**SPENCER COUNTY BOARD OF EDUCATION**

**REGULAR MONTHLY MEETING**

**PUBLIC HEARING OF PROPOSED TAX RATES**

**Spencer County Board of Education Meeting Room**

**110 Reasor Avenue, Taylorsville, KY**

**\*\*\*6:00 p.m. MONDAY, AUGUST 28, 2023\*\*\*\***

**BOARD MEMBERS PRESENT:**

Ms. Sandy Clevenger, Board Chair

Dr. Lynn Shelburne, Vice Chair

Ms. Pamela Slone

Mr. Timothy Truitt

Mr. Aaron Erhardt

**OTHER PRESENT:** Superintendent, Dr. Willie Foster, Steven Rucker, Amanda Butler, Todd Russell, Greg Murphy, Mandy Howie, Mike Phillips, Ashely Phillips, Sarah Jump, Jared Scott, Samantha Dennis and others.

**ORDER # 30**

**CALL TO ORDER**

Ms. Sandy Clevenger, Board Chair, called the meeting to order at 6:00 pm.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Ms. Sandy Clevenger read the Board Mission Statement and welcomed visitors.

**ORDER # 31**

**REVIEW AND ADOPT AGENDA**

The following noted amendments were requested:

* Item 10D Add “Sherman Carter Barnhart” to invoices
* Item 10H Typo the $150 Health Services fee should be “Girls Volleyball”

A motion was made by Mr Timothy Truitt and seconded by Ms. Pamela Slone to approve the August 28, 2023 Regular Monthly agenda with amendments as presented.

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Aaron Erhardt Yes

**PUBLIC HEARING OF PROPOSED TAX RATES**

* Deloras Richardson
* Melanie Mantle

**ACTION WITH DISCUSSION**

**ORDER # 32**

**ADOPTION OF 2023-2024 TAX RATE**

Superintendent, Dr. Willie Foster’s recommended keeping the tax rate the same. To establish tax rates of 60.0 cents on real property plus the exoneration allowance of 0.1 cents and 61.5 cents on tangible property plus the exoneration allowance of 0.1 cents; exempting aircraft, watercraft, and inventory in transit; set the motor vehicle tax rate at 56.0 cents; and set the utility tax at 3%.

Dr. Lynn Shelburne would like to see tax rates lowered to 2.5% from the recommendation; but also likes the idea of compromising with the current tax rates.

Mr. Timothy Truitt feels that not taking the 4% is hurting ourselves.

Mr. Aaron Erhardt would like to spare everyone a little longer, knowing about the upcoming building projects.

A motion was made by Mr. Aaron Erhardt and seconded by Ms. Pamela Slone to keep the same tax rate and establish tax rates of 60.0 cents on real property plus the exoneration allowance of 0.1 cents and 61.5 cents on tangible property plus the exoneration allowance of 0.1 cents; exempting aircraft, watercraft, and inventory in transit; set the motor vehicle tax rate at 56.0 cents; and set the utility tax at 3%.

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Aaron Erhardt Yes

**CITIZENS AND DELEGATIONS**

There were not citizens present to address the Board.

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

1. Academic Spotlight: Spencer County Elementary: (Positive Impact of Social Emotional Learning at SCES, and Feature New Calming Area, Officer Rawlings, and Mrs. Summers)
2. Academic Report: Profile of a Learner (Amanda Butler)
3. Superintendent’s Report

**ACTION WITH DISCUSSION**

**ORDER # 33**

**APPROVAL OF BOARD MINUTES**

A motion was made by Mr. Timothy Truitt and seconded by Ms. Pamels Slone to approve the July 24, 2023 and August 14, 2023 minutes as presented.

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Aaron Erhardt Yes

**ORDER # 34**

**AUDIO VIDEO STREAMING BOARD MEETING ROOM**

Two proposals were received for upgrading the audio/video capabilities in the Board Meeting Room. Proposals were received from (1) Prosource Technologies and from (2) Unified Technologies. After reviewing these proposals, the best evaluated proposal was from Prosource Technologies at a cost of $29,080, which was approximately $11,000 less than the other proposal. Prosource presents a substantially cheaper bid with comparable equipment. Prosource is also a current vendor with our district that has provided satisfactory service.

A motion was made by Mr. Aaron Erhardt and seconded by Dr. Lynn Shelburne to accept the proposal from Prosource Technologies as presented.

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Aaron Erhardt Yes

**ORDER # 35**

**UNIVERSITY OF LOUISVILLE MEMORANDUM OF AGREEMENT**

A motion was made by Mr. Timothy Truitt and seconded by Ms. Pamela Slone to approve the Dual Credit Memorandum of Agreement with the University of Louisville as presented.

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Aaron Erhardt Yes

**ORDER # 36**

**SPECIAL NEEDS BUS MONITOR**

The number of students utilizing special transportation continues to grow as schools conduct ARC meetings and update IEPs. This increase in the number of students needing special transportation has led to the creation of a third elementary special needs route. This route will be coupled with the MS/HS route we discussed at the last meeting and day care transportation will be absorbed into existing routes. The new full-time special needs route would require the addition of a full-time bus monitor position. This position would be 6.25 hours per day @ 180 days.

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Pamela Slone to approve the addition of one special needs bus monitor to support the increased number of students needing special transportation. The cost of this position will be approximately $14,000 and will be reflected in the budget next month.

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Aaron Erhardt Yes

**ORDER # 37**

**CUSTODIAL CONTRACT ADJUSTMENT**

This year at ELC we have added an additional classroom downstairs and are set to add an additional Head Start Classroom upstairs at midyear. This additional occupied square footage will require additional time to clean each day. We are asking to add one (1) hour to the current four (4) hour position at ELC to meet this need. These five (5) hours would be paired with the Hillview three (3) hour position to create one full-time (8-hour) position for 240 days. This cost of the additional hour will be offset by rent revenue generated from OVEC’s Head Start expansion. The cost of this position would be approximately $3,000. It would be reflected in the budget next month. As noted above, the additional rent revenue from OVEC would offset this expense.

A motion was made by Ms. Pamela Slone and seconded by Mr. Aaron Erhardt to add one hour to the current four hour custodial position at the Spencer County Early Learning Center as presented This change will come with an approximate cost of $3,000. The change will be reflected in the working budget next month. The District will collect additional rent revenue from OVEC that will offset this expense.

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Aaron Erhardt Yes

**ORDER # 38**

**ENGLISH LANGUAGE LEARNER FAMILY ADVOCATE POSITION**

The English Language Learner program consists of one full-time certified teacher and one part-time classified Family Advocate position. With an increase in student numbers and referrals, we are requesting that the Family Advocate position become a 7 hour-a-day position for a total of 180 days. The position is now 5 hours a day for a total of 180 days. Currently, we have 43 students that receive ELL services and that number will only increase as the year goes along. The ELL Family Advocate not only works with students instructionally in the school setting but also works with families outside of the school to remove barriers to learning. The position helps the family to make appointments for immunizations, physicals, and driver permits along with helping with student registration, translating in various meetings, and arranging for food assistance to name a few things. We would like this change to take effect on September 4, 2023. This change would cost approximately $6,000 and would come from the General Fund Contingency

A motion was made by Mr. Timothy Truitt and seconded by Ms. Pamela Slone to increase the Family Advocate position to become a 7 hour-a-day position for a total of 180 days. The position is now 5 hours a day for total for 180 days. The cost of this change is approximately $6,000 and would come from the General Fund Contingency.

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Aaron Erhardt Yes

**ORDER # 39**

**2023 MAGISTERIAL WRITTEN DESCRIPTION**

This is the ten year mark to review magisterial descriptions. Fiscal Court adopted the 2023 Magisterial Written Description being presented.

A motion was made by Dr. Lynn Shelburne and seconded by Mr. Aaron Erhardt to approve the 2023 Magisterial Written Descriptions as presented.

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Aaron Erhardt Yes

**ORDER # 40**

**ACTION BY CONSENT**

And addition of “Sherman Carter Barhart” was made to Item 10D Invoices. Item 10H Fees should have read ‘Girls Volleyball’ as the $150 rather than Health Science. The corrections are reflected in the below.

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Pamela Slone to approve the Action by Consent items as presented with one change.

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Aaron Erhardt Yes

1. Orders of the Treasurer
2. School Financial Report
3. District Financial Reports
4. Invoices for Approval
   1. Porter Banks Baldwin & Shaw PLLC
   2. Rising Sun Final Retainage (ELC)
   3. Sherman Carter Barnhart (May 2022 ELC)
5. Acknowledge Monthly Report and District Employees, Termination, Resignations, and Retirements (See attachment)
6. Field Trips (Out of State/Overnight)

|  |  |  |  |
| --- | --- | --- | --- |
| **GROUP** | **DESTINATION** | **DEPART DATE** | **RETURN DATE** |
| FFA Dairy Judging | Madison, Wisconsin | September 27, 2023 | October 2, 2023 |
| FFA Dairy Judging | Harrisburg, Pennsylvania | September 15, 2023 | September 18, 2023 |
| FFA | FFA Camp Hardinsburg, KY | September 15, 2023 | September 16, 2023 |
| Girls Basketball | Tampa Bay Invitational | December 26, 2023 | December 30, 2023 |
| YClub/KUNA | Crown Plaza, Louisville KY KY Youth Assembly Mock Legislative Conference | November 19, 2023 | November 21, 2023 |
| FCCLA | Brimingham AL, National Fall Conference | November 9, 2023 | November 12, 2023 |

1. Fundraiser Approvals

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SCHOOL | GROUP | FUNDRAISER | DATE | PROCEEDS | INDIVIDUALS |
| SCHS | Yearbook | Old Yearbooks | Aug-May 2024 | New camera equipment | Adults/ Students |
| SCHS | Yearbook | Homecoming Tshirts | Aug-Sept 2023 | Cameras, Lenses, etc | Adults/ Students |
| SCHS | Girls Basketball | Popcorn Blitz | Oct-Nov 2023 | Uniforms, Apparel, Equipment, Locker Room, tournaments | Adults/ Students |
| SCHS | Girls Basketball | Daddy/Daughter Dance | Sept 2023 | Tournament, Trips, Meals, equipment, uniforms, apparel | Adults/ Students |
| SCHS | Girls Basketball | Shoot-a-Thon | Nov 2023 | Tournament, Trips, Meals, equipment, uniforms, apparel | Adults/ Students |
| SCHS | Choir Club | Spirit wear Store | 2023-2024 | Spirit wear, banquet, music, subs, and transportation | Adults/ Students |
| SCHS | Choir Club | Car Wash | Fall 2023 | Music equipment, music and concert attire | Adults/ Students |
| SCHS | Choir Club | Century Resources | 2023-2024 | Music, Music equipment, subs, and transportation | Adults/ Students |
| SCHS | Choir Club | Mattress Fundraiser | Fall 2023 | music , equipment, subs, transportation, uniforms | Adults/ Students |
| SCHS | Choir Club | Cashbook Fundraiser | 2023-2024 | music, equipment, subs, transportation | Adults/ Students |
| SCHS | Floral | Monthly Floral arrangements | 2023-2024 | Offset costs that class fee does not cover | Adults/ Students |
| SCHS | Bass Fishing Boosters | Bass Tournament | Nov 2023 | Funds to support team | Adults/ Students |
| SCHS | Archery | Spirit Wear | Oct 2023 | equipment, repairs, and tournament fees | Adults/ Students |
| SCHS | Archery | NASP Tournament | Dec 2023 | Raise money for all Spencer County Archery teams | Adults/ Students |
| SCHS | Archery | Calendar | Feb 2024 | State Tournament and banquet | Adults/ Students |
| SCHS | Archery | Shoot-a-Thon | April 2024 | National Tournament | Adults/ Students |
| SCHS | Archery | Clinic | May 2024 | National Tournament | Adults/ Students |
|  |  |  |  |  |  |

1. Fee Requests

|  |  |  |  |
| --- | --- | --- | --- |
| **SCHOOL** | **GROUP** | **FEE** | **PURPOSE** |
| SCHS | Choir Club | $20 | UK Choral Day Fee |
| SCHS | Choir Club | $50 | Music, accompanist, KEMA registration, transportation, equipment |
| SCHS | Choir Club | $12 | KY ACDA Audition Fee 23-24 |
| SCHS | Choir Club | $60 | KY ACDA Honor Choir |
| SCHS | Choir Club | $15 | KMEA All State Audition Fee 23-24 |
| SCHS | Choir Club | $150 | All State Registration 23-24 |
| SCHS | Choir Club | $10 | UK Men's Day UK Honor Choir music |
| SCHS | Choir Club | $20 | UofL Honor Choir Music Fee |
| SCHS | Choir Club | $50 | Spiritwear for students in choir |
| SCHS | Choir Club | $550 | Choir Club/Choir Trip with Band |
| SCHS | Choir Club | $75 | Concert Attire |
| SCHS | Girls Basketball | $150 | Team Fee - Uniforms, apparel, bags, etc |
| SCHS | Girls Basketball | $200 | Christmas Tournament - hotel/ travel expenses |
| SCHS | Cross Country | $150 | Entry Fees, uniforms, team swag, banquet |
| SCHS | Health Science | $50 | Training Fee OSHA & CPR |
| SCHS | Health Science | $69.00 | NHA/Supply Fee - NHA Practice exams consumables |
| SCHS | Health Science | $94.00 | Phlebotomy NHA/Supply Fee Practice exams/consumables |
| SCHS | Health Science | $74.00 | EKG NHA/Supply Fee Practice Exams |
| SCHS | Health Science | $150 | Volleball Uniforms, Tournaments, Travel Expenses |
| SCMS | Academic Team | $40 | Dues -Supplies, Membership, Buzzer System etc |
| SCMS | Cross Country | $150 | Uniforms, Entry Fees, Banquet, Team Supplies |

1. Surplus Items
   1. SCES Maintenance
      * Glass Block (3 Skids) Not Needed
      * Displace Cases (3) Safety Hazard
   2. SCMS

* Ipads (2012) (25) Outdate/unsuable

1. Grant Approvals: N/A
2. Verification of Employment (Certified Procedure 03.11AP/Classified Procedure 03.21AP)
3. Travel Expense
4. Extended Leave Request
   1. Pam Eisenback
5. Maternity Leave
   1. Lauren Carlisle

**COMMUNICATIONS**

1. Board Members
2. SCEA Update
3. Written Communication
   1. Attendance Report
   2. Bus Maintenance Report
   3. Building Inspections
   4. SBDM Minutes
   5. Health Office Report
   6. Local Field Trips
   7. Open Records Requests

**DIALOGUE AND FUTURE AGENDA TOPICS**

Board agreed that Dialogue of Future Agenda topics would be an appropriate stop to list upcoming events, meetings, etc for the upcoming month.

**ORDER # 41**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Mr. Aaron Erhardt to make the agenda dated August 28, 2023 part of the official board minutes as presented.

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Aaron Erhardt Yes

**ORDER # 42**

**ADJOURN BOARD MEETING**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Pamela Slone to adjourn meeting at 7:45 pm.

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Aaron Erhardt Yes