

# **BEECHWOOD ELEMENTARY SCHOOL**

## SBDM MEETING MINUTES

July 19, 2023

**\*\*TENTATIVE UNTIL APPROVED BY COUNCIL\*\***

- I. Call To Order:3:30 pm  
Council Members Present: Zach Ashley, Ashley Chaiken, Amanda Rosen, Jonathan Fong, Kendall Niemeyer, Heather Dickman, Dawn McGuire

- II. Opening Business
- a. July Agenda Approval - 1<sup>st</sup> Dawn McGuire 2<sup>nd</sup> Amanda Rosen
  - b. June Minutes Approval – 1<sup>st</sup> Amanda Rosen 2<sup>nd</sup> Dawn McGuire
  - c. Good News Report
    - o Summer Camps
    - o 2023-2024 School Year - Anchored in Excellence theme
    - o Administration Retreat
    - o Administration and Counselors meeting next week
    - o 4th of July parade - great turnout and support

Public Comment:

- III. School Improvement Planning:

- IV. Updates
- a. Teacher Handbooks 2023 - 2024
    - i. teacher start time 7:45 am- End Time 3:20pm
  - b. Student/Parent Handbook 2023-2024
    - i. Parent Drop Off 7:30 am
    - ii. Smart watched added to items not permitted during school hours
  - c. Code of Conduct 2023-2024 - no changes
  - d. Safety Plan 2023-2024
    - i. Fire Drill routes have been changed
  - e. Master Schedule 2023-2024
    - i. SBDM Meetings first Wednesday of the month @ 3:30pm in the art room

- V. Student Report Achievement Data

- VI. Budget Report:
  - a. Budget Discussion
    - i. Activities Budget could be used to help other areas should only roll over a small amount from year to year
    - ii. Look into a less expensive option for DC Trip
  
- VII. Bylaw or Policy Review/Readings/Adoption
  - a. 2023-2024 Updates
  
- VIII. Program Review/AdHoc Committee Reports
  - a. Reports/Minutes –
  
- IX. New Business:
  - a. Tuition Update - currently 12 applicants in the tuition window ending July 28th.
  - b. New Staff - all open positions have been filled with the exception of the IA position.
  - c. Singing Tiger Cubs/Drumming Tigers/Chess Club
    - i. Assign a staff sponsor for each club - this will help meet red book criteria for handling money
    - ii. Assign staff to CheerCubs - Kendall Niemeyer will be staff sponsor
  - d. Construction Update - Ahead of schedule while also completing smaller projects
  - e. Student Fees - increase has been posted, all student fees are in IC at this time.
  
- X. Upcoming Deadlines/Agendas/Meetings:
  - a. Newsletter/Dates– August
    - i. Open Houses August 9th and 10th
    - ii. First day for teachers August 11th
    - iii. First day for students August 15th
  - b. SBDM Elections Discussion - Welcome to new members- Training KASC - all members have completed training
  
- XI. Adjournment – pm, 1st - Mr. Ashley, 2nd - Dawn McGuire