## **SURPLUS REQUEST FORM**

School Name:	SCES / Maintenance Shop	
Name:	Tim Prather	
Department:	Maintenancy	
Date:	8-75-23	

Please print this form and email to Michele Barlow for Board approval.

Item	Qty	Reason for Surplus
Glass Block	3 5K.25	Not Needed
Display lases	3	Not Needed Not needed Safety hazard
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