



Kenton County School District | *It's about ALL kids.*

## Issue Paper

**DATE:**

September 15, 2023

**AGENDA ITEM (ACTION ITEM):**

Consider/Approve Dixie Heights High School to contract with The Point/Arc of Northern Kentucky to provide transition services to one student.

**APPLICABLE BOARD POLICY:**

01.1 Legal Status of the Board

**HISTORY/BACKGROUND:**

Dixie Heights would like to enter into a contract with The Point/Arc of Northern Kentucky to provide transition services to one student. Meetings with student will occur weekly for a minimum of sixty minutes. Services will begin October 3, 2023 and will continue through May 6, 2024..

**FISCAL/BUDGETARY IMPACT:**

Cost of the services are free.

**RECOMMENDATION:**

Approval to Dixie Heights High School to contract with The Point/Arc of Northern Kentucky to provide transition services to one student.

**CONTACT PERSON:**

Roddy Stainforth/Teresa Catchen

*[Handwritten signature]*  
Principal/Administrator

*Lerley Smith*  
District Administrator

*[Handwritten signature]*  
Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.  
Principal—complete, print, sign and send to your Director. Director—if approved, sign and put in the Superintendent's mailbox.



**THE POINT/ARC OF NORTHERN KENTUCKY-ZEMBRODT EDUCATION CENTER**  
**CONTRACT FOR TRANSITION SERVICES**

**School Name/District:** Dixie High School

**Student Name (s):** A.R.

Thank you for referring the aforementioned student to The Point/Arc of Northern Kentucky-Zembrodt Education Center Transition Program for the 2023-2024 school year. We are excited about the upcoming school year and all the possibilities that it will bring. Please review the information below as it pertains to the program. We look forward to the year and our continued partnership.

**Dates:**

Semester I      The week of October 2<sup>nd</sup>, 2023 — the week of December 20<sup>th</sup>, 2023

Semester II      The week of January 3<sup>rd</sup>, 2024 — the week of May 6<sup>th</sup>, 2024

**Schedule:**

The service schedule will be based upon the agreement between the Pre-ETS instructor and the school. Services must be provided for a minimum of 60 minutes, once per week, per student. The service schedule is subject to change based on the schedule of the instructor.

**Services Requested:**

- ☐ Elevate Job Training
- ☐ Career Exploration
- ☒ 1-1 / Group Pre-ETS

**School contribution:**

\$0.00 per student, per semester

**Total contribution per semester:**

\$0.00 per semester

**Cancellation Policy:**

Cancellation of services must be made in writing. Should services be terminated, schools are responsible for correspondence with The Point staff and OVR administration.

Thank you for partnering with The Point to prepare high school students for employment opportunities.

\_\_\_\_\_  
Authorizing Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Katie Lanham, Education Administrator and Transition Coordinator

\_\_\_\_\_  
Date