SPENCER COUNTY

Together, we can

30 - 60 - 90 Plan STUDENT SUPPORTS
30 (July - August) / 60 (Fall Semester) / 90 (Spring Semester)
Accountability Partner: *Steven Rucker, Chief of Student Supports*

No.	Area	Actions	30 July - Aug	60 Sept - Dec	90 Jan - May	Status	Comments / Note / Progress
1	OS	Student Supports Organizational Structure	X			C...	Entering a new role, I will have the opportunity to evaluate all SS personnel deployment, their roles, and work with Mr.Rucker and our Board to maximize the effectiveness of each role and our department as a whole.
2	OS	Student Supports Weekly Reporting System, Student Supports s Web Page(s), Support Services Social Media Promotions	X	X		N...	The goal is simple: *Transparency*. What are we doing, what are our focuses, and what is the progress of each item?
3	C	Principal / School Visits	X	X	X	I...	Listen and learn. I want to hear from all principals and directors about who they are, what they do, and most important where they are heading and how I can assist them.
4	OS	Review BOE Meeting Agendas and Minutes (Previous Three Years)	X			C...	Context helps. My goal is to gain perspective and context of current initiatives, goals, etc.
5	FN	Existing SEEK allocations	X			C...	This will be two-fold. (1) Get me up to speed on the projected budget and (2) allow me to become familiar with funding our vision.
6	FN	Existing Federal Grants allocations.	X	X		C...	Where are our funds allocated? Are we utilizing those funds as effectively as possible?

#	Code	Description				Status	Notes
7	FN	Tax Base and Assurance of Revenues	X		X	C...	A critical item for me to learn prior to budgeting for 23-24 school year.
8	BG	District Facilities / Renovation Plan		X		C...	The current planning process is coming to a culmination. We will present our draft plan to the BOE in August and begin to take action from the BOE's directive.
9	BG	District Energy Usage / Energy Plan		X		N...	Where are our strengths and where could we improve? Does our Facilities Plan reflect these things?
10	PR	Review CSIPs. Review CDIP. Connections to Student Supports … needs? Actions?		X		N...	Exposure to the goals of each and every school as well as our district plan.
11	PR	Review PD Plan		X	X	N...	What are the instructional goals and focuses within our district. How can Student Supports enhance and support this work?
12	OS	District Administrative Structure / Division of Duties	X		X	I...	More than Support Services. How are we structured? How can I help? How can we add clarity and evolve with the organization structure change from 2022?
13	LG	Existing Contracts & MOAs / MOUs	X			C...	Ensure that each articulation agreement is current, has been BOE approved, and evaluate how Support Services can support the work.
14	OS	Current School Schedules & Staff Certifications		X		C...	
15	OS	Preschool Licensing Review and Compliance		X	X	N...	
16	FN	Existing Financials / Contingency / Solubility	X	X	X	C...	
17	FN	Existing Purchase Order Structures	X	X		N...	Every expenditure of district money is public money. We must be transparent and legal. 100%.
18	HR	Human Resource Practices, Policies, and Procedures	X	X		N...	Hiring defines the tenure of each member of our leadership team. The goal will be for our HR department to be a model for our state.
19	FS	Food Service Practices, Policies, and Procedures		X		N...	Always use the lens of customer service. Who is our customer? How can we improve their experience? What are our goals?
20	OS	Adult and Community Education Programs		X	X	N...	

21	FN	Current Reimbursement of Travel Procedures			X	N... ▾	
22	FN	Existing Grant Obligations			X	N... ▾	To whom and what are we currently beholden and obligated?
23	OS	Inventory of Instructional Assets Inventory of Non-Instructional Assets			X	N... ▾	This is a very critical piece prior to budgeting and strategic planning. What do what have? What is the condition of our assets? What are our needs?
24	HR	Evaluation Plan	X			C... ▾	Ensure that our plan is legal and current. Orientations, formatives, and summatives.
25	T	Transportation Fleet Plan			X	N... ▾	Status of our fleet? Needs - replacement and growth?
26	T	Review of Bus Routes	X			N... ▾	Are our plans safe, efficient, and communicated?
27	T	Review of Transportation Staffing / Needs		X		N... ▾	
28	OS	School Opening Needs List / Action Items	X			N... ▾	Listen and learn, Then, work closely as a Support Services and Student Learning team to ensure that our school opening is a focus each and every day.
29	C	Establish Support Services Feedback System			X	N... ▾	
30	OS	Extracurricular Programs Needs (Budgeting + 3-5 Year Plan)			X	N... ▾	
31	T	Technology Needs / Plan Plans for 1:1 Full Implementation? Sustainability?			X	N... ▾	Do we have a sufficient and robust wifi system?
32	C	Drive the area with someone knowledgeable about its history and reside locations.	X			C... ▾	It is important for any leader to know their community and to understand all of our students.
33	C	Connect with Chamber of Commerce		X	X	C... ▾	
34	C	Connect with City Mayor and County Judge Executive		X	X	C... ▾	
35	C	Establish Opportunities and Areas for Celebrations.	X	X	X	N... ▾	
36	OS	Develop a Comprehensive Support Services Living Calendar.	X	X	X	N... ▾	

OS	Organizational Structure
C	Culture
FN	Finance
BG	Buildings and Grounds
PR	Plan Review
LG	Legal
HR	Human Resources
FS	Food Service
T	Transportation