

FIELD TRIP REQUEST FORM

Name of School: Ryle High School

Date of Field Trip: 10/5/2023 to 10/7/23

Days of School Missed: _____

Location of Field Trip: Cary, NC

Grade Level and Number of Students Attending: 9-12 40

Number of Chaperones Attending: 5

What form of transportation will be used?* Be Specific. COMMON CARRIER

Have field trip rules been explained to the students and chaperones?	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
Are there students being denied the right to attend due to finances?	YES	<input type="checkbox"/>	NO	<input checked="" type="checkbox"/>
Does this trip comply with Title IX equity issues?	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>

Brief Description (Be specific regarding educational purpose):


Geat American XC Meet
Visit North Carolina State Universtiy
Over 3500 Runners in attendance

Please check the appropriate box:

<input type="checkbox"/>	To be used for 1 (one) day trips using school bus or private automobile.* <u>NEEDS PRINCIPAL APPROVAL ONLY.</u> PLEASE SEND ALL FORMS TO DISTRICT OFFICE.
<input type="checkbox"/>	To be used for overnight trips, trips of more than one instructional day and Co-curricular/ Extracurricular trips. TO BE APPROVED BY THE ASSISTANT SUPERINTENDENT.
<input checked="" type="checkbox"/>	To be used for trips taken by common carrier. TO BE APPROVED BY THE BOARD OF EDUCATION.

NOTE: FOR BOARD APPROVAL, THIS REQUEST SHOULD BE SUBMITTED TO THE SUPERINTENDENT'S OFFICE BY NOON AT LEAST (11) WORKING DAYS PRIOR TO THE NEXT BOARD MEETING.

Sponsor Signature: 

Principal Signature:  Date Approved: 8/3/23

DISTRICT OFFICE USE ONLY

Approved by: _____ Date: _____

* Drivers of private automobiles need to complete the Auto Insurance Affidavit Form.

Email

Print

Reset

Please print this form and email to mailto:tammy.jump@boone.kyschools.us

Booking Confirmation

Gold Shield Cincinnati

P.O. Box 3818
Lawrenceburg, IN 47025

812-537-5500
GSCincy@goldshieldcars.com

RESERVATION SUMMARY

Confirmation #: 288750
Trip Date: 10/05/2023
Type/Category: Multiple Day Job/Hourly Rental
Billing Terms: Billing / Account
Credit Card #:
Booked Date: 06/05/2023 12:15 PM

DETAILS

Confirmation # 288750

Passenger (#): Shawn Proffitt Ryle High School
Cross Country (1)

Customer Name: Ryle High School Cross
Country/Shawn Proffitt

Phone #: 407-883-9470

Phone:

Corporate Client:

Bags:

Ref PO/CC:

Vehicle Type: Passenger Bus

Ordered By:

NOTES AND PREFERENCES

Preferences:

Trip Notes:

PASSENGER/ADDITIONAL STOP INFORMATION

Pick-Up 10/05/2023 11:30 AM 10379 U.S. 42 Union, KY 41091 United States
Address:

Drop-Off 10/08/2023 1:30 AM 10379 U.S. 42 Union, KY 41091 United States
Address:

ESTIMATED CHARGES

Base Charges	\$5,095.00
Fuel [10%]	\$509.50
Admin fee [10%]	\$509.50

TOTAL: \$6,114.00

PAYMENTS, DEPOSITS & ADJUSTMENTS

0.00

AMOUNT DUE: \$6,114.00

Thank you for choosing Gold Shield Cincinnati

TERMS AND CONDITIONS

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THE PRICE QUOTED AT THE TIME OF MAKING YOUR RESERVATION IS SOLEY A QUOTE BASED UPON THE TIMES AND INFORMATION YOU PROVIDED. ANY OVERAGE TIME THAT IS INCURRED FROM UTILIZING THE VEHICLE PAST THE ORIGINAL RESERVATION TIMES WILL BE CHARGED ACCORDINGLY UPON COMPLETION OF THE JOB.

In order to ensure Gold Shield Transportation maintains the highest levels of professional services and safety there is a suggested gratuity for driver(s) are general guidelines/rules that must be adhered to. The following activities and/or items are not allowed inside of any vehicles: under age alcohol consumption, illegal drugs, any and all criminal activity, pornographic material or acts, and disrespectful or discourteous behavior. If further clarification is needed, please contact us.

Gold Shield Transportation puts your safety first. Additional policies are shown below:

1. All vehicles owned and/or operated by Gold Shield Transportation are designated as NON-SMOKING, a \$350 fee will be charged if guests smoke in a Gold Shield owned vehicle.
2. All vehicles are thoroughly cleaned and checked for damage prior to each engagement. The client shall be responsible for any cleaning or repairs which may be required due to any act of negligence or disregard by the client or by the client's guests. Gold Shield charges a \$400 clean up fee for any client or client's guest who get sick in the vehicle. In the event damages to the interior or exterior are caused by client or client's guests. Gold Shield may exercise the right to charge the client accordingly or to pursue any and all means to exact monies due and owing from client from gross negligence.
3. Any time past the arranged drop-off time will be an additional charge in 30-minute increments for all reservations. Transfer/point trips are given a 15-minute grace period from the scheduled pick-up time, if client is not in the vehicle within that 15-minute grace period the trip will change to an hourly reservation.
4. Client agrees that the Gold Shield Transportation shall not be held liable for any damages arising out of inability to perform due to inclement weather, mechanical or electrical difficulties, delays due to any type of traffic conditions, or any unforeseen events beyond the reasonable control during normal driving conditions.
5. Gold Shield Transportation cannot be held liable for items left in any vehicle. Please inspect the vehicle prior to dismissal.
6. Gold Shield Transportation reserves the right to immediately terminate the job, for all parties in attendance for the use of

illegal substances and /or any illegal activity, or any guest is a danger to themself or others.

There will be no refund of any

monies to the client, due to the negligent behavior of the passengers.

7. CANCELLATION POLICY: Cancellations must be emailed to goldshield@goldshieldcars.com or called into dispatch at 859-

255-6388 Cancellation fee is 100% of the total rental price for hourly jobs if not made 24 hours in advance, airport transfers

have a 2-hour cancellation policy, Buses (Shuttle buses/Mini buses and motor coaches 54 and 56 passenger) must be made

30 days prior to job date to receive refund.

8. NO ONE UNDER 21 IS ALLOWED TO CONSUME ALCOHOL IN OUR VEHICLES

9. Client understands that Gold Shield Transportation shall not be responsible for any items left in the vehicle or the safe

keeping of any item(s)

10. UNUSUAL CLEANING: If, during or after the Transportation Service the Service Provider is required to expend a greater

than normal amount of time and materials cleaning the Equipment properly due to acts of the Passengers, The Company, at

its option, may require additional cost to cover each additional time and material.

11. ARRIVAL TIME: The time of arrival at starting point, stop-over point, destination or return to point of origin cannot be

guaranteed. Travel routes will be established by the Service Provider and requests for specific routes by the Chartering Party

will be at the Service Providers discretion. Travel speeds at all times at speeds compatible with safe operation. Road, traffic

and weather and no refunds shall be given as a result of late arrivals due to such conditions or other occurrences out of the

control of The Company or the Service provider.

12. Electronic equipment is provided complimentary in our vehicles. Gold Shield attempts to keep all electronics in proper

working order. In the event the electronics stop functioning, the driver will attempt to troubleshoot the issue. Refunds will

not be offered due to electronics malfunctioning.