

Powell County Board of Education Regular Meeting
August 15, 2023 6:00 PM
Powell County Middle School Media Center

Attendance Taken at : 5:58 PM

Present Board Members:

Brenda Crabtree

Kim Hall

Diann Meadows

Kathy Merriman

Absent Board Members:

Lisa Mays

I. Call to Order

II. Pledge of Allegiance

III. Adopt/Approve Agenda

Order #24-21 - Motion Passed: Motion to approve agenda passed with a motion by Kim Hall and a second by Diann Meadows .

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Absent
Diann Meadows	Yes
Kathy Merriman	Yes

IV. Communication Report

Superintendent Wasson shared the following information:

- The first day of school went well throughout the district. We had very few instances that were challenging but did have to do a perimeter lockdown of the middle and high schools this afternoon. I also rode a bus and contacted parents to meet us at the main roads in the area where they were looking for a person running from the law. Everyone was transported home safely.
- On July 24 Mr. Brewer and I met with Representatives Bill Wesley and Tom Smith. They shared with us that they feel confident that the gap funding money is likely to go through. They said we should know for sure by December. Mr. Smith also talked to us about getting other projects we want done on the list at Frankfort because it can take a few cycles to get to the top of priorities but if not on the list we will never make it.
- The KASA conference was a good learning experience for the administrators that attended. Each year KASA brings a lot of good sessions for growth.
- On August 1 Kevin Morton and I took the load of textbooks that were surplus to the International Book Project, Inc. in Lexington. They will ship the books overseas where they will be used to learn in schools that don't have books.
- I have completed all but 2 professional growth plan meetings with our administrative team.
- Mrs. Roach and Mrs. Randall completed the New Teacher Academy on Thursday, August 3 and Friday, August 4. We had a good turn out of new teachers and this a way to support our new staff as they acclimate to teaching and our district.
- The first annual staff and family Shindig was a lot of fun. We had activities for the kids, good food, and music and the families that came enjoyed the evening.

- The middle school and high school held an active shooter training on August 9. Both schools participated in both instructional learning and simulations. The staff I have spoken with indicate it made an impact on them.
- Ms. Merriman and I attended a meeting with Mayor Means and Scott Graham, Mark Merriman and Tommy Mays regarding the SRO contract. It was a productive meeting and they are working on an updated contract for us to sign providing SRO services to our district. Until a new contract is in place, the existing contract is still good.
- I was able to attend all five back to school nights and visited every classroom. The teachers were enjoying themselves and the smiles on the children's faces was worth the time and energy they put into the night.
- We appreciate the local churches that organized the prayer around the tree in front of the Middle School this past Sunday. It was nice to see so many community members come out and support the schools by offering prayers for staff and students.
- This Friday Sterling Health will be presenting us with a check for \$2,000 to cover some of the expenses of student entry into sporting events.
- I will be taking Non Contract days on August 24 and 25 to work with my family and Meadowgreen Appalachian Music Park, Inc. at the 2nd annual Crowefest bluegrass festival.

V. Public Comments

There were no public comments. A reporter for a new local paper, the Powell County Patriot, was in attendance and welcomed to the meeting.

VI. Consent Agenda

Order #24-22 - Motion Passed: Motion to approve all consent items as presented passed with a motion by Diann Meadows and a second by Kim Hall.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Absent
Diann Meadows	Yes
Kathy Merriman	Yes

A. Approval of minutes for Special Called meeting 08.02.23

B. Approval of Payment of Claims

C. Approval of Monthly Financial Report

D. Approval of Orders of Treasurer

E. Approval of School Wide Fundraisers

1. Bowen Elementary School Wide Fundraisers

2. Stanton Elementary School Wide Fundraisers

3. Approval of Clay City Elementary School Wide Fundraisers

F. Approval for Chairperson Representatives for ARC/504 Meetings

G. Powell County MOA Murray State University Racer Academy Dual Credit Partnership Agreement 23-24

H. Retroactive approval of KSBA Membership

I. Approval of CKEC Membership

J. Approval of MOA With Appalachian Educational Service Agency (AESA)

K. Approval of Trip Requests

L. Approval of Southern Migrant Education Contract

M. MSU Adult Education Lease

VII. Approval of Start and End Times of School Day

Order #24-23 - Motion Passed: Motion to approve start time of 8:10 AM and end time of 3:20 PM for all schools in Powell County school district passed with a motion by Kim Hall and a second by Diann Meadows .

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Absent
Diann Meadows	Yes
Kathy Merriman	Yes

Mrs. Robinson presented to the Board the requirement of having the start and end time of school being approved by the Board. Although our start and end time were approved several years ago and have not changed, the Department would like to see this reflected in our Board minutes annually.

VIII. Approval of Athene Annuity Withdrawal

Order #24-24 - Motion Passed: Motion to withdraw annuity passed with a motion by Kim Hall and a second by Diann Meadows .

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Absent
Diann Meadows	Yes
Kathy Merriman	Yes

The Athene Annuity has matured and is ready to be withdrawn. There is no penalty to withdraw the annuity.

IX. 23-24 Substitute Teacher Pay Scale

Order #24-25 - Motion Passed: Approval of the 23-24 Substitute Pay Scale passed with a motion by Brenda Crabtree and a second by Kim Hall.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Absent
Diann Meadows	Yes
Kathy Merriman	Yes

Currently the long term substitute rate only allows a stronger rate for a retired teacher. We have some substitutes who sub long term and make lesson plans and do everything required a teacher would do that are not retirees and we believe they deserve a stronger pay scale. The recommendation is 25% higher than their current rank.

Additionally, the Superintendent may approve the long term rate for positions declared temporarily vacant. Current policy allows the Principals to recommend this rate but does not state if they recommend to the Superintendent for approval or directly to the payroll department. This language clarifies they are recommending to the Superintendent who will make the final decision.

X. Approval of Amended Extra Service/Extra Duty Schedule

Order #24-26 - Motion Passed: Approval of amendment to Extra Service/Extra Duty Schedule as presented passed with a motion by Diann Meadows and a second by Kim Hall.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Absent
Diann Meadows	Yes
Kathy Merriman	Yes

In order for a school to be able to utilize their SBDM funds for additional pay for an employee, Board Attorney Grant Chenoweth suggests amending the extra service/extra duty schedule to give councils the authority to use SBDM money to pay individual classified employees for extra services, i.e., more hours than their job descriptions/contracts provide. The councils would need to understand that any decision by a council to do this would also require the council to be responsible for any overtime costs they incur as well as extra fringe costs. This gives all councils the same discretion to use SBDM money based on the needs of their school as determined by their elected councils.

XI. Instruction

A. Approval of Emergency Certifications

Order #24-27 - Motion Passed: Motion to approve emergency certifications as presented passed with a motion by Kim Hall and a second by Diann Meadows .

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Absent
Diann Meadows	Yes
Kathy Merriman	Yes

Emergency certifications were approved for:

Jennifer Coomer- Elementary MSD
Shelly Weaver- Middle School LBD
Elizabeth Oney- Middle School Science
Katie Cutlip- Elementary School

B. Approval of Student Teacher Agreements

Order #24-28 - Motion Passed: Motion to approve student teacher agreements passed with a motion by Diann Meadows and a second by Brenda Crabtree.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Absent
Diann Meadows	Yes
Kathy Merriman	Yes

Mr. David Lyons presented an agreement with the University of Kentucky for student teaching and discussed that allowing student teachers is a means of recruiting and retaining teachers. He told the Board that teaching is a like a family and when they come to the school and become part of the family they often times want to stay in the district. This agreement is one of potentially others that need Superintendent approval.

C. Option 9 Program Participation

Order #24-29 - Motion Passed: Motion to allow Superintendent Wasson to enter agreements with partnering colleges to offer and Option 9 path to Teacher certification to encourage recruitment and retention passed with a motion by Kim Hall and a second by Brenda Crabtree.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Absent
Diann Meadows	Yes
Kathy Merriman	Yes

Mr. Lyons informed the Board of Option 9 certification programs he has been working to partner with. There are currently two Option 9 programs we would like to partner with in addition to the programs we qualify for through CKEC. These programs offer our paraeducators to work while they attend school and complete their programs in three years. The University recognizes that paraeducators already have a lot of field experience in their current jobs. He explained that there is a commitment by the District to try to place a paraeducator in their field of study in their third year in school. He noted that this is fairly easy with elementary assistant and special education positions as we currently pay paraeducators for those roles, but it may mean that in the future we look at having a middle or high school paraeducator in math or another content area we are not accustomed to. The Board noted the value in investing in our own people.

D. Approval of Part Time Curriculum Specialist

Order #24-30 - Motion Passed: Motion to approve part time curriculum specialist as presented passed with a motion by Brenda Crabtree and a second by Diann Meadows .

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Absent
Diann Meadows	Yes
Kathy Merriman	Yes

Discussion was held that there is a need for a part time curriculum specialist position to work with the new math curriculum. Teachers need support as they roll out this new curriculum and ensure they are teaching the lessons that are tied to the standards. This position would be paid out of ESSER as the need for an aligned curriculum is critical as we work to close the gap in learning created by COVID.

E. Approval of Additional Kindergarten Assistant at Bowen Elem

Order #24-31 - Motion Passed: Approval of an additional Kindergarten assistant for Bowen Elementary passed with a motion by Brenda Crabtree and a second by Kim Hall.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Absent
Diann Meadows	Yes
Kathy Merriman	Yes

Bowen Elementary kindergarten numbers are at 33 students requiring them to receive at least a part time assistant. One of their classes is a K/1 split and we recommend putting a full time assistant in that room to not only assist with kindergarten but also with the challenges of a split grade level class.

XII. Approval of Transportation for Bass Fishing and Cross Country

Order #24-32 - Motion Passed: Motion to approve travel as presented for bass fishing and cross country passed with a motion by Kim Hall and a second by Diann Meadows .

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Absent
Diann Meadows	Yes
Kathy Merriman	Yes

Ms. Julie Clark, coach of both the bass fishing team and the cross country team, explained the need to be able to transport students largely from parent transport instead of bus. The bass fishing teams have trucks that haul boats and the team captains provide their insurance to Ms. Clark. The cross country team is K-12 and often times Ms. Clark and assistant Coach Campbell are the only two riding a bus home because parents come to watch the teams run and sign their children out. She will always ensure that a bus is taken to provide transportation is parents are unable to attend, but would like to utilize the transportation waiver for the majority of their travel.

XIII. Facilities

A. Stanton Elementary Pay App#5

Order #24-33 - Motion Passed: Approval of Pay App #5 passed with a motion by Kim Hall and a second by Brenda Crabtree.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Absent
Diann Meadows	Yes
Kathy Merriman	Yes

XIV. Informational Items

A. Personnel Report

Several new hires were presented to the Board. Some of the resignations were to take other district positions.

B. Data Security and Privacy Plan 23-24

Ms. Gina Kinser presented the following information:

702 KAR 1:170 Requires that the district make the board aware prior to August 31 that it has reviewed KAR and implemented best practices.

Data Security Procedures in Place

- Continuously audit current access to data by various groups and adjust as needed

- Active Directory Group Policies to reflect need for access

- Secure file transfer

- CIO must approve programs prior to purchase to check for PII use

- Preference to organizations that have signed the Student Privacy Pledge

- Separate administrative accounts

- Completed implementation of MFA on MUNIS accounts

- Completing implementation of MFA on AD accounts

- Train staff (extra training for those who have access to confidential data)

- Do not share passwords

- New password length and lifespan implemented as required by state

- Computer locking when inactive for set length of time

- Constant reminders to staff about phishing emails and data security

- Cybersecurity training for staff this year

- Maintain open “door” policy with staff to double check anything suspicious.

XV. Other Business

No other business was presented.

XVI. Adjourn

Order #24-34 - Motion Passed: Motion to adjourn passed with a motion by Kim Hall and a second by Diann Meadows .

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Absent
Diann Meadows	Yes
Kathy Merriman	Yes

Board Chairperson

Board Secretary