

**WOODFORD COUNTY BOARD OF EDUCATION  
AGENDA ITEM**

**ITEM #:** VIII **DATE:** August 11, 2023

**TOPIC/TITLE:** Grants

**PRESENTER:** Administrators

**ORIGIN:**

- TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ACTION REQUESTED AT THIS MEETING
- ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ACTION REQUESTED AT FUTURE MEETING: (DATE)
- BOARD REVIEW REQUIRED BY

- STATE OR FEDERAL LAW OR REGULATION
- BOARD OF EDUCATION POLICY
- OTHER:

**PREVIOUS REVIEW, DISCUSSION OR ACTION:**

- NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- PREVIOUS REVIEW OR ACTION

- DATE:
- ACTION:

**BACKGROUND INFORMATION:**

Per Board policy - grant applications must be pre-approved.

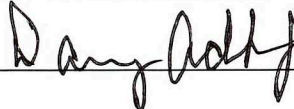
**SUMMARY OF MAJOR ELEMENTS:**

We are requesting Board approval to apply for and to accept if awarded: WEEF Mini Grants; Fresh Fruit & Vegetable Grant; Teacher Leader Community Grant.

**IMPACT ON RESOURCES:**

**TIMETABLE FOR FURTHER REVIEW OR ACTION:**

**SUPERINTENDENT'S RECOMMENDATION:**  Recommended  Not Recommended



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**WOODFORD COUNTY BOARD OF EDUCATION  
AGENDA ITEM**

**ITEM #:**            **DATE:** August 11, 2023

**TOPIC/TITLE:** WEEF Mini Grants

**PRESENTER:** Ryan Asher

**ORIGIN:**

- TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ACTION REQUESTED AT THIS MEETING
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- OTHER:

**PREVIOUS REVIEW, DISCUSSION OR ACTION:**

- NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- PREVIOUS REVIEW OR ACTION

- DATE:
- ACTION:

**BACKGROUND INFORMATION:**

Per Board policy - grant applications must be pre-approved.

**SUMMARY OF MAJOR ELEMENTS:**

We are requesting Board approval to apply for and to accept if awarded: WEEF Mini Grants.

**IMPACT ON RESOURCES:**

**TIMETABLE FOR FURTHER REVIEW OR ACTION:**

**SUPERINTENDENT'S RECOMMENDATION:**  Recommended             Not Recommended



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**WOODFORD COUNTY BOARD OF EDUCATION  
AGENDA ITEM**

**ITEM #:**            **DATE:** August 2, 2023

**TOPIC/TITLE:** Fresh Fruit & Vegetable Grant

**PRESENTER:** Courtney Quire

**ORIGIN:**

- TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ACTION REQUESTED AT THIS MEETING
- ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ACTION REQUESTED AT FUTURE MEETING:            (DATE)
- BOARD REVIEW REQUIRED BY

- STATE OR FEDERAL LAW OR REGULATION
- BOARD OF EDUCATION POLICY
- OTHER:

**PREVIOUS REVIEW, DISCUSSION OR ACTION:**

- NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- PREVIOUS REVIEW OR ACTION

- DATE:
- ACTION:

**BACKGROUND INFORMATION:**

01.11 employees who are applying for grants on behalf of the District shall send a copy of the completed application to the Superintendent who shall present the application to the Board with a recommendation for approval or disapproval.


**SUMMARY OF MAJOR ELEMENTS:**

Simmons and Northside qualified for the FFVP for 23/24 schools year. Total grant awarded- \$48,861.00

**IMPACT ON RESOURCES:**

**TIMETABLE FOR FURTHER REVIEW OR ACTION:**

**SUPERINTENDENT'S RECOMMENDATION:**  Recommended             Not Recommended



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Andy Beshear  
Governor



Jamie Link  
Secretary, Education and  
Workforce Development Cabinet

Jason E. Glass, Ed.D.  
Commissioner of Education and Chief Learner

**KENTUCKY DEPARTMENT OF EDUCATION**  
300 Sower Boulevard • Frankfort, Kentucky 40601  
Phone: (502) 564-3141 • [www.education.ky.gov](http://www.education.ky.gov)

July 18, 2023

Courtney Quire  
Food Service Coordinator  
Woodford County Board of Education  
330 Pisgah Road  
Versailles, KY 40383-9214

**Re: Notice of SY 2023-2024 Grant Award**

Dear Courtney,

On behalf of the Division of School and Community Nutrition, Kentucky Department of Education, and the USDA, it is my pleasure to inform you that a Fresh Fruit and Vegetable program grant to Woodford County Board of Education in the amount of \$48,861.00 has been approved for SY 2023-2024 beginning July 1, 2023, and ending June 30, 2024. The Fresh Fruit and Vegetable Program as authorized by Section 4304 of Public Law 110-234, The Food, Conservation, and Energy Act of 2008.

Funds are to be provided to the approved school(s):

Sponsor	Site Name	July 23 - Sept 23	Oct 23 - June 24	Total Allocation
Woodford County Board of Education	Simmons Elementary School	\$ 2,464.96	\$ 22,484.04	\$ 24,949.00
Woodford County Board of Education	Northside Elementary School	\$ 2,362.51	\$ 21,549.49	\$ 23,912.00

The Division of School and Community Nutrition is grateful and proud to support your Fresh Fruit and Vegetable Program. Thank you for introducing school children to a variety of produce that they otherwise might not have the opportunity to sample! And thank you for your efforts to improve healthy eating habits and to help elementary schools create healthier school food environments.

Sincerely,

**Lauren E. Moore**  
Director, Division of School and Community Nutrition  
Office of Finance and Operations  
Kentucky Department of Education

**WOODFORD COUNTY BOARD OF EDUCATION  
AGENDA ITEM**

**ITEM #:**           **DATE:** August 18, 2023

**TOPIC/TITLE:** Grant Request for Teacher Leader Community Grant (Preschool)

**PRESENTER:** Kim Johnson

**ORIGIN:**

- TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ACTION REQUESTED AT THIS MEETING
- ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ACTION REQUESTED AT FUTURE MEETING:            (DATE)
- BOARD REVIEW REQUIRED BY
  - STATE OR FEDERAL LAW OR REGULATION
  - BOARD OF EDUCATION POLICY
  - OTHER:

**PREVIOUS REVIEW, DISCUSSION OR ACTION:**

- NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- PREVIOUS REVIEW OR ACTION
  - DATE:
  - ACTION:

**BACKGROUND INFORMATION:**

As per Board policy all requests to submit and receive grants must be approved by Board of Education.

**SUMMARY OF MAJOR ELEMENTS:**

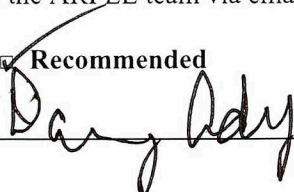
Permission to request and receive if awarded grant(s): One of the preschool teachers, Courtney Chaney, is involved in the Teacher Leader Community for preschool teachers. At KDE, the ARP Early Learning Team is promoting improvements in teaching and learning that will directly improve the educational success of preschool programs affected by Covid-19. Grant application paperwork need to be submitted by Sept 15. Grant applications have to focus on one of the following areas: professional development requirements, evidence-based practices/high leverage strategies/programs, or educator well-being. \$1000 will granted based on a scoring rubric. There is no match needed from the district.

**IMPACT ON RESOURCES:** This grant will provide training and/or materials for the preschool program. What that will be, have yet to be determined.

**TIMETABLE FOR FURTHER REVIEW OR ACTION:** Submit cover page with signatures, provide a narrative, budget and application by Sept. 15, 2023 to the ARPEL team via email.

**SUPERINTENDENT'S RECOMMENDATION:**  Recommended             Not Recommended

**RECEIVED**  
AUG 18 2023



# Woodford County Schools

## Preliminary Grant Proposal Form

After completing and printing this form as a Word document, please send it—along with grant application details or instructions—to the Superintendent’s Office.

1. Project title: Teacher Leader Community Grant (Preschool)
2. School(s): Woodford Co Preschool Program
3. Your name: Kim Johnson
4. Your e-mail address: kim.johnson@woodford.kyschools.us
5. Phone number: 859-879-4629
6. Source of grant: ARP Early Learning Team at KDE
7. Amount of request: \$1000
8. Proposal deadline: 9/15/23
9. Today’s date: 8/18/23
10. Briefly describe the project: Grant can focus on 3 areas to improve the educational success of preschool programs. The 3 areas are: funding for professional development requirements, funding for evidence-based practices/high leverage strategies/programs, or funding for educator well-being. Areas that will be considered are literacy, math, social/emotional learning, teacher well-being, challenging behaviors, kindergarten readiness, professional learning communities and/or family and community involvement.
11. What items do you plan to purchase? TBD
12. What will you ask Woodford County Schools to contribute? no
13. What is the duration of this grant? This school year 2023-24.
14. Who will write the grant proposal? Kim Johnson and Courtney Chaney

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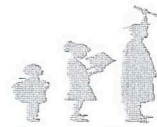
Approved to complete grant application

Not approved. Reason:

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Superintendent or Designee

Date



Kentucky Department of  
**EDUCATION**

**Teacher Leader Community Participant/Program Grant Application**

<b>Deadline Date:</b>  <b>Date: September 15, 2023</b> <b>Time: 5:00 PM ET</b>	<b>Issued by:</b>
<b>Submit Questions to:</b> <b>ARPEL@education.ky.gov</b>	<b>Submit Application to:</b> <b>ARPEL@education.ky.gov</b>

**Comments/Special Instructions:**

1. To be eligible for this Grant, the grantee must be a member of a Kentucky public school district and a participant in the Teacher Leader Community Year 2 (TLC).
2. Grant recipients must agree to report professional and student outcomes resulting from grant funding initiatives with ARP.
3. Kentucky Department of Education (KDE) reserves the right to waive minor technical deficiencies.

**Background**

KDE's OSEEL is taking extraordinary steps to support local districts in providing services that assist teachers and students with opportunities that promote students in achieving their goals. The goal of the American Rescue Plan, Early Learning Team (ARP-EL) is to enhance efforts at identifying students in Preschool through 2<sup>nd</sup> grade who experience the greatest loss of instruction due to the COVID-19 pandemic. The delivery and measurement of evidenced-based, high leveraged teacher practices will result in opportunity and gap closures; thus, reducing the number of students inappropriately identified for special education by the third grade. It will also improve the equity and opportunity for all exceptional learners, including gifted and talented

programming, for underserved populations. These strategies will also be implemented to improve the instruction and support students receive while learning from home.

## **Application Details**

The COVID-19 pandemic disproportionately affected early learners (Preschool to 2<sup>nd</sup> grade) in comparison to other age groups. The requests made by each participant must align with KDE's interest in improving educational outcomes within the classroom and the topics of discussion during the Teacher Leader Community meetings.

The purpose of this application will be to ensure high-quality, age-appropriate services for public preschool programs that allow effective teaching and learning in collaboration with the ARP Early Learning Team. The grant will focus on high-leverage/ evidence-based strategies, tools and processes that support highly qualified preschool programs that can close the gaps within their programs caused by the COVID-19 pandemic. Instructional Resources - Kentucky Department of Education

## **Funding**

Each Teacher Leader Community participant may apply for funds equaling \$1,000 for their district's preschool program, for an allowable amount of up to \$1,000 per Year 2 TLC participant. Funds must be used to meet the goals as outlined by the ARP Early Learning Team.

## **Grant Application Procedures and Requirements**

The ARP Early Learning Team promotes improvements in teaching and learning that will directly improve the educational success of preschool programs affected by Covid-19. Teacher Leader Community participants seeking support may apply for ARP funds in implementing high-leverage strategies, evidence-based interventions, professional development, or programs that will impact student learning affected by Covid-19. Areas to consider for grant proposals include the following: literacy, math, social/emotional learning, teacher's well-being, challenging behaviors, kindergarten readiness, professional learning communities and/or family and community involvement. Submissions will be evaluated based on a provided scoring rubric.

## **District/Teacher Roles and Responsibilities**

1. Program Structure and Personnel
  - Grantees will maintain the following roles and responsibilities:
    - Interpret strengths and needs of district preschool program;
    - Provide pre- and post-data demonstrating the underlying concern to be addressed with the intervention;
    - Work collaboratively with the defined district team to ensure student needs are met. (District Team – Building Administrator, Teacher, and Central Office Administrator)



2. Student Focused Planning
  - Assessment data is used to specify the needs of the students within a classroom or school;
  - Accommodations for students are provided as needed;
  - Ongoing student data collection to monitor growth; and
  - High-leverage/evidence-based strategies and/or programs that help students close specified gaps.
  
3. Grantee Accountability
  - Participate in independent evaluations identified by KDE.
  - Provide information and data to the evaluation team. The evaluation will be based on:
    - Evidence of student outcomes
    - Assurance that students receiving special education services have equal opportunities and access.
    - Evidence of community and/or family engagement
    - Evidence of professional development when funded by the grant.
  
4. Family/Community Engagement Requirements
  - Applicants must show a platform that they use to communicate with families effectively about the needs of their child; and/or
  - Families are linked with the student's classroom so that parents can be actively engaged; and/or
  - Families are linked with outside agencies that can offer support for their child's needs. and/or
  - Applicants show how stakeholders (families or communities) are involved in area of concern
  
5. Application based on Specific Activity (choose one or more of the areas below)
  - a. Grant Funding for Professional Development Requirements
    - Seeks professional development that offers high-leverage/ evidence-based strategies that support student outcomes;
    - Professional development opportunities can be, but not limited to, book studies, social emotional learning for adults, professional conferences, webinars, collaboration with therapist/specialist, collaboration with agencies.
    - Submit evidence of participation in professional development and/or course completion
  - b. Grant Funding for Evidence Based Practices/High Leverage Strategies/Programs
    - Seeks Evidence Based and/or High Leverage Strategies that are needed in the area of concern

- Data production to demonstrate an area of concern exists and support utilization of specific intervention
- c. Grant Funding for Educator Well-being
  - Seeks a research based professional learning program that will strengthen social and emotional health
  - Submit evidence of program completion

## **KDE Roles and Responsibilities**

1. KDE shall:
  - Monitor implementation of grant initiatives through evaluations.
  - Grant recipients will receive support and feedback as needed to implement grant initiatives.
  - ARP Early Learning Team may provide opportunities to spotlight grant project

## **Terms of Agreement**

- A. This agreement will be in effect from funding approval through June 30, 2024, and may be modified by mutual consent of both parties
- B. The district, school or teacher will fill out an application showing targeted needs from the COVID-19 pandemic along with providing data exhibiting a specific gap area or need
- C. Both parties agree to abide by the rules and regulations regarding a Free Appropriate Public Education (FAPE) mandated by the Individuals with Disabilities Education Act (IDEA) and state funded preschool services mandated by KRS 157.3175.

## **Application Components**

- Completed Cover Page
- Narrative Responses to Questions
- Budget Estimate which includes requested amount along with supplies, professional training, or programs which will needed to implement Grant proposal.

## **Submission of Application**

The ARP Early Learning Team must receive, in its email inbox, the application by September 15, 2023. Applications received after this time and date will not be considered for award. All components of the application must be completed in their entirety, or the application will be considered incomplete. Applicants are responsible to confirm the receipt of their application.

## **To Submit Application**

- Make sure all required documents are completed
- Upload documents as a PDF
- Email documents to: **ARPEL@education.ky.gov** by **September 15, 2023**
- In Email heading type: **TLCGRANT Last Name/District Name**
- Make sure to receive a submission receipt (read receipt).

## **Required Dates for TLC Participant/Program Grant**

- Deadline for Grant Application: September 15, 2023
- Notification of Grant Award: Based on receipt of application
- Present data to ARP team: Based on individual application

**Teacher Leader Community Participant/Program Grant Cover Page**

Project Title: \_\_\_\_\_

District: \_\_\_\_\_

District Address: \_\_\_\_\_

District Phone Number: \_\_\_\_\_

School: \_\_\_\_\_

School Address: \_\_\_\_\_

School Phone Number: \_\_\_\_\_

Teachers Name: \_\_\_\_\_

# Of Preschool Classrooms: \_\_\_\_\_

# Of Students Involved: \_\_\_\_\_

Teacher Email: \_\_\_\_\_

Grant Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Principal Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Superintendent Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Rubric

	Exemplary 15-20	Good 10-14	Weak 9-0
Question 1- Identified Area of Concern	Strong description of identified area of concern that addresses the specific needs in relation to the aftermath of COVID-19.	The description is too general or broad and does not justify the area of concern in relation to the effects of COVID-19.	Description does not address area of concern as it relates to COVID-19.
Question 2- Explanation of strategies of programs	Strong explanation of high leverage strategies and/or evidence-based practices to be implemented within the classroom along with clear description of the use of desired resources.	Explanation somewhat explains how some high leverage or evidence-based practices will be used within the classroom along with a description of resources used.	Explanation does not list the usage of evidence-based practices or high leverage strategies that will be used within the classroom. Weak description of how resources will be used to address are of concern.
Question 3 Data	Clear and concise description of the type of data that will be used to show how the area of concern directly relates to the COVID-19 pandemic. Data collection plans are shown to be purposeful to provide evidence of potential for effective growth.	Good description of the type of data that will be used to show how the concern relates or somewhat relates to the COVID-19 pandemic. A description of data collection and how it will show some growth.	Poor description of the type of data that will be used to show how the identified area of concern relates to the COVID-19 pandemic. The description of data collection does not indicate it will show growth.
Question 4 Family and/or Community Engagement	Strong description of how the applicant will improve or creatively foster relationships with stakeholders (family and/or community partners), including useful activities throughout the duration of this project.	Description of how the teacher will somewhat improve or foster relationships with stakeholders, including family and/or community partners.	Poor or no description of how the teacher will foster relationships with family or community engagement.
Question 5 Budget	Strong description of budget expenditures which are congruent with project description.	Good description of budget expenditures that are somewhat congruent with the project description	Poor description of budget expenditures that do not show congruency with this project.