



# Issue Paper

**DATE:**

September 20, 2023

**AGENDA ITEM (ACTION ITEM):**

**Consider/Approve** The contract between The Point/ARC of Northern Kentucky-Zembrod Education Center and Simon Kenton High School for Transition Services.

**APPLICABLE BOARD POLICY:**

01.1-Legal Status of the Board.

**HISTORY/BACKGROUND:**

Special education services are transported to transition service locations for job skills instruction.

**FISCAL/BUDGETARY IMPACT:**

\$1610 from Simon Kenton Instructional Budget

**RECOMMENDATION:**

**Approval to** Sign contract between The Point/ARC of Northern Kentucky-Zembrod Education Center and Simon Kenton High School for Transition Services.

**CONTACT PERSON:**

Craig Reinhart, Lyndsay McCullers

A handwritten signature in blue ink, appearing to read 'Craig Reinhart', written over a horizontal line.

*Principal/Administrator*

A handwritten signature in blue ink, appearing to read 'Dusty Smith', written over a horizontal line.

*District Administrator*

A handwritten signature in blue ink, appearing to read 'Lyndsay McCullers', written over a horizontal line.

*Superintendent*

*Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.*

*Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.*

THE POINT/ARC OF NORTHERN KENTUCKY-ZEMBRODT EDUCATION CENTER  
CONTRACT FOR TRANSITION SERVICES

School Name/District: Simon Kenton High School / Kenton County

Student Name (s):

Thank you for referring the aforementioned student to The Point/Arc of Northern Kentucky-Zembrodt Education Center Transition Program for the 2023-2024 school year. We are excited about the upcoming school year and all the possibilities that it will bring. Please review the information below as it pertains to the program. We look forward to the year and our continued partnership.

Dates:

Semester I      October 3rd, 2023 — December 20<sup>th</sup>, 2023

Semester II     January 3<sup>rd</sup>, 2024 — May 6<sup>th</sup>, 2024

Schedule:

☒ Monday, Wednesday 1:00-3:00 p.m.

☐ Tuesday, Thursday, Friday 1:00pm — 3:00pm

Services Requested:

☒ Elevate Job Training

☐ Career Exploration

School contribution:

\$0.00 per student, per semester

Total contribution per semester:

\$0.00 per semester

Cancellation Policy:

Cancellation of services must be made in writing. Should services be terminated, schools are responsible for correspondence with The Point staff and OVR administration.

Thank you for partnering with The Point to prepare high school students for employment opportunities.

\_\_\_\_\_  
Authorizing Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Katie Lanham, Education Administrator and Transition Coordinator

\_\_\_\_\_  
Date



**THE POINT/ARC OF NORTHERN KENTUCKY-ZEMBRODT EDUCATION CENTER  
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**Dates:**

Semester I      October 3rd, 2023— December 19<sup>th</sup>, 2023

Semester II     January 4<sup>th</sup>, 2024 — May 3rd, 2024

**Schedule:**

☐ Monday, Wednesday 1:00-3:00 p.m.

☒ Tuesday, Thursday, Friday 1:00pm – 3:00pm

**Services Requested:**

☐ Pre-Vocational Skills Training

☒ Career Exploration

**School contribution:**

\$0.00 per student, per semester

**Total contribution per semester:**

\$0.00 per semester

**Cancellation Policy:**

Cancellation of services must be made in writing. Should services be terminated, schools are responsible for correspondence with The Point staff and OVR administration.

Thank you for partnering with The Point to prepare high school students for employment opportunities.

\_\_\_\_\_  
Authorizing Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Katie Lanham, Education Administrator and Transition Coordinator

\_\_\_\_\_  
Date



**The Point/Arc of Northern Kentucky – Zembrod Education Center  
Simon Kenton High School  
Contract for Transportation Services**

**Transportation Cost:** Travel costs will be calculated at the end of each semester. The following is an estimated cost per semester according to the number of days the student(s) is expected to attend class at The Point Arc's Zembrod Education Center (ZEC). Invoices at the end of the semester will reflect actual charges of RAMP or TANK trips taken.

**Semester 1:**

	Cost/Trip	Trip #	Costs	Cost/Semester
RAMP				
To	\$5.00	30	\$150.00	
Return Trip RAMP	\$5.00	30	\$150.00	
Total				\$300.00
Semester 1 Grand Total				\$300.00

**Semester 2:**

	Cost/Trip	Trip #	Costs	Cost/Semester
RAMP				
To	\$5.00	34	\$170.00	
Return Trip RAMP	\$5.00	34	\$170.00	
Total				\$340.00
Semester 2 Grand Total				\$340.00



**Total Annual Estimated Transportation Cost to Simon Kenton High School for 2023-2024:**  
**\$640.00**

I have read this contract and agree to its terms.

\_\_\_\_\_  
Authorizing Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Katie Lanham, Education Administrator and Transition Coordinator

\_\_\_\_\_  
Date



**The Point/Arc of Northern Kentucky – Zembrodt Education Center  
Simon Kenton High School  
Contract for Transportation Services**

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**Semester 1:**

	Cost/Trip	Trip #	Costs	Cost/Semester
RAMP				
To	\$5.00	44	\$220.00	
Return Trip RAMP	\$5.00	44	\$220.00	
Total				\$440.00
Semester 1 Grand Total				\$440.00

**Semester 2:**

	Cost/Trip	Trip #	Costs	Cost/Semester
RAMP To				
	\$5.00	53	\$265.00	
Return Trip RAMP	\$5.00	53	\$265.00	
Total				\$530.00
Semester 2 Grand Total				\$530.00



**Total Annual Estimated Transportation Cost to Simon Kenton High School for 2023-2024:  
\$970.00**

I have read this contract and agree to its terms.

\_\_\_\_\_  
Authorizing Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Katie Lanham, Education Administrator and Transition Coordinator

\_\_\_\_\_  
Date