**RECORD OF BOARD PROCEEDINGS**

**Bellevue Board of Education Regular Meeting  
August 23, 2023 6:00 PM  
Bellevue High School**

**Bellevue, Kentucky August 23, 2023**

**The Regular Meeting of the Bellevue Board of Education on August 23, 2023 was called to order by Board Chairperson, Dan Swope at 6:00 PM, followed by the Pledge of Allegiance.**

**Superintendent Middleton took roll call attendance.**

**Members present:**

**Julia Fischer, Jenny Hazeres, Jenn Owens, Dan Swope**

**Member absent:**

**Liz Joseph**

**08-23-1 Motion Passed: Julia Fischer made a motion to adopt the agenda for the August 23, 2023 Regular Meeting, second by Jenn Owens. The motion carried 5 - 0.**

**Recognitions**

**Introduction of new staff members for the 2023/2024 school year**

**Board Spotlight**

**Update of facilities projects was presented by Ehmet Hayes**

**Hearing of Citizens and Delegations – Anita Grant**

**Administrative Reports**

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| **Grandview Elementary School Report presented by Heather Rabe** | |  |
| **Bellevue High School Report submitted by Tiffany Hicks** |  | |
| **District Support Services Report presented by Katrina Rechtin** | |  |
| **District Academic Services Report presented by Alison Teegarden** | |  |
| **District Special Populations Report presented by Tara Wittrock**  **Communications Report presented by Bain Lindeman** | |  |
| **Superintendent Report presented by Superintendent Middleton**  **City Liaison Report, no report this meeting** |  | |

**Consent Agenda**

**08-23-2 Motion Passed: Jenny Hazeres made a motion to approve the consent agenda as presented a. through t., second by Jenn Owens. The motion carried 5 - 0.**

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| **a. Request approval of the July 19, 2023 Regular Meeting Minutes and the August 9, 2023 Working Session Meeting Minutes** |
| **b. Request approval to Pay Bills and Payroll for the month of August 2023** |
| **c. Request approval of the Treasurer's Report for the month of July 2023** |
| **d. Request approval of the following fundraisers: Cross Country - Texas Roadhouse; MS Football - Pick A Date Calendar; Track & MS Football - Pay It Forward; YSC - Supreme Snack Selection; BHS Athletic Boosters - Crawl-o-ween, Trunk-or-treat, Pancake Breakfast; Grandview Elementary - Fall Festival** |
| **e. Request approval of membership renewal for the Northern Kentucky Education Council for 2023/2024 school year** |
| **f. Request approval of Instructional Assistant position at Bellevue Middle/High School to be paid with Title I funds** |
| **g. Request approval to surplus two non-operational vending machines as submitted by Jim Hicks** |
| **h. Request approval to surplus Cheer Uniforms as submitted by Charlsie Wheatley** |
| **i. Request approval of Emergency Certification for Middle School Math Teacher position for 2023/2024 school year** |
| **j. Request approval of MOA between BISD and Southgate Independent for student transportation during the 2023-2024 school year.** |
| **k. Request approval/review of Revised Procedure 09.36 AP.21** |
| **l. Request approval to appoint Tara Wittrock to serve on the Summative Evaluation Appeals Panel as Board's designee and Alison Teegarden to serve as alternate for the 2023-2024 school year** |
| **m. Request approval of FMLA for Lynne Linkowski from approximately 08/17/2023 through 11/09/2023.** |
| **n. Review of the Data Security and Privacy Notice, pursuant to 702 KAR 1:170** |
| **o. Request approval of FRAM Coordinator stipend of $1,000 for Rob Sanders** |
| **p. Request approval for early entrance to Kindergarten for one student** |
| **q. Request approval of Contractual Services providers for purposes of implementation of Special Education Services requirements for the following: Forward Focus Psychological Associates (School Psychologist), Pediatric Therapy Specialists (Physical Therapy), Homeplace Support (Behavior Specialist), Mobility on the Move (O&M), Dayton Independent School District (Occupational Therapy)** |
| **r. Request approval of 504 Chairpersons for the 2023-2024 school year for purposes of implementation of Section 504/ADA requirements as follows: Director of 504/ADA, Principals, Assistant Principals and Counselors** |
| **s. Request approval of the ARC Chairpersons for purposes for implementation of Special Education legal and procedural requirements for the 2023-2024 school year as follows: Director of Special Populations and Preschool Director, Principals, Assistant Principals, Transition Coordinator and Counselors** |
| **t. Request approval of Revised BISD 504 Procedures for 2023/2024** |

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**Action Items**

**08-23-3 Motion Passed: Jenn Owens made a motion to approve the Application and Certificate for Payment No. 2 to Leo J. Brielmaier for BHS Wall Furring Project BG #23-376, second by Julia Fischer. The motion carried 5 - 0.**

**08-23-4 Motion Passed: Jenny Hazeres made a motion to take the 4% increase for real and personal property for the 2023-2024 school year, second by Jenn Owens. The motion carried 5 - 0.**

**08-23-5 Motion Passed: Jenn Owens made a motion to set the 2023-2024 Tax Rates as recommended: 100.6 on Real Property, 100.8 on Personal Property, and 101.4 on Motor Vehicles, second by Julia Fischer. The motion carried 5 - 0.**

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**08-23-6 Motion Passed: Jenny Hazeres made a motion to approve the District and Superintendent Goals for 2023-2024 school year, second by Jenn Owens. The motion carried 5 - 0.**

**08-23-7 Motion Passed: Julia Fischer made a motion to approve REH&A Architects as the qualified architect and engineering firm for the design services of the Stadium Renovations, second by Jenn Owens. The motion carried 5 - 0.**

**08-23-8 Motion Passed: Jenn Owens made a motion to approve the Schematic Design Documents for Grandview Elementary - Gym Addition and HVAC Renovation (REH #372-922/ BG #24-059), second by Jenny Hazeres. The motion carried 5 - 0.**

**08-23-9 Motion Passed: Julia Fischer made a motion to approve the Schematic Design and Design Development Documents for Ben Flora Gym - Restroom and Locker Room Renovation (REH #372-522/ BG #24-058), second by Jenny Hazeres. The motion carried 5 - 0.**

**08-23-10 Motion Passed: Jenny Hazeres made a motion to approve the BG-2 and BG-3 for Ben Flora Gym – Restroom and Locker Room Renovation (REH #372-522/BG #24-058), second by Jenn Owens. The motion carried 5 - 0.**

**08-23-11 Motion Passed: Julia Fischer made a motion to approve the First Reading of Revised Policy – Emergency Medical Treatment 09.224, second by Jenn Owens. The motion carried 5 - 0.**

**Acknowledgements of the Superintendent**

**Staff Listing for 2023-2024 school year**

SUPERINTENDENT’S CERTIFIED EMPLOYMENT

**NOTIFICATION FOR THE**

**2023-2024 SCHOOL YEAR**

# ADMINISTRATORS – (one-year contracts, salaries per schedule)

**Tiffany Hicks – Bellevue High School Principal**

**Angela Young – Bellevue High School Assistant Principal**

**Heather McDougall – Bellevue High School Counselor**

**Dave Pelgen – Bellevue High School Transition Coordinator**

**Heather Rabe – Grandview Elementary School Principal**

**Brandon Forshey – Grandview Elementary School Assistant Principal**

**Allison Craig – Grandview Elementary School Counselor**

**Tara Wittrock – Director of Special Populations**

**Katrina Rechtin – Director of Support Services**

**Alison Teegarden – Director of Academic Services**

**TEACHERS**

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|  |  |  |
| --- | --- | --- |
| **One Year Limited Contracts** | | |
| **Bellevue High School** | **Grandview Elementary** | **District-Wide** |
| **David Bezold** | **Emma Basselman** |  |
| **Kerry Conley** | **Brooke Dougherty** |  |
| **Alivia Elsbernd** | **Jessica Gourley** |  |
| **Heather Foster** | **Greta Kelley** |  |
| **Ryan Hallman** | **Maggie Land** |  |
| **Kelsey Hayward** | **Samantha Moore** |  |
| **Chad Montgomery** | **Katie Phillips** |  |
| **Peyton Murphy** | **Leah Royer** |  |
| **Aaron Sary** | **Alexis Tully** |  |
| **Kenton Stoppelwerth** | **Abby Weyer** |  |
| **Theresa Whelan** | **Nicole Wehrman** |  |
| **Carolyn Whiting** |  |  |
| **Susan Woods** |  |  |

|  |  |  |
| --- | --- | --- |
| **Teacher Tenured Contracts** | | |
| **Bellevue High School** | **Grandview Elementary** | **District-Wide** |
| **Matt Elrod** | **Grace Dennis** |  |
| **Keith Graham** | **Tracey Elrod** |  |
| **Ben Harvey** | **Jenna Ervin** |  |
| **Jennifer Knoll** | **Andi Henry** |  |
| **Anthony Knoll** | **Susan Means** |  |
| **Laurie Lance** | **Ashton Pitzer** |  |
| **Christie McDonald** | **Kelsey Rozanski** |  |
| **Janet O’Neill** | **Lisa Taylor** |  |
| **Katie Shroyer** | **Stephanie Taylor** |  |
| **Nic Skaggs** | **Sara Teegarden** |  |
| **Bruce Tosolt** | **Regina Welscher** |  |
| **Charlsie Wheatley** | **Julia Yanke** |  |
| **Chris Wheeler** |  |  |
| **Elizabeth Winkler** |  |  |

**All positions are determined by proper certification by Kentucky Department of Education**

SUPERINTENDENT’S CLASSIFIED EMPLOYMENT

NOTIFICATION FOR THE

2023-2024 SCHOOL YEAR

DIRECTOR OF FINANCE/PAYROLL OFFICER

Kelsey Wright

ADMINISTRATIVE ASSISTANT/ACCOUNTS PAYABLE

Renee Fardo

ADMINISTRATIVE ASSIST/SPECIAL EDUCATION

Amie Staggs

DISTRICT OPERATIONS/SAFETY COORDINATOR

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Jim Hicks

DISTRICT TECHNOLOGY COORDINATOR

James Seward

DISTRICT DESKTOP TECHNICIAN

Emma Barrett

**PUBLIC INFORMATION OFFICER/COMMUNICATION ENGAGEMENT COORDINATOR**

Bain Lindeman

DISTRICT BOOKKEEPER

Rebecca Johnson

SCHOOL RECEPTIONISTS/SECRETARIES

Lisa Singleton

Kim Swartz

SCHOOL NURSES

Renee Kirschenbaum

Rhonda Plata

MENTAL HEALTH SPECIALISTS

Heather Conley

Lynne Linkowski

SPEECH AND LANGUAGE PATHOLOGIST

Kathy Alverson

SPF PROJECT DIRECTOR

Jessica Kuhn

SPF PREVENTION SPECIALIST

Sarah Sharp

FAMILY RESOURCE CENTER DIRECTOR

Rob Sanders

YOUTH SERVICE CENTER DIRECTOR

Danielle Carr

TRANSPORTATION – Bus Drivers

Robert Rosenbaum

James Seward

Dave Pelgen

INSTRUCTIONAL ASSISTANTS

Jane Bickers

Marylynne Brock

Sandy Brun

Robin Duty

Kristy Earls

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Bailey Hall

Diana Kellinghaus

Mallie Kuhnheim

Paige Slater

Nancy Wood

MAINTENANCE WORKERS

Head Maintenance

Rick Stamm

Maintenance

Derek Leedy

CUSTODIANS

Steven Foster

Jack Koeninger

Josh Murphy

Millie Pyke

Eric Smith

FOOD SERVICE WORKERS

Food Service Director

Christine Koeninger

Food Service Managers

Kimberly Jahnke

Matthew Henley

Food Service Assistants

Kimberly Lawler

Daphne Lewis

Christina Smith

Regina Starks

Samantha Terry

**SUBSTITUTE STAFF EMPLOYMENT**

**2023-2024 SCHOOL YEAR**

**CERTIFIED SUBSTITUTE TEACHERS**

**Grace Antony**

**Mekayla Breland**

**Ray Bridewell**

**Cathy Carson**

**Stephanie Fessler**

**Paige Graham**

**Tom Haders**

**Lisa Mell**

**Martin Molony**

**Erica Nickol**

**Kathleen Pfetzer**

**Sherry Thomes**

**CLASSIFIED SUBSTITUTE STAFF**

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**Tara Bartholomew**

**Peggy Birkenhauer**

**Bruce Mullins**

**Sarah Eschan**

**Personnel Actions for the Month of August 2023**

|  |  |  |  |
| --- | --- | --- | --- |
| **PERSONNEL ACTIONS – August 2023** | | | |
| **STAFF MEMBER** | **POSITION** | **LOCATION** | **EFFECTIVE DATE** |
| **HIRE:** | | | |
| **Matthew Atkins** | **Assistant Baseball Coach** | **BHS** | **23/24 school year** |
| **Hannah Thiem** | **Assistant Girls’ Basketball Coach** | **BHS** | **23/24 school year** |
| **Kurt Jones** | **Assistant Girls’ Basketball Coach** | **BHS** | **23/24 school year** |
| **John Koeninger** | **Custodian** | **GES** | **23/24 school year** |
| **Paige Slater** | **Instructional Assistant** | **GES** | **23/24 school year** |
| **Vanessa Kuhn** | **Strategic Prevention Framework Project Director** | **Districtwide** | **23/24 school year** |
| **Nancy Wood** | **Instructional Assistant** | **GES** | **23/24 school year** |
| **Robin Duty** | **Instructional Assistant** | **GES** | **23/24 school year** |
| **RESIGN:** | | | |
| **Timothy Smith** | **Instructional Assistant** | **GES** | **8/2/2023** |

**Informational Items**

**Grandview Elementary and Bellevue Middle/High School Financial Reports July 2023**

**08-23-12 Motion Passed: Julia Fischer made a motion to adjourn at 6:45 PM, second by Jenny Hazeres. The motion carried 5 - 0.**

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**Chairperson Secretary**