

STUDENTS BEECHWOOD INDEPENDENT SCHOOLS 09.36 AP.21 **TRANSPORT/FIELD TRIP REQUEST FORM**

TODAY'S DATE 8/29/23 Elementary High School Guardian Angel

Faculty/Staff/Coach/Sponsor(s) White

Date(s) of Trip 9/26-9/29 2023 Departure Time 6am Return Time 6pm

**If Peanut/Tree Nut Allergy Safety Alert is checked on the School-Related Trip Permission Slip and Medical Release Form (09.36 AP.211) then faculty/staff member(s) sponsoring this trip are responsible to ensure buses/mode of transportation comply with procedure related to foods on trip. Also, staff are required to know where AED's are located if applicable. SEE BELOW.*

TYPE OF TRIP (CHECK ONE):

Classroom Field Trip, Specify Class _____ Class Trip (i.e. Junior, Senior), Specify 6th Grade
 Organization/Club Trip, Specify _____ Other (athletic, band), Specify _____

**DESTINATION Washington, DC Miles (one way) to destination: 500 City/State _____
 Overnight: Give name of lodging and address Marriott Bethesda MD

TRANSPORTATION

____ Number of Buses needed (1 driver per bus unless otherwise indicated) or Suburban Van

**Does the trip exceed 100 miles? Yes No If Yes, trip requires Board of Ed approval. See Below.

THIS SECTION COMPLETED BY TRANSPORTATION DEPARTMENT

Bus Available Yes No Bus # _____ has been reserved.

Suburban Available Yes No

Van Available Yes No

Transportation Supervisor _____ Signature Date _____

Use of Common Carrier in Lieu of School Bus Procedure 09.36
 Private Vehicle, if allowed by policy. Specify Driver(s) _____

Purpose/Educational Value Nation's Capital Number of days absent from school 4 Number of Students 100 approx.
Going on Trip _____ Faculty/Staff 2 Other Chaperones 80 parents

ARE ALL CHAPERONES ON THE VOLUNTEER LIST? YES NO IF NO, THEY WILL NEED TO COMPLETE THE YOUTH LEADER FORM AND BE APPROVED PRIOR TO CHAPERONING.

SUPERVISION - Attach a list of names of adults accompanying students on trip.

Trip Approved
 Yes No Principal [Signature] Signature Date 8/20/23

Trip Approved
 Yes No Superintendent/Designee [Signature] Signature Date 8-29-23
 Yes No Board of Education _____ Signature Date _____

Related Procedures: 09.36 AP.211, 09.36 AP.212, 09.36 AP.23 Review/Revised: November 2018 Page 1 of 1

MUST COMPLETE PAGE 2 AS WELL and turn in with request form.

Event Specific (EAP) for School Sanctioned Non Athletic Event Held Off-Campus

(Teacher/Sponsor must complete with above form).

Destination/Venue Washington, DC

Venue Address multiple

Person or email contacted at venue to discuss EAP Michelle White

Position/Title of person contacted Teacher - Tour group

Date (s) of contact _____

Is there an Automatic External Defibrillator (AED) on site yes no

If yes, where is it located Museums, hotel ?

Does the venue have an emergency response team (ERT)? yes no

Process to request (how will you request) AED and/or ERT if needed at the scene _____

The school personnel or volunteer attending in an official capacity who is in charge of the student is responsible for the main components of the EAP as follows:

- Know Location of AEDs
- If possible, how to gain access
- Steps that must be taken quickly to initiate the chain of survival
 - Recognition of a sudden cardiac arrest event (assume cardiac arrest in anyone who is collapsed and unresponsive and not breathing)
 - Call 9-1-1 using cell phone or other means of communication
 - Begin Hands-Only CPR (push hard and fast in center of chest about 100 times/minute)
 - Retrieve and use the nearest Automated External Defibrillator (AED)
 - Continuing supporting the victim until the local EMS arrives and takes over care
 - Direct EMS to the scene

06/13/65	Lisa R Downton
10/17/65	William Zowtiak
01/17/72	Erik David Henderson
12/12/72	Rachel Sublett Zahniser
07/04/73	Jamee Flaherty
08/28/73	Tammy M Huth
11/06/73	Jennifer Gasser
01/15/74	Sarah Cummins-Sebree
02/24/74	Heaven Minjung Cho
08/22/74	Tracy Welker
10/03/74	Andrew Schneider
10/27/74	Christopher L. Jackson
11/07/74	Laura Lillenstein-True
12/29/74	John Kirschner
01/13/75	Michael Murphy
10/16/75	John Tyler Harris
05/13/76	Steven Fries
05/18/76	Emily Ann Deegan
06/11/76	Jeffrey Conway
09/11/76	Gina Ryan
09/18/76	Danica Young
12/05/76	Todd Strotman
01/18/77	Eric Gentry
02/14/77	Anna Kirschner
04/21/77	Michelle White
07/06/77	Kristi Bystry
07/08/77	Steven Gemmer
08/05/77	Dara Stiles
09/20/77	Hildegarde J Mitchell
09/20/77	Robert Matthew Mains
10/22/77	Colter Paulson
11/27/77	Aaron Perkins
12/27/77	Julie Fedders
01/07/78	Joseph Muck
01/14/78	Jack Davis
01/25/78	James Campbell
05/02/78	Nichole Flaherty
05/12/78	Caroline Macke
06/16/78	Jeffrey Ryan Epplen
09/05/78	Lauren Mosko Bailey
09/16/78	Tonja Gemmer
01/02/79	Benjamin Macke
05/23/79	Carolyn Mains

05/31/79	Tara Johnson-Noem
07/28/79	David E Hackman
11/10/79	Jessica M. W. Kratzer
01/22/80	Anna G Reeves
06/03/80	Alan Crowley
06/10/80	Catherine Rasp Miller
10/31/80	Andrea Holliday
11/30/80	Jennifer Marie Topmiller
01/24/81	Christina Ryle
04/11/81	Stephanie L Hall
07/09/81	Joshua Grooms
09/11/81	Joshua Bystry
10/22/81	Ndanatsiwa Anne Chikwenhere
05/20/82	Aimee Potter
07/01/82	Josh Bates
07/28/82	Lara Gastright
08/21/82	Annie Schleusner
08/27/82	Michael Dahms
11/14/82	Jessica Erin Groene
11/18/82	Michael Sipple
12/31/82	Gina Siano
02/10/83	Brandon John Fohl
08/26/83	Paige Dk Foss
10/19/83	Jamie Goetz-Anderson
11/01/83	Joe Sturgeon
11/22/83	Nathaniel Arnold
03/10/84	Amanda Rosen
05/10/84	Anna Komeeva
07/17/84	Christopher Jerome Henke
08/04/84	Adam Rust
10/02/84	Jason Hildebrant
09/02/85	Natalie Whalen
02/08/86	James Navin
02/28/86	Marla Navin
11/03/86	Selena Marie Ballou
11/28/87	Kurt Boehringer
06/27/88	Charles Moore
02/23/89	Kara Hansel