



JESSE BACON, SUPERINTENDENT
ADRIENNE USHER, ASSISTANT SUPERINTENDENT
BRANDY HOWARD, CHIEF ACADEMIC OFFICER
TROY WOOD, CHIEF OPERATIONS OFFICER

TO: Dr. Jesse Bacon, Superintendent 

FROM: Adrienne Usher, Assistant Superintendent
Sarah Coomer, Gifted and Talented Coordinator 

DATE: September 13, 2023

RE: Professional Coaching Services for Governor's Scholars Program (GSP)

The attached services agreement will provide our high school counselors, GSP student applicants, and families/guardians with informational sessions, small group and/or one-on-one application support. Due to the pandemic and over half of our high school counselors only serving in the role for less than 3 years, there is a high need for support working alongside our counselors and coaching students to be competitive in the GSP application process. Based on feedback from committee members, there has been a decline in the applicants and the quality of the applications as well. In addition, the high school counselors have requested more support and guidance in this area as well. The cost will be a total of \$8000 to be shared between the student learning department and the gifted and talented department. This will be shared because non-GT and GT students apply across all schools in BCPS. Approval is requested for the attached MOA services and Bullitt County Public Schools.

OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE

BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION

Kelly Oliver

211 Whippoorwill Drive
Glasgow, KY 42141

MEMORANDUM OF AGREEMENT FOR *Consulting and Support Services for applicants to The GSP* BETWEEN Kelly Oliver & BULLITT COUNTY PUBLIC SCHOOLS

A. Terms of Agreement

- a. This Agreement beginning September 1, 2023, and ending June 30, 2023 is made by and between Kelly Oliver, and Bullitt County Public Schools, collectively referred to as "the Parties" and "the Agreement year"
- b. Upon 30 day written notice, with or without cause, BCPS may terminate this agreement
- c. All services must be completed between 8/01/2022 and 06/30/2023.
- d. The Parties acknowledge that Kelly Oliver is to deliver services under this Agreement.

I. Responsibilities of Bullitt County Public Schools

Agrees to:

- A. Work with Client to determine the agenda, start and end times and materials and equipment needed.

II. Responsibilities of Client

Client agrees to:

- A. Work with District and School Leaders, GT Coordinator, School Counselors, Students and Families to determine the agenda, start and end times and materials and equipment needed.
- B. Provide space and facilities for presentations
- C. Provide technology equipment needed for Professional Learning Presentations

B. Scheduling

- a. Client is responsible for working with Dr. Adrienne Usher, Dr. Lee Barger, and Ms. Sarah Coomer to map out the year's calendar to ensure dates of service convenient for both parties.

C. Fees and Payment

- a. Client agrees to pay \$8,000.00 for professional learning and student services listed on Appendix A plus any additional fees outlined in Appendices B-F of this Agreement

D. Services to be Provided and Related Terms

- a. Services to be provided are listed in Appendix A.

Appendix A — Services to be Provided

Outcomes and Goals

Kelly Oliver will provide comprehensive support for juniors in the Bullitt County School District who are pursuing competitive summer programming through The Governor's Scholar Program. On site services will be provided:

- An orientation of The GSP program, and the requirements involved in the application process
- Informational Parent meetings will follow these orientations in the evening.

As students are developing their application for The GSP, Kelly Oliver will provide:

- one-on-one feedback, application support and edits, as well as assist teachers in the development of effective teacher recommendations.
- These services will be both in person and through zoom during the months of October and November.

Kelly Oliver will provide consultation support to all staff members throughout the Governor's Scholar Screening and review process, in compliance with all of the school and district expectations set forth by the Governor's Scholar Program. Ensuring compliance with deadlines, rubrics, committee assignments, scoring guidelines, and finalist determination, Kelly Oliver will liaise with The Governor's Scholar Program in advocating for the students of the Bullitt County School District. Throughout the month of December, Kelly Oliver will assist Sarah Coomer in coordinating The GSP required blind scoring, the required assignment of committee members, and assigning numeric value to academic rigor in compliance with The GSP Scoring Rubric.

The goal of the scope of work is to increase the number of submitted applications to GSP and to increase the number of district finalists being accepted to GSP. To do this we will provide support to our students in their application to this highly competitive selection program. We know that Bullitt County Public School students can contribute and thrive in the GSP community and our goal is to increase our representation among the future leaders of Kentucky.

Kelly Oliver

Date

Adrienne Usher

Date