**Minutes**

**BEREA INDEPENDENT BOARD OF EDUCATION**

**August 21, 2023 7:00 PM**

**Kennedy Theater, Berea Middle/High School**

The Berea Board of Education met on August 21, 2023 at 7:00 PM in the Kennedy Theater, Berea Middle/High School. The following board members were present:

Attendance Taken at : 7:00 PM

Present Board Members:

Rebecca Blankenship

Dr. Jacqueline Burnside

Mr. Van Gravitt

Mr. Tom McCay

Mr. Jarred Penn

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE TO THE FLAG

II. RECOGNITION

III. COMMUNICATION

A. Audience Comments

B. Board Report

1. Superintendent Report

2. Financial Report

3. Attendance and Enrollment

4. Technology, Cyber Security Update - Daniel Montoya

C. School Reports

1. Elementary

2. Middle School

3. High School

IV. ADOPTION OF AGENDA

Motion to Amend Passed: To amend the motion from: "Approval of the agenda as written was " to: "Approval of the agenda with the addition of item VI H, the resignation of Board Member Jarred Penn " passed with a motion by Mr. Van Gravitt and a second by Dr. Jacqueline Burnside.

5 Yeas - 0 Nays

Rebecca Blankenship Yes

Dr. Jacqueline Burnside Yes

Mr. Van Gravitt Yes

Mr. Tom McCay Yes

Mr. Jarred Penn Yes

Motion Passed: Approval of the agenda with the addition of item VI H, the resignation of Board Member Jarred Penn passed with a motion by Mr. Van Gravitt and a second by Dr. Jacqueline Burnside.

5 Yeas - 0 Nays

Rebecca Blankenship Yes

Dr. Jacqueline Burnside Yes

Mr. Van Gravitt Yes

Mr. Tom McCay Yes

Mr. Jarred Penn Yes

V. BUSINESS/CONSENT ITEMS FOR BOARD CONSIDERATION

Motion Passed: Approval of the Business/Consent Items for Board Consideration passed with a motion by Mr. Jarred Penn and a second by Dr. Jacqueline Burnside.

5 Yeas - 0 Nays

Rebecca Blankenship Yes

Dr. Jacqueline Burnside Yes

Mr. Van Gravitt Yes

Mr. Tom McCay Yes

Mr. Jarred Penn Yes

A. Minutes

Approve the minutes of the Regular Board Meeting on July 17, 2023 and the Special Called Board Meeting on July 17, 2023. Requested by Kathie Ridge, Secretary, and recommended by Dr. Diane Hatchett, Superintendent.

B. Financial Reports

Approve the financial reports of the Elementary, Middle School, High School, Food Service and General Fund, including the Orders of the Treasurer. Requested by Tony Tompkins, Director of Operations and recommended by Dr. Diane Hatchett, Superintendent.

C. Procedure 09.12 AP22

Approve the changes to Procedure 09.12 AP.22. Requested by Kyle French and recommended by Dr. Diane Hatchett, Superintendent.

D. Salary Schedule Amendment for School Climate and MAF Grant

Approve updated amounts of the School Climate Transformation contract amounts that run October to September on the salary schedule and MAF extended days on MOU. Requested by Tony Tompkins Director of Operations and Recommended by Diane Hatchett Superintendent.

E. Facilities Use Request - Spoonbread Pageant

Approve the Facility Use Request from Dianne Turner with Amerifest for the use of the Conkin Gym for the Spoonbread Pageant, pending proof of Liability Insurance Coverage. The date requested is September 10, 2023, from 8:00 a.m. to 6:00 p.m.. Requested by Dianne Turner, Amerifest, and recommended by Dr. Diane Hatchett, Superintendent.

F. Memorandum of Agreement - Appalachian Educational Services for Gear Up

Approve the Memorandum of Agreement (MOA) with Appalachian Educational Service Agency (AESA) for a Gear Up (Gaining Early Awareness and Readiness for Undergraduate Programs) October 1, 2023 through September 30, 2024. Requested by Lynette Brock, Director of Academics and recommended by Dr. Diane Hatchett, Superintendent.

VI. BUSINESS/ACTION ITEMS FOR BOARD CONSIDERATION

A. Employee Handbook and Substitute Teacher Handbook

Motion Passed: Approve the changes to the Berea Independent Schools Employee Handbook and Substitute Teacher Handbook. These changes are at the recommendation of the Kentucky School Board Association passed with a motion by Mr. Tom McCay and a second by Mr. Jarred Penn.

5 Yeas - 0 Nays

Rebecca Blankenship Yes

Dr. Jacqueline Burnside Yes

Mr. Van Gravitt Yes

Mr. Tom McCay Yes

Mr. Jarred Penn Yes

Approve the changes to the Berea Independent Schools Employee Handbook and Substitute Teacher Handbook. These changes are at the recommendation of the Kentucky School Board Association and legal counsel Teresa Combs. Requested by Tony Tompkins, Director of Operations and recommended by Dr. Diane Hatchett, Superintendent

B. Section 504 Chairpersons

Motion Passed: Approve the following positions to serve as 504 chairpersons: 504 Coordinator Elementary School Principal Middle School Principal High School Principal Elementary School Guidance Counselor Middle School Guidance Counselor High School Guidance Counselor Assistant Principal School Climate Coordinator - Elementary Requested by Jennifer Whitt, Director of Exceptional Children, and recommended by Diane Hatchett, Superintendent passed with a motion by Mr. Tom McCay and a second by Mr. Jarred Penn.

5 Yeas - 0 Nays

Rebecca Blankenship Yes

Dr. Jacqueline Burnside Yes

Mr. Van Gravitt Yes

Mr. Tom McCay Yes

Mr. Jarred Penn Yes

Approve the following positions to serve as 504 chairpersons:

• 504 Coordinator

• Elementary School Principal

• Middle School Principal

• High School Principal

• Elementary School Guidance Counselor

• Middle School Guidance Counselor

• High School Guidance Counselor

• Assistant Principal

• School Climate Coordinator - Elementary

Requested by Jennifer Whitt, Director of Exceptional Children, and

recommended by Diane Hatchett, Superintendent

C. IDEA Admissions and Release Committee Chairpersons

Motion Passed: Approve the following positions to serve as Admissions and Release Committee chairpersons: Director of Exceptional Children Services Elementary School Principal Middle School Principal High School Principal Elementary School Guidance Counselor Middle School Guidance Counselor High School Guidance Counselor Assistant Principal School Climate Coordinator - Elementary Requested by Jennifer Whitt, Director of Exceptional Children and recommended by Dr. Diane Hatchett, Superintendent passed with a motion by Mr. Tom McCay and a second by Mr. Jarred Penn.

5 Yeas - 0 Nays

Rebecca Blankenship Yes

Dr. Jacqueline Burnside Yes

Mr. Van Gravitt Yes

Mr. Tom McCay Yes

Mr. Jarred Penn Yes

Approve the following positions to serve as Admissions and Release

Committee chairpersons:

• Director of Exceptional Children Services

• Elementary School Principal

• Middle School Principal

• High School Principal

• Elementary School Guidance Counselor

• Middle School Guidance Counselor

• High School Guidance Counselor

• Assistant Principal

• School Climate Coordinator - Elementary

Requested by Jennifer Whitt, Director of Exceptional Children and recommended by Dr. Diane Hatchett, Superintendent.

D. School Wide Fundraiser for 2023 2024

Motion Passed: Per Berea Board of Education policy 09.33, approve the following school-wide fundraisers: School Pictures-Berea Community Elementary School, School Pictures-Berea Community Middle School, School Pictures-Berea Community High School passed with a motion by Mr. Tom McCay and a second by Mr. Jarred Penn.

5 Yeas - 0 Nays

Rebecca Blankenship Yes

Dr. Jacqueline Burnside Yes

Mr. Van Gravitt Yes

Mr. Tom McCay Yes

Mr. Jarred Penn Yes

Per Berea Board of Education policy 09.33, approve the following school-wide fundraisers:

School Pictures-Berea Community Elementary School

School Pictures-Berea Community Middle School

School Pictures-Berea Community High School

Requested by Kimberlee Coyle, Elementary Principal, Casey Poynter Middle School Principal and Kelly Caldwell, High School Principal and recommended by Dr. Diane Hatchett, Superintendent.

E. General Fund Real Estate Tax Rate

Motion Passed: Approve General Fund Real Estate (KRS 160.470) tax rate of proposed General Fund tax rate of 96.2 cents on real property and 96.2 cents on personal property is expected to produce $2,677,374.52. Of this amount $247,840.57 is from new and personal property. 0.2 cents will be added to the above property rates to recover prior year losses due to exonerations, KRS 134.590. The General Fund tax levied in fiscal year 2023 was 97.8 cents passed with a motion by Mr. Tom McCay and a second by Mr. Jarred Penn.

5 Yeas - 0 Nays

Rebecca Blankenship Yes

Dr. Jacqueline Burnside Yes

Mr. Van Gravitt Yes

Mr. Tom McCay Yes

Mr. Jarred Penn Yes

Approve General Fund Real Estate (KRS 160.470) tax rate of proposed General Fund tax

rate of 96.2 cents on real property and 96.2 cents on personal property is expected to produce $2,677,374.52. Of this amount $247,840.57 is from new and personal property. 0.2 cents will be added to the above property rates to recover prior year losses due to exonerations, KRS 134.590. The General Fund tax levied in fiscal year 2023 was 97.8 cents.

Requested by Tony Tompkins, Director of Operations and Recommended by Dr. Diane Hatchett, Superintendent

F. Motor Vehicle Tax Rate

Motion Passed: Approve Tax Rate for Motor Vehicles of 58.1 cents per $100 of assessed value. The property tax rates are calculated under the provisions of KRS 157.440 (House Bill 940). 0.2 cents will be added to the above property rates to recover prior year losses due to exonerations. KRS 134.590 The tax rate for 2023 was 59.1 cents per $100 of assessed value passed with a motion by Mr. Tom McCay and a second by Mr. Jarred Penn.

5 Yeas - 0 Nays

Rebecca Blankenship Yes

Dr. Jacqueline Burnside Yes

Mr. Van Gravitt Yes

Mr. Tom McCay Yes

Mr. Jarred Penn Yes

Approve Tax Rate for Motor Vehicles of 58.1 cents per $100 of assessed value. The property tax rates are calculated under the provisions of KRS 157.440 (House Bill 940). 0.2 cents will be added to the above property rates to recover prior year losses due to exonerations. KRS 134.590 The tax rate for 2023 was 59.1 cents per $100 of assessed value.

Requested by Tony Tompkins, Director of Operations and Recommended by Dr. Diane Hatchett, Superintendent

G. Emergency Operations Plan

Motion Passed: Approve the 2023-2024 Emergency Operations Plan passed with a motion by Mr. Tom McCay and a second by Mr. Jarred Penn.

5 Yeas - 0 Nays

Rebecca Blankenship Yes

Dr. Jacqueline Burnside Yes

Mr. Van Gravitt Yes

Mr. Tom McCay Yes

Mr. Jarred Penn Yes

Approve the 2023-2024 Emergency Operations Plan. Requested by Kyle French, Safety Director and recommended by Dr. Diane Hatchett, Superintendent.

H. Accept Resignation of Board Member Jarred Penn

Motion Passed: Accept the resignation of Board Member Jarred Penn, effective immediately. Requested by Van Gravitt and recommended by Dr. Diane Hatchett, Superintendent passed with a motion by Dr. Jacqueline Burnside and a second by Mr. Tom McCay.

5 Yeas - 0 Nays

Rebecca Blankenship Yes

Dr. Jacqueline Burnside Yes

Mr. Van Gravitt Yes

Mr. Tom McCay Yes

Mr. Jarred Penn Yes

Accept the resignation of Board Member Jarred Penn. Requested by Van Gravitt and recommended by Dr. Diane Hatchett, Superintendent.

VII. BOARD MEMBER COMMENTS

VIII. ADJOURNMENT

IX. 2023 Meeting Schedule

All meetings will begin at 7:00 p.m. in the Kennedy Theater with the exception of the work session meetings and those noted which will take place at 5:30 p.m. in the Central Office.

Tuesday, January 27, 2023 Central Office (5:30 p.m.)

Monday, February 20, 2023 Kennedy Theater

Monday, March 20, 2023 Kennedy Theater

Monday, April 17, 2023 Kennedy Theater

Monday, April 24, 2023 Central Office (5:30 p.m. Budget- Work Session)

Monday, May 15, 2023 Kennedy Theater

Thursday, June 22, 2023 Kennedy Theater

Monday, July 17, 2023 Kennedy Theater

Monday, August 21, 2023 Kennedy Theater

Monday, September 18, 2023 Kennedy Theater

Monday, October 9, 2023 Central Office (5:30 p.m. Assessment -Work Session)

Monday, October 16, 2023 Kennedy Theater

Monday, November 20, 2023 Kennedy Theater

Monday, December 18, 2023 Kennedy Theater

Tuesday, January 2, 2024 Central Office (5:30 p.m. Elect Chair and Set Meeting Dates-Work Session)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairperson Secretary

Claims paid for the month of August $596,756.70