**Board Memo**

**DATE:** 8/18/2023

**AGENDA ITEM DETAILS:**

**School/Department**

Facilities Maintenance Department

**Product Vendor or Grant Issuer**

A Plus Contractors

**Product or Grant Name**

Generator Maintenance and Service

**Date/Term (Beginning and End Dates/Year)**

August 1, 2023 through July 31, 2024

**APPLICABLE BOARD POLICY:**

04.32 - Model Procurement Code Purchasing

**DESCRIBE USE OF CONTRACT/PURCHASE/AGREEMENT**

In June 2022, the bid for Generator Maintenance and Service for the District was awarded to A Plus Contractors. The award was for one year with the option to renew for two additional one-year contracts.

The Facility Maintenance Department wishes to exercise the first renewal option and continue with A Plus Contractors. A Plus Contractors has confirmed their interest to continue with the same rates and terms per generator as awarded. The effective date will be August 1, 2023, through June 30, 2024.

**FUNDING FOR PURCHASES AND OTHER REQUESTS:**

**Total Cost**

$24,800.00 Annual Maintenance & Inspection

**Funding Source**

General Fund

 **\*If more than one funding source, list below along with amount or percent for each source**

N/A

**IF THIS IS A GRANT, ENTER AMOUNT TO BE AWARDED:**

N/A

**RECOMMENDATION:**

I recommend renewing the award for Generator Maintenance and Service continue with A Plus Contractors as presented.

**CONTACT PERSON: (submitter)**

Donny Grant, Purchasing Administrator