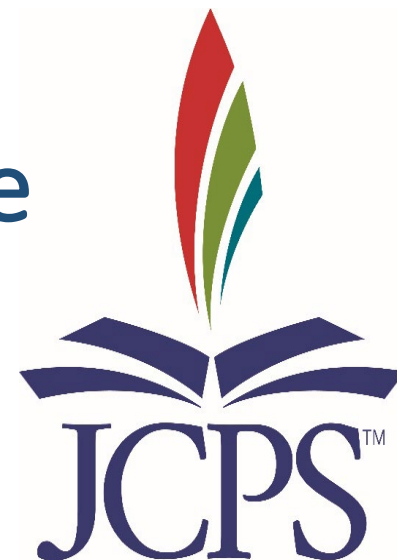


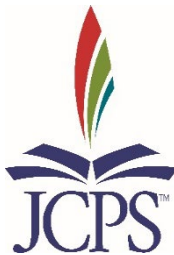
# Internal Audit Department Administrative and Project Update



*Audit and Risk Management Advisory Committee  
September 13, 2023*

# Agenda

- Introduction of New Internal Audit Director: May Porter
- Overview of The Transportation Assessment RFP
- Workiva Implementation Status Update
- FY 24 Audit Plan Update



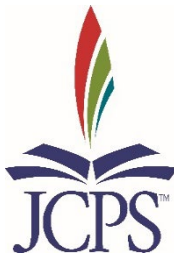
# Internal Audit Director: May R. Porter

- **Start Date:** August 14, 2023
- **Background:** CIA, CFE; > 17 Yrs. Financial and Internal Audit Experience
- **Internal Audit Team:** May R. Porter, Director  
Chalynn Comage, CFE Risk Investigator  
John LeMaster, CPA Internal Auditor  
Sonya Miller, Internal Auditor  
Shari Mattingly, Internal Audit Clerk
- **Mission:** ... providing independent, objective, and **risk-based** assurance and consulting activities...
- **Vision:** To make Internal Audit the go to partner
- **Core Values:** Integrity, Objectivity, Competence, and Confidentiality



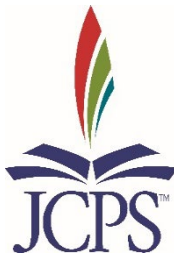
# Overview of The Transportation Assessment RFP

- Requested August 15, 2023, by the Jefferson County Board of Education (JCBE) and The Superintendent's Office
- Performed by a Third-Party Service Provider
- Procured by way of a Request For Proposal (RFP)
  
- **Transportation Assessment RFP**
  - Managed By Internal Audit
  - Anticipated Issue Date: on or before 9.19.23
  - Anticipated Award Date 10.12.23
  - Anticipated JCBE Approval: 10.26.23 Meeting



# Workiva Implementation Status Update

- **Late 2022 / Early 2023** – Workiva (Governance Risk and Compliance Platform) and Clearview (Implementation and Configuration)
- **Late 2022 / Early 2023** – Internal Audit, Information Technology, and Climate and Culture
- **Agreed Upon Timelines:**
  - **Internal Audit Module** 31 Weeks; Currently at 33 Weeks Incomplete \* Go Live Delayed
  - **Safe Crisis Management** 13 Weeks; Currently at 12 Weeks Incomplete \* Go Live Delayed
  - **IT Framework Management** 7 Weeks; Complete at 18 Weeks



# Workiva Implementation Status Update



Safe Crisis Management – Phase 3 / 4

Internal Audit – Phase 4 / 5



## Workiva Implementation Status Update

- **Project Challenges:**
  - User Training (Train the Trainer)
  - Change Management
  - Efficient Data Import and Buildout
  - Contract Compliance
  - New Director Learning Curve



# FY 24 Audit Plan Update

## FY 24 Audit Plan

- Approved by JCBE August 29<sup>th</sup>
- On JCPS / Internal Audit Website





# Questions

