent Engagement Survey meeting
- iii. **September** - 4th-No School Labor Day; 5th-Meeting with new teachers; 6th-Staff Meeting; 8th-first quarter midterm ends, Classified staff Studer rollout, School PT Appreciation Day; 11th-8:46 am 9/11 Event, SB9 Progress Monitoring begins; 12th-ISD Walk Throughs; 13th-Optional Staff Meeting; 15th- 1st Quarter midterms go home; 20th-select staff at Foundational Numeracy training, Action Teams meeting; 21st Literacy Night; 25th-September SBDM Meeting; 27th-Soar Awards; 29th-Fall Picture Day; 30th-Teacher Self-Reflections and Professional Growth Plan due

- b. Planning Process- CSIP Phase 1 is due in eProve October 1st (Executive Summary, School Safety Report, Continuous Improvement Diagnostic). The council was provided with a copy of the three components to review prior to their submission. There were no questions or concerns for discussion or revision from the council members.

### 4. Budget Report

- a. July schedule of Balances- Mrs. Tarquinio provided the council with a copy of the July Monthly Schedule of Balances. A motion was made to approve the July Schedule of

Balances by *Barbara Cornett* and seconded by *Samantha Walker*. The council members agreed unanimously with the motion to approve the July Schedule of Balances.

5. Committee Reports

- a. PBIS Committee- The PBIS team had the first team meeting of the new school year this afternoon. The council was provided with a copy of the meeting minutes to review and discuss.
- b. Action Teams CSIP work- At our last staff meeting, action teams were tasked with reviewing the different components of the CSIP. The council reviewed the input from the action teams regarding revisions. Red marks denote the need for correction, improvement or omission, yellow marks denote items in progress and blue marks denote the component is good and no revision is needed.

6. Bylaw/Policy Review/Readings/Adoption

- a. Meeting Rules bylaw review- The council was provided with the current Meeting Rules bylaw and the KASC recommendations. It was determined that the Planning and Professional Learning action team would be tasked with reviewing and revising the current Meeting Rules bylaw.

7. Old Business

- a. Council Training- Ms. George, Mrs. Hobbs and Mrs. Cornett need to complete their council training.
- b. Background Checks for Parent Members- Ms. George has completed this requirement.

8. New Business

- a. Update council members with KASC- Mrs. Tarquinio sent this information to KASC last month.
- b. Required documents to review- Freedom of Speech/Religion- Students and staff have freedom of speech and religion. Students can initiate their own religious clubs, however, staff cannot initiate clubs on behalf of students. Employees have rights to have religious relics on their personal space that faces them, but are not to display them in public spaces that promote.
- c. ESS Plan- With our previous projection, we were going to utilize these funds to support our after school program, however, now that this is not a need, the suggestion was

made to use the funds to hire two people for two hours each day for instructional support during the school day. The council members approved moving forward with this revision of utilizing the ESS Funds to apply for a daytime waiver. With this approval, Mrs. Tarquinio will reach out to Debbie Wyatt to apply for the daytime waiver.

- d. Parent representative resignation- Kimberly Khadoo has resigned her position as a parent representative on the council. As a result of this, we will need to have another parent election to elect a minority parent member.

#### 9. Ongoing Learning

- a. Science standards updated- The science standards can be found on the KDE website. Mrs. Tarquinio shared that she is creating a family guide to the standards that will be handed out to our families when they come for conferences with their child's teacher in October.
- b. Statewide initiative- United We Learn, Vibrant Learning- The purpose of this initiative is to showcase the portrait of a learner so that people can see what a real learner looks like as they are multifaceted. This initiative will assist in setting kids up for success in high school and beyond (college and career ready).

#### 10. Upcoming Deadlines

- a. ASAP- new members training
- b. October 28- experienced members training

11. Adjournment- A motion was made by *Barbara Cornett* to adjourn the meeting and seconded by *Hannah Hobbs*. The meeting was adjourned at 6:02 p.m.