

Audit and Risk Management Advisory Committee
Jefferson County Public Schools
July 14, 2023
First Floor Conference Room

ARMAC Members Present: Co-Chairperson Rhonda Mitchell, Pedro Bryant, and Dr. Eric Russ

JCPS Staff Present: Dr. Katy DeFerrari, Dr. Aimee Green-Webb, Jodell Renn, John LeMaster, Chalynn Comage and Shari Mattingly

Board Members Present: none

Public Present: May Porter

Co-Chair Mitchell called the meeting of the Audit and Risk Management Advisory Committee (ARMAC) to order at 1:33 p.m.

Approval of Minutes

Co-Chair Mitchell requested a motion to accept the minutes of the May 31, 2023 meeting, which was made by Mr. Bryant and seconded by Dr. Russ. The minutes were approved by a unanimous voice vote.

Co-Chair Mitchell requested that New Business be the first topic discussed.

New Business

Ms. Renn introduced the new Director of Internal Audit, Ms. May Porter, who will begin her new role on August 14th. She is currently the Director of Internal Audit for the City of Louisville. Co-Chair Mitchell provided a brief overview of the Committee's responsibilities as a resource to JCPS, after which all members introduced themselves and welcomed Ms. Porter.

FY 2024 – Jodell Renn, Director of Internal Audit

Ms. Renn introduced Mr. John LeMaster, Auditor with JCPS Internal Audit, who presented a high-level overview of the 2024 Audit Plan, along with a 2023 Work Plan Status Update. He described the co-sourced partners of Internal Audit and the services they provide. The Plan will be presented to the Board at the July 25th board meeting. Co-Chair Mitchell stated that IA has built good relationships with both leadership/administrative staff and schools and is now considered a valued resource within the District. She also noted that the proposed Audit Plan is flexible if the need should arise due to changing circumstances. Ms. Renn described the GRC (Governance Risk Compliance) platform implementation.

Co-Chair Mitchell proposed that the Committee recommend the Audit Plan to the Board for approval. Mr. Bryant concurred along with Dr. Russ. Both the ARMAC Chair and Co-Chair plan to attend the July 25th board meeting, with Ms. Renn presenting the Audit Plan to the Board.

Co-Chair Mitchell expressed her appreciation to Ms. Renn for her work and all she has brought to JCPS and the Committee as Director of Internal Audit.

Adjournment

The next ARMAC Committee meeting is scheduled for September 6th. Co-Chair Mitchell made a motion to adjourn the meeting; Mr. Bryant seconded the motion. The meeting adjourned at 2:03 p.m.

DRAFT