



**August 23, 2023**

**Facilities, Transportation, Safe Schools, and Evaluation**

**Safety:**

- The Livewell Newport group met on August 8, 2023, in preparation for the Safe Routes to School walk/audit. Ms. Watkins-Blackwell is updating the information flyer and I will soon create a map of the routes that students primarily walk to reach NIS and NPS. From there we will coordinate the "Safety Audit" to determine any next steps to increase the safety of our students to and from school.
- The fencing at the NHS Courtyard and behind the auxiliary gym has been completed. I am very pleased with how it looks and the function it will serve.
- On August 16, I presented the reunification plans to NHS and NPS (August 21 for NIS). All classrooms and the majority of offices now have updated emergency backpacks to be used in the event of an emergency situation. Within all the backpacks are copies of the reunification plan and necessary maps for our facilities. In my office I am currently preparing a large rolling tub of materials that can be immediately deployed to a reunification site if necessary. The materials will include all necessary paperwork and supplies needed to execute the plan.
- All schools have submitted to me their emergency operations plans, risk assessments, and emergency cardiac plans for the 23-24 school year.
- New staff have been entered into the Navigate Prepared App for emergency events.

**Facilities**

- The chiller tower on the roof of NIS underwent significant repairs to keep it operational. The fill material within the unit had collapsed which called for us to replace all of it to keep the return water cool enough to not shut down the computer controls for the unit.
- The concrete work at the stadium is now complete. We have removed several precarious trees from the hillside. The concrete walls are in the process of being painted. New fencing has been installed along the track to separate the track from the bleachers. The bleacher material will begin arriving on August 21. Once the materials are on hand the installation will begin approximately August 28.
- The roofing project at NPS is overall still on schedule. However, in the process of installing the panels on the roof, some of our electric lines within the building was damaged which caused the roofer to provide an electrician to restore power to parts of the building that controlled some of the lights, outlets, and AC units.
- For the emergency boiler project at the WC and NIS, we have accepted the bid from Blau Mechanical. We will be able to start in late September with the removal of the existing water boilers for NIS and move on to the installation. This timeline should work well with the call for heat in late October. For the steam boiler that heats the WC, we will need to make repairs to it

for this fall to keep it operational due to an extended lead time on that unit. It will be replaced in early Spring once we are out of the heating season.

- On August 23, 2023, we will be having a Zoom meeting with the architect to establish a plan for the CTE renovations that will be taking place at NHS. I will keep you updated on the progress of the plan.
- The flooring has been replaced in the mobile classrooms at NHS. The 12 x 12 tiles that were there were all popping up and they were beyond reasonable repair.
- Flooring projects took place at NIS and NHS this summer. Only a few small areas are remaining at NHS and will be completed during our Fall Break.

#### Transportation:

- The transportation department held its annual 8-hour update training on August 1, 2023. Dusty Galloway and Kathi Baldwin did an outstanding job preparing the agenda and materials for the day. Also, this year we invited the Newport Fire Department to do a hands-on demonstration with our staff on how to properly use a fire extinguisher. Each year moving forward we want to incorporate hands-on activities to increase their skillset.

#### Evaluation:

- All certified evaluators received evaluation training on July 26, 2023.
- All central office and district level employees received their evaluation orientation on July 26, 2023.
- All certified staff received their evaluation orientation on August 16, 2023.
- All staff have received the annual online training videos through Vector Solutions in preparation for this school year. I will be monitoring the completion of all staff trainings pertaining to this.

Dennis Maines

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