

**Ignite Food Service Process Agreement 2023-24**  
**Between Boone County Schools, Kenton County Schools,**  
**Walton-Verona Independent Schools, Covington Independent Schools,**  
**Dayton Independent Schools and Bellevue Independent Schools**

- 1) All students will complete Free and Reduced Application Forms OR Household Income Forms with their home district.
  - a. All school districts Involved will accept and process applications using their process and will then provide the Information to Boone County Food Services updated free/reduced status for enrolled Ignite students every Wednesday beginning August 9, 2023, and ending June 12, 2024, following USDA guidelines using Google Shared Drive for Ignite enrollment as directed by Kentucky Department of Education, School and Community Nutrition. Timothy Cooper of KDE will provide the required reports and information to be shared via an established Google Drive shared folder for each school district.
- 2) Boone County is responsible for all program operations.
  - a. Boone County will claim all meals served to students at Ignite.
  - b. No meal will be claimed by other districts for students enrolled at Ignite.
  - c. Boone County Food Service Policies and Procedures will be followed by Ignite students
- 3) Completed Special Dietary Need Forms must be made available to Boone County School Food Services for Ignite students from their household or home district in order to provide appropriate documented meal accommodations as needed.

Signed:

  
Superintendent Boone County Schools

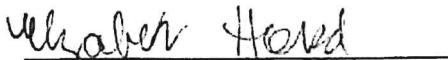
7/13/2023  
Date

  
FS Director Boone County Schools

7-5-2023  
Date

  
Superintendent Kenton County Schools

7/3/23  
Date

  
FS Director Kenton County Schools

7/5/23  
Date

Matthew B. [Signature]  
Superintendent Walton-Verona Ind. Schools

6-2-23  
Date

[Signature]  
FS Director Walton-Verona Ind. Schools

8/1/23  
Date

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Superintendent Covington Ind. Schools

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Date

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FS Director Covington Ind. Schools

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Date

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Superintendent Dayton Ind. Schools

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Date

[Signature]  
FS Director Dayton Ind. Schools *Emanuel*

8/16/2023  
Date

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Superintendent Bellevue Ind. Schools

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Date

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FS Director Bellevue Ind. Schools

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Date