

Dayton Independent School District

School Resource Officer

Memorandum of Understanding (MOU)

Goals and Objectives of the Partnership Between the Dayton Police Department and Dayton Independent School District.

1. Mission Statement

The mission of the Dayton Police School Resource Officer Program (SRO) is to develop a partnership between the Dayton Independent School District, community and the Dayton Police Department. This effort focuses on the prevention of crime, delinquency, and creating a positive image of police in the minds of the youth in our society.

2. Description of general duties

The below is intended to describe the general content of the requirements of the SRO, including the essential functions. It is not construed as an exhaustive statement of duties, requirements or responsibilities.

- A. To guide and direct all safety requirements for (2019) SB-1.
- B. To prevent juvenile delinquencies through close contact with students and school personnel.
- C. To establish a partnership with school principals, faculty and student population.
- D. To establish and maintain communication between School Security personnel and other officers patrolling the campus.
- E. Monitor Parking Lot before, during and after school hours.
- F. To inform the students of their rights and responsibilities as lawful citizens.
- G. To provide liaison between students and social agencies which provide needed services.
- H. To act as a liaison resource to the principal in investigating criminal law violations occurring in the school or on school property.
- I. To assist administration and faculty in formulating criminal justice programs.
- J. To formulate educational crime prevention programs to reduce the opportunity for crimes against persons and property in the schools.
- K. To participate in campus activities and student organizations when invited and feasible. This will be at the SRO's discretion.
- L. To be aware at all times of the responsibility to improve the image of the uniformed law enforcement officer in the eyes of the students and the community.
- M. To protect lives and property for the citizens and school students.

- N. To enforce Federal, State, and Local criminal laws and ordinances, and to assist school officials with the enforcement of Board of Education Policies and Administrative Regulations regarding student conduct.
- O. Walk hallways throughout the day, checking bathrooms, locker rooms, etc.
- P. Assist Principals with discipline.
- Q. Assist with removing student(s) from class, and escort student(s) out of classes/building when requested.
- R. Attend School Resource Officer meetings.
- S. Assist with school projects with students.

3. Desired outcomes

- A. To foster educational programs and activities that will increase student's knowledge of and respect for the law and the function of law enforcement.
- B. To encourage School Resource Officers to attend extra-curricular activities held at schools, when possible;
- C. To act swiftly and cooperatively when responding to major disruptions and flagrant criminal offenses at school, such as: disorderly conduct but trespassers, the possession and use of weapons on campus, the illegal sale and/or distribution of controlled substances, and riots:
- D. To report serious crimes that occur on campus and to cooperate with the law enforcement officials in their investigation of crimes that occur at school:
- E. To cooperate with law enforcement officials in their investigations of criminal offenses which occur off campus, and
- F. To encourage SRO's to provide traffic control and crossing assistance at schools when deemed necessary for the safety and protection of students and the general public when the regular traffic control devices are non-functional.

Clear Delineation of the Roles and Responsibilities, Requirements and Administrative Procedures.

1. Receipt and disbursements of funds.

- A. The Dayton Independent School District agrees to the cost of an officer for a one-year period, beginning July 1, 2023 – June 30, 2024. The Dayton Independent School District will pay \$48,750 annually, (Hourly rate of \$31.25), of the salary each school year beginning with the 2023-2024 School Year, and will absorb any increase in salary, should this occur, over the next three years. The number of working days per Fiscal Year will not exceed 195 days (175 working days, 5 Holidays, 15 vacation days). This will provide a well trained and experienced police officer that will be assigned to the Dayton Independent School District as his primary assignment. All monies, which pay for salaries for the SRO, will be sent to the City of Dayton, KY, where the City Treasurer will ensure the monies are properly and efficiently deposited into the proper account.

- B. The Dayton Independent School District agrees to provide the initial outlay of cost to outfit the officer. Dayton Police Department agrees to provide the cost for replacement of uniforms and equipment, and supply the SRO with marked Dayton Police cruiser.

2. Program Administration & Reporting.

The administrator is the Dayton Police Department Police Chief. The SRO will submit all program reports to the Chief of Police and the Superintendent of the Dayton Independent School District. The SRO keeps an accurate and detailed activity sheet while they are performing SRO duties. This source of information will be compiled in a report from that will demonstrate the need and uses of the SRO.

3. Financial reporting.

The administrator, as listed above, will be responsible for the proper reporting of all finances related to the program. All financial forms and documentation will be maintained in a separate file ready for inspection.

4. General management issues.

Either party can request reopening this Memorandum of Understanding in the event the City of Dayton, KY, or the Dayton Independent School District receives an unforeseen decrease of revenue or an unexpected increase of expenditures.

SRO Program Issues.

1. Supervision responsibility and chain of command for the SRO

The SRO will carry the rank of Police officer, who will fall under the direct supervision of the Police Chief. The chain of command is simple and clear. The Police Chief will be in charge of the SRO Program. He is to oversee the daily operations of the SRO.

2. Clear delineation of decision-making authority regarding enforcement of applicable laws and procedures by the SRO.

The SRO is a police officer that is a veteran officer with experienced and knowledge of proper laws of arrest, search and seizures. The officer is self-motivated and needs little supervision. He has proven that he can handle himself in a professional manner. However, if a situation arises and direction is requested, any Shift Supervisor will be available to answer any and all questions.

3. Assurances that the officers will spend 100% of his time in and around schools.

The SRO assigned beat is school, school property, and any field trips sanctioned by the school. It is understood that court appearances for cases resulting from being a school resource officer will be accepted as part of the 100% requirement. Appearances in front of the School Board for hearings will fall into this category as well. All meetings attended that deal primarily with school business also falls into this category

Any Additional Information That May Be Pertinent To The Program Or Its Management

The SRO will be assigned to the school campus. The program is designed to establish a good rapport between the law enforcement officer and the youth in the school. The officer will actively participate in school functions, including instruction in the classroom and other school activities. The officer will also enter classrooms upon request to speak on a variety of law-related topics. By being available to the students at all levels of instruction, the officer no longer is a "cop", but a teacher, counselor, coach, and most importantly, a friend.

The officer will be available for counseling, advice, and when appropriate, referral to special agencies. The everyday contact with an officer who not only believes in the law, but also enforces it, helps to make students comfortable with good citizenship, and provides an early positive contact with law enforcement.

Getting involved with student activities can offer students the opportunity to interact with the officer outside the classroom. The Resource Officer knows that the principals of justice and law taught in the classroom must be applied to everyday life if they are to work. Teaching students to understand and respect the law is much more than reading an assignment from a textbook. It's becoming involved in good citizenship.

If a crime is committed on campus, the School Resource Officer will investigate it. There is a real advantage for the officer who knows the students, as well as the neighborhoods around the school. An officer who is aware of the possible participants often more easily clears juvenile crimes such as vandalism, burglary, and assaults. Parents, as well as students, are more apt to call upon the officer for help when they know and trust him.

The importance the SRO's interaction with school administration is understood. For that reason, discretion will be applied as to utmost appropriate means of dealing with certain acts, i.e. whether to pursue criminal prosecution, school discipline or a combination.

The Dayton Police Department and the Dayton Independent School District are committed to working together to form this educational / law enforcement partnership.

X



Jay Brewer
Superintendent, Dayton Independent Schools

X

David Halfhill
Dayton Police Department