

Lincoln Trail Elementary
Site Base Decision Making Council

August 14, 2023 Meeting Minutes

Kelly Miller, chairperson of the LTES SBDM Council called the meeting to order at 2:50 pm. Members present were Lindsey Garverich, Jenny Hack, Tracy Hardeman and Casey Robichaud.

Lindsey Garverich made the motion to approve the meeting agenda.

Casey Robichaud seconded. **Motion 24-05** Carried.

Jenny Hack made the motion to approve the July 2023 meeting minutes.

Tracy Hardeman seconded the motion. **Motion 24-06** Carried.

Consult to Hire- Mrs. Miller announced to the council the hiring of Pre-K Assistant, Courtney Brandenburg and Custodian, Olivia Williams.

Good News Report- Mrs. Miller informed the council hiring is complete and all positions are filled.

LTES has had a great start of the new school year and that open house was very successful!

Student Achievement- Kindercamp had about 80% participation!

Review/Approval- The site base reviewed the 2023-24 School Emergency/Crisis Management Plan. Lindsey Garverich made the

motion to approve the Plan. Casey Robichaud seconded the motion.

Motion 24-07 Carried.

Reports- The council reviewed the school enrollment report and reviewed the Student Activity Accounts for the month of July. The Per Pupil 2023-24 budget was shared with the council and the school's Fund 22 Account.

Upcoming Events- Mrs. Miller informed the council that the last in-person experienced member training for this school year is scheduled in September. The next site base meeting will be on Monday, August 11 at 2:45 pm in the school's conference room 1.

Adjournment- Casey Robichaud made the motion to adjourn. Jenny Hack seconded the motion. **Motion 24-08** Carried. The meeting ended at 3:11 pm.

Respectfully submitted 8/15/23

Stefanie Polin