**G.C. BURKHEAD SITE BASED COUNCIL**

**AUGUST MEETING MINUTES**

**August 17th, 2:45pm**

The meeting was called to order by the chairperson, Hal Bender, with the following members present: Dannya Mora, Alisa Nichols and Heather Korrell.

Members Absent – Erica Nichols, Mary Horn

RECOGNITION OF VISITORS – None

Alisa Nichols made a motion to approve the agenda. Heather Korrell seconded. Motion carried by consensus.

Dannya Mora made a motion to approve the July minutes. Alisa Nichols seconded. Motion carried by consensus.

Mr. Bender introduced Dannya Mora who was unable to attend our July meeting.

Mr. Bender distributed training verifications, special meetings notices, and open records laws. Present SBDM members signed off on these documents. Those not in attendance would receive them at our next meeting.

Mr. Bender provided the instructional update. All grade levels would soon begin IReady testing if they had not already done so. Kindergarten and pre-school teachers had begun Brigance testing.

Mr. Bender introduced an update to the school’s Emergency Management Plan. A cardiac emergency response team has been added to the plan.

Mr. Bender presented the budget.

Mr. Bender consulted with SBDM on staffing, new hires, and recent resignations.

Heather Korrell proposed the council review the school policy on homework at our next meeting. Mr. Bender will send out the policy to staff for review and to deliver input to our council members.

**ADJOURNMENT – There being no further business Alisa Nichols motioned to adjourn the meeting. Dannya Mora seconded. Motion carried by consensus.**

 **Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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