



Issue Paper

DATE:

September 20, 2023

AGENDA ITEM (ACTION ITEM):

Consider/Approve the contract between Simon Kenton High School and Special Olympics of Kentucky.

APPLICABLE BOARD POLICY:

01.1-Legal Status of the Board

HISTORY/BACKGROUND:

The Unified Bowling and Track teams at Simon Kenton offers opportunities for our students with disabilities to be involved substantively in an extracurricular activity. In order for our students to participate, we must sign an agreement with Special Olympics.

FISCAL/BUDGETARY IMPACT:

None

RECOMMENDATION:

Approval to Sign the agreement between Special Olympics and Simon Kenton High School.

CONTACT PERSON:

Craig Reinhart, Theresa Nichter


Principal/Administrator


District Administrator


Superintendent

*Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.
Principal—complete, print, sign and send to your Director. Director—if approved, sign and put in the Superintendent's mailbox.*

2023-2024 Registration & Grant Request Form

Special
Olympics
Kentucky



Special Olympics
Unified Champion
Schools

This registration is a formal expression of your school's commitment to inclusion, acceptance and respect of all students through the implementation of the Unified Champion Schools strategy.

Please complete and return this form to:

Special Olympics Kentucky
Attn: Unified Champion Schools
105 Lakeview Ct.
Frankfort, KY 40601

You may also email to:

kparsley@soky.org

or mjustice@soky.org

Questions? Please Contact:
Karen Parsley or Michael Justice

kparsley@soky.org / mjustice@soky.org / 502-326-5002 ext.202

Part 1: Contact Information (required)

School Name:

District:

School Liaison Name:

Total School
Enrollment #:

Name of Administrator approving application:

School Address:

City:

Zip:

Email:

School Phone:

Program Level: (Please complete separate form for each school if registering as a district)

☐ K-8

☐ K-12

☐ Elementary School

☐ Middle School

☐ High School

Part 2: Projected Participation / School Impact Numbers (required)

PROJECTED NUMBER OF PARTICIPANTS		
	Number of Students Participating in each of the below areas:	
	Unified Sports	Youth Leadership
# of Athletes Participating (Special Education students)		
# of Partners Participating (General Education students)		
Total Number of Faculty Advisors*:		

* Ideally a Faculty Advisory Team will include one General Education teacher, one ECE teacher, one PE/APE/Coach and an Administrative staff member. These adults will assist Unified Student Leaders in facilitating the program.

Part 3: UCS Components

YOUTH LEADERSHIP

Participation in Youth Leadership is a requirement to be a Unified Champion School. This requirement can either be met by having an Inclusive Youth Leadership Committee/team or Unified Club and/or by attending a Youth Summit. Contact us for information about upcoming Summits.

Is your school interested in attending a UCS Youth Leadership Summit? ☐ Yes ☐ No
(Summits are offered at various times and locations throughout the year.)

Do you plan to have a Unified Youth Leadership Committee/Club? ☐ Yes ☐ No

Advisor Name (if different than Unified Liaison):

Email:

Phone:

Anticipated Number of SPECIAL EDUCATION Students in Committee/Club:

Anticipated Number of GENERAL EDUCATION Students in Committee/Club:

Completion of Leadership Lessons are highly suggested for Youth Leaders and can be found on our Unified Classroom resource:



Unified Classroom: Leadership

WHOLE SCHOOL ENGAGEMENT

Student leaders are encouraged to conduct a few school-wide activities that impact the greater school community. Of the examples listed below, what initiatives do you see implementing throughout the year? Only select those that apply – you do not have to do them all.

<input type="checkbox"/>	Poster contest to promote Inclusion Campaign	<input type="checkbox"/>	Spread the Word / Respect/R-word Campaign	<input type="checkbox"/>	Disability Awareness Activities / Inclusive Walk
<input type="checkbox"/>	Fans in the Stands	<input type="checkbox"/>	Unified P.E. Class	<input type="checkbox"/>	Service-Learning Project
<input type="checkbox"/>	SOKY Polar Plunge	<input type="checkbox"/>	Unified Sports Expo Game / Field Day	<input type="checkbox"/>	Respect or Awareness Week
<input type="checkbox"/>	SOKY Truck or Plane Pull	<input type="checkbox"/>	It's Our School Too – skit	<input type="checkbox"/>	Respect Rally or Unified Sports Rally
<input type="checkbox"/>	Fundraiser for Unified Activities	<input type="checkbox"/>	Other:		

SOKY = Special Olympics Kentucky

UNIFIED SPORTS

Sports may be conducted in the various models:

- **Unified Recreation Model** (promote inclusion and increase sports skills in a non-competitive environment)
- **Unified Player Development Model** (teammates of higher ability serve as mentors to assist players of lower ability)
- **Unified Competitive Model** (teammates of similar ability and age who train and compete together)

Check the sport(s) your school plans to do:

<input checked="" type="checkbox"/> KHSAA Unified Track & Field	<input checked="" type="checkbox"/> KHSAA Unified Bowling	<input type="checkbox"/> Unified Soccer
<input type="checkbox"/> Unified Track through SOKY	<input type="checkbox"/> Unified Bowling through SOKY	<input type="checkbox"/> Unified Fitness Club (ex: Fit 5)
<input type="checkbox"/> Unified Bocce	<input type="checkbox"/> Unified Cheerleading	<input type="checkbox"/> Unified Physical Education
<input type="checkbox"/> Unified Cornhole	<input type="checkbox"/> Unified Basketball	
<input type="checkbox"/> Young Athletes (motor skills program for 2-7 year olds)	<input type="checkbox"/> Other Sport:	

Non-Sport Activities (if applicable)

<input type="checkbox"/> Unified Esports	<input type="checkbox"/> Unified Robotics	<input type="checkbox"/> Other:
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Please list coaches (if known)

Name:

Sport:

Email:

Name:

Sport:

Email:

REQUIRED Coach Trainings: (Links are also available via our SOKY UCS Resources Page)

1. NFHS "Coaching Unified Sports" Online Training Course:



2. Review the NFHS Guide for Administering Special Olympics Unified Sports® at the High School Level:



Note: If participating in Unified Sports through SOKY, you will be contacted to complete additional SOKY specific training. If participating in KHSAA Bowling or Track & Field, please complete the sport specific KHSAA required coach trainings, in addition to the trainings listed above.

Part 4: Agreement

By completing this registration, we are pleased you recognize the positive impact of Unified Champion Schools Initiatives have on your campus to create a school climate of social inclusion, acceptance, and respect for all.

As a UCS school you are agreeing to the following:

1. **The formation of a UCS Advisory Team** (as outlined on Page 1) and identify one individual to serve as the Lead Liaison between your school and the Special Olympics Kentucky State Office.
2. With the assistance of the Advisory Team, students will lead the program and participate in working towards implementing one or more of the checked Unified Champion Schools components below during the school year:
 - ☒ **YOUTH LEADERSHIP (REQUIRED):** Form an inclusive campus student leadership team or implement a Unified Club to encourage Unified student leadership development. *(Participation in Youth Summits is highly encouraged)*
 - ☐ **WHOLE SCHOOL ENGAGEMENT:** Develop and host at least one activity or event that encourages all students to participate (i.e. Spread the Word to End the Word/Respect Week or Unified Sports Days)
 - ☐ **UNIFIED SPORTS:** Develop and implement a minimum of one Unified Sports activity or event.
Note: Coaches training requirements found on page 3.
3. Provide updates to SOKY staff regarding campus activities via email, phone, or social media.
4. Complete mid-year and year-end UCS activity participation surveys, administered by SOKY staff.
5. Complete the spring Unified Champion Schools Liaison survey administered by UMass Boston (Optional but preferred)
 - a. Survey will be sent to school liaison listed on page 1. This person should be able to provide the most knowledge of UCS activities taking place as a whole on your school's campus.
6. If requesting grant funds, complete the attached Budget and Funding Request form by November 15th. Copies of receipts for all USED funds must be kept on file at the school and made available to Special Olympics Kentucky upon request.
All UNUSED funds must be returned to Special Olympics Kentucky by May 31st.
7. Seek support from SOKY Staff in implementing the program. WE ARE HERE TO HELP!

Further, you understand that Special Olympics Kentucky staff will provide your UCS School the following support:

1. SOKY consultation, education, support, and technical assistance for school based UCS activities.
2. Resources and equipment for specific UCS activities, including Unified Sports, R-Word/Respect Week campaigns, youth leadership events and Young Athletes Kits.
3. Opportunities to apply for additional funding for original, youth driven UCS projects.
4. Ongoing advisor and youth leader training opportunities, including Unified Coach training.
5. Guidance regarding SOKY and Unified Champion Schools policies, procedures, manuals, forms etc.
6. Clear, consistent communication from SOKY regarding these opportunities, resources, and support.
7. Guidance regarding National Banner requirements and information.

Signatures:

School Liaison Signature: _____

Date: _____

Administrator Signature: _____

Date: _____

Administrator Printed Name: _____

WHAT DOES THE PROGRAM FUND?

Grant funds support projects and activities that create repeated, meaningful and sustainable inclusive sports, social and education opportunities. All projects and activities must aim to engage students with and without disabilities of similar ages and numbers as equal partners, teammates, classmates and peers. Focus should be placed on activities that bring students together regularly in nearly equal ratios, or as close as possible, so they can form relationships and meaningful interactions.

Grants are made possible primarily from funds provided by the United States Department of Education and therefore, are subject to strict spending guidelines. Applying does not guarantee funds will be awarded.

Unspent grant funds must be returned to Special Olympics Kentucky by May 31st!

Approved Budget Line Item Definitions	
Supplies	Office type supplies, sign materials, art supplies, meeting materials, photo printing, Spread the Word t-shirts for your leadership team (must receive SOKY approval).
Equipment	Team uniforms, reusable water bottles and sport equipment (except footwear) related directly to Unified sports. Bowling shoe rental is an acceptable expense and can be included in this line item.
Transportation	Approved travel related directly to UCS activities and unified sports. Mileage reimbursement, bus rental, train fare, parking fees.
Awards	Trophies, medals, plaques, special graduation tassels or cords for unified athletes and partners.
Stipends (suggested \$500 per person)	Wages for teachers, coaches, and school staff supporting UCS programming outside of the normal school day. Amounts may vary per school and each school should modify to what would be sustainable for your school to fund in future years.
SOKY League Fees or Other Athletic Fees	Fees charged by Special Olympics Kentucky to participate in Unified Sports or fees charged by the school or high school athletic association to participate in Unified Sports.

When preparing your application, please keep in mind funds cannot be used for the following:

- Any activity that includes only students with disabilities or only students without disabilities.
- No food other than **PRE-APPROVED** snacks during a unified sports competition.
- Fees for assembly speakers or presentations.
- Footwear (i.e. athletic shoes for a sports team).
- Arts and crafts activities not directly related to inclusive club/community or sport initiatives.
- Purchase of items to be sold for fundraising efforts.
- Electronics (i.e. computers, cameras, tablets)
- Shirts or clothing other than pre-approved Spread the Word t-shirts for leadership team.

NOTE: Special Olympics Kentucky (SOKY) will work with your school to establish the appropriate distribution method(s) for your approved funds. This may include direct invoicing by providers to SOKY, upfront funding or reimbursement.

2023 – 2024 BUDGET AND FUNDING REQUEST
DUE NOVEMBER 15TH, 2023

School Name: _____

Maximum Funding Request Levels

- New Schools and Returning schools implementing all three UCS Components: up to \$1,500
- Returning schools implementing two UCS Components or two Unified Sports: up to \$1,000
- Returning schools implementing one UCS Component: up to \$500

Note: you may apply for any amount up to the maximum listed for your applicable level.

Please do your best to anticipate your needs for the school year and keep receipts for all items purchased!

Budget Line Item	Amount Requested	REQUIRED Justification
		(Provide detail on how the funds will be used. Include estimated quantities for equipment, uniforms, supplies etc. as applicable)
Supplies	\$	
Equipment (including team uniforms)	\$	
Transportation	\$	
Awards	\$	
Stipends	\$	
SOKY League Fees / Other Athletic Fees	\$	
Other:	\$	
TOTAL Request:	\$	

Total In-Kind Value/Estimate: \$ _____

Estimated School Contribution (In-Kind Valuation): Please estimate a value of any new supplies, uniforms, equipment, and/or additional coach/teacher time etc. the school will contribute towards unified activities.

To be completed by SOKY Staff: Number of participating school years: ① ② ③ ④ ⑤ ⑥ ⑦ ⑧ ⑨ ⑩+

Grant Amount Approved	\$ _____
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